भारत सरकार

प्रधान मुख्य आयकर आयुक्त का कार्यालय आंध्रप्रदेश व तेलंगाना

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F.No. Con.Vig/Misc./2021-22



GOVERNMENT OF INDIA
Office of the
Principal Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana
10th Floor, 'D' Block,
I.T. Towers, A.C.Guards,
Hyderabad – 500 004.

Telephone: 23425844 DC(Vig), 23425485 & 23425486 (Section)

Dated: 03.09.2021

CIRCULAR

Sub: Level of decision making in respect of administrative complaint /

Disciplinary cases of Gr. 'A' Officers in CBDT - Reg.

Ref: Letter received from Under Secretary to the Govt. of India, New Delhi in

F.No.C-29016/41/2021-Ad.VIA dated 17.08.2021.

The Board vide its letter cited at reference above has laid down the procedures for making decision in respect of administrative complaint / disciplinary cases of Gr. 'A' Officers in Central Board of Direct Taxes(CBDT). In this connection, I am directed to forward the above mentioned letter, the contents of which are self explanatory, for information.

Encl: As above

Sallugh (S. Sathiya)

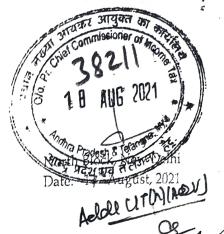
Jt. Commissioner of Income Tax(OSD), (H.Qrs.)(Vig.), Hyderabad

To

All the Heads of Offices, AP & Telangana Region.



F.No.C-29016/41/2021-Ad.VIA
Government of India
Ministry of Finance
Department of Revenue
(Central Board of Direct Taxes)



Office Order No. 189/2021

With the approval of competent authority, the following procedures are laid down for making decision in respect of administrative complaint/disciplinary cases of Gr. 'A' officers in Central Board of Direct Taxes(CBDT) with immediate effect and until further orders:

,			
SI.No.	Stages in Disciplinary cases		Level of decision making
2 3	Closure on anonymous pseudonymous complaints without requirement of report from CCA. Placing an officer under suspension Review of suspension Quarterly/Half-Yearly	/ps	nber(Admn.), CBDT can file anonymous eudonymous complaints as per CVC ular NO. 07/11/2014 dated 25.11.2014 Finance Minister Finance Minister
	Revocation of suspension		Finance Minister
5	Closure of complaints other that covered in Sl. No. 1 without calling explanation of officer.		For Pr.CCIT, CCIT & Pr.CIT level officer - Secretary(Revenue) For CIT level officer- Chairman, CBDT For officer below CIT level - Member(Admn.), CBDT
			Van bar (Admin) CRDT
	alling explanation form concerned		Member(Admn.), CBDT
	cceptance or otherwise of reply of ficer		For Pr.CCIT, CCIT & Pr.CIT level officer - Secretary(Revenue) For CIT level officer- Chairman, CBDT For officer below CIT level - Member(Admn.), CBDT

5C19 (0C) VI)

CONTD...

TA	16		
	approval for issuing Charge Memo		Finance Minister
1	Decision on Written Statement of		Finance Minister
	Defence (WSD) and other ancillary		
la	action e.g. appointment of IO/PO etc.		
	A		in a log dolegated to
\	Appointment of IO/PO	App	ointment of IO/PO be delegated to
	,	Men	iber (Admn.), CBDT.
	Ÿ.	The	DoP&T instructions state that ancillary action re initiated by CVO after Minister in charge
		can	perinitiated by CVO types with the proved for initiation of Disciplinary
		Dage	Andinos Hornover in case of issuittee of
		1 A A 12	Musictratine Charge Sheet, CVU 15 1101
	3	invo	iped, therefore, Member(Adnin.) may decide
	*	appe	ontment of IO/PO.
		1,,	**
11	Approval for forwarding of Inquiry	7	Finance Minister
	Report to Charged Officer (CO) along	3	λ_{ij}
	with reason for disagreement o	t	
	Disciplinary Authority to the repor		
	of Inquiry Officer(IO), if any.	-	Finance Minister
12	Heillative accidion	- 1	Thurse Manager
	representation on IO's report an DA's disagreement thereto,	if	
	any, and forwarding of case record	- 1	¥
	to UPSC		
13	Forwarding of UPSC advice to the C	0	Finance Minister
	for comments		
14	Final decision for penalty		Finance Minister
15	Revision/Review/Memorial (Ru	ıle	Finance Minister
1	29/29A)		

(Amit Singh Rathour) Under Secretary to the Government of India Tele# 223095565

Copy to:

- 1. PS to FM/PS to MoS(R)/PPS to Secretary (R)/PPS to AS(R)/PS to JS(R)/Dir(Hq). 2. PPS to Chairman, CBDT/Member(Admn.) & Members, CBDT/ PPS to JS(Admin.).
- 3. DGIT(Vig.)/Pr.DGIT(HRD)/DG, NADT(Trg.)
- 4. All Pr.CCIT(CCA)/All Pr.DGIT
- 5. US(Ad.VI)/US(DT/Per).
- 6. Guard Folder