MEMORANDUM

Sub: Constitution of committee on the issue of Tenancy/Maintenance/Shifting the offices at Signature Towers - Regarding.

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The undersigned is directed to state that the committee constituted vide order dated 10-08-2018 is hereby re-constituted by the Principal Chief Commissioner of Income Tax, Andhra Pradesh & Telangana, Hyderabad, to deliberate on the issue of “Tenancy/Maintenance/Shifting the offices at Signature Towers”.

The committee is constituted as under:

1. Pr. Commissioner of Income Tax -3, Hyderabad - Chairman
2. Pr. Commissioner of Income Tax -4, Hyderabad - Member
3. Pr. Commissioner of Income Tax -5, Hyderabad - Member
4. Commissioner of Income Tax (A) -5, Hyderabad - Member
5. General Secretary, IRS Association, AP&TS - Member
6. Jt. Commissioner of Income Tax (H.Qrs)(Infra) - Member
7. Dy. Commissioner of Income Tax (H.Qrs)(Infra) - Member Secretary
8. General Secretary, ITGOA - Member
9. General Secretary, ITEF - Member

2. The objectives of the committee are as under:
   i) To see the building related issues as per the guidelines issued by the Board.
   ii) To look into proper maintenance of the office building and surroundings
   iii) To examine the feasibility of shifting the offices to other buildings.

3. The committee is instructed to submit a detailed report in this regard at the earliest.

(Subrahmanya Mota)
Dy. Commissioner of Income Tax (H.Qrs)(Admn.)
O/o the Pr. CCIT, AP&TS, Hyderabad.

Copy to the Chairman and all the Members of the Committee.