

कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
**Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,**
दसवीं तल, आयकर शिखर / 10TH Floor, Income Tax Towers,
ए.सी.गार्ड्स, हैदराबाद / AC Guards, Hyderabad – 500 004.
टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स/Fax 040-23241427

F. No. Pr.CCIT/Circulars/COVID 19/2020-21

Dated: 04.01.2021

ORDER

Sub : Nomination of building in-charges – modification– regarding –
Ref : Order in F.No. Pr.CCIT/Circulars/2019-20 dt.19.03.2020

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In modification to this office order cited at reference above, keeping in view the transfers and postings of the Officers, the following officers have been nominated as Building in-charges for taking precautionary measures to contain the spread of Novel Corona Virus (COVID-19):

| Sl. No. | Building                     | Name of the Building in-charges                                                                                                                             |
|---------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | Aayakar Bhavan, Hyderabad    | 1. Sri V.K. Gupta, Pr.DIT(Inv.), Hyderabad<br>2. Sri AGV Prasad, Addl.CIT(HQ)(Inv.), Hyderabad<br>3. Sri R. Jaya Kumar, ADIT(HQ), O/o PDIT(Inv.), Hyderabad |
| 2       | Income Tax Towers, Hyderabad | 1. Dr. Rajendra Kumar, CIT(TDS), Hyderabad<br>2. Smt. Kanika Aggarwal, JCIT, Range-5, Hyderabad<br>3. Sri Manas Ranjan Behera, ITO(HQ)(Welfare), Hyderabad  |
| 3       | Signature Towers, Hyderabad  | 1. Smt. Preeti Garg, PCIT-2 (i/c.), Hyderabad<br>2. Sri DJP Anand, Addl.CIT, Range-2, Hyderabad<br>3. Sri CMD Ratnakar, DCIT. Circle-2(1), Hyderabad        |

2. The above Building in-charges are directed to follow necessary precautionary measures as advised by the DoPT office Memorandums dated 17.03.2020, 18.05.2020, 19.05.2020 and 07.10.2020 and this office circular dated 19.03.2020.

3. The Chief Commissioners of Income Tax (ReAC), Vijayawada and Visakhapatnam are requested to take similar action for respective buildings under their charge.

4. This order is issued with the prior approval of the Pr.Chief Commissioner of Income Tax, Andhra Pradesh & Telangana.



(PEEYUSH SONKAR)

Commissioner of Income Tax (Admin & TPS),  
Andhra Pradesh & Telangana.

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,  
10<sup>TH</sup> Floor, Income Tax Towers, AC Guards, Hyderabad - 500 004,  
Tel. No. 040 - 23425474, Fax 040-23241427

F.No. Pr.CCIT/Circulars/2019-20

Date:19.03.2020

ORDER

In view of the advisories issued by the Government of India on the outbreak of Corona epidemic (Covid-19), the following officers have been nominated as Building In-charges for taking precautionary measures to contain the spread of Novel Corona Virus (Covid-19):

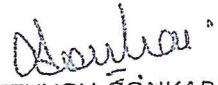
| Srl. No. | Building                     | Name of the Building-Incharges                                                                                                                             |
|----------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1        | Aayakar Bhavan, Hyderabad    | 1. Sri V.K.Gupta, Pr. DIT(Inv), Hyderabad<br>2. Sri AGV Prasad, Addl. CIT (BPU), Hyderabad<br>3. Sri P.Krishna Kumar, DCIT Central Circle 1(2), Hyderabad  |
| 2        | Income Tax Towers, Hyderabad | 1. Dr. Rajendra Kumar, CIT (TDS), Hyderabad<br>2. Dr. K.J.Divya, Addl. CIT, Range 5 Hyderabad<br>3. Sri Manas Ranjan Behera, ITO(Hqrs)(Welfare), Hyderabad |
| 3        | Signature Towers, Hyderabad  | 1. Sri M. Bhupal Reddy, Pr.CIT-3, Hyderabad<br>2. Sri N. Ravi Babu, Addl. CIT, Range 2, Hyderabad<br>3. Sri C.M.D.Ratnakar, DCIT Circle 2(2), Hyderabad    |

2. The above Building In-charges are directed to follow necessary precautionary measures as advised by the DoPT Office Memorandum in F.No. 11013/9/2014-Estt.A.III dated 17.03.2020 and this office circular dated 17.03.2020

3. The Chief Commissioner of Income Tax, Vijayawada and Visakhapatnam are requested to take similar action for respective buildings under their charge.

4. Further, all the Heads of Department / Heads of Offices are also directed to ensure strict compliance to the DoPT office memorandum in no. 11013/9/2014-Estt (A-III) dated 19.03.2020 (copy enclosed) and duty roster may be implemented from 20.03.2020 as per the OM.

5. This order is issued with the prior approval of the Pr. Chief Commissioner of Income Tax, Andhra Pradesh & Telangana

  
(PEEYUSH SONKAR)  
Commissioner of Income Tax  
(Admn & TPS)  
O/o - Pr. CCIT, AP & TS, Hyderabad