



सत्यमेव जयते

कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर / 10<sup>TH</sup> Floor, Income Tax Towers,

ए.सी.गार्ड्स, हैदराबाद / AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फैक्स /Fax 040-23241427

F. No. Pr.CCIT/AP & TS/Estt/Circulation/2022-23

Date: 12.08.2022

### TRAINING CIRCULAR

**Sub:** Nominations invited for Five Days In-Service Training Program on “Building Competencies for Personal Excellence” at the Art of Living from 12<sup>th</sup> to 16<sup>th</sup> September, 2022 –reg.

**Ref:** Email received from National Secretary, Art of Living Government Programs, Vyakti Vikas Kendra India, Bengaluru; dated: 10.08.2022.

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I am directed to convey that National Secretary, Art of Living Government Programs Department is conducting five days In-Service Training Program on “Building Competencies for Personal Excellence” at the Art of Living International Centre, Bengaluru from 12<sup>th</sup> to 16<sup>th</sup> September, 2022.

In this regard, please find enclosed herewith the above referred letter received Department of Art of Living on the above captioned subject containing salient features of course and mode of registration, for information and necessary action.

Yours faithfully,

  
(Thamba Mahendra)

Dy. Commissioner of Income Tax  
(Hqrs)(Admn)

O/o.Pr.CCIT, AP&TS, Hyd.

Encl: As above.

To

All the Heads of Offices, AP & Telangana Region.

To be uploaded on the website [www.incometaxhyderabad.gov.in](http://www.incometaxhyderabad.gov.in)

Subject: Fwd: Nominations invited for Five Days In-Service Training Program "Building Competencies for Personal Excellence" at the Art of Living International Centre, Bengaluru.

To: "Hyderabad CIT (ADMIN & TPS), Hyderabad" <hyderabad.cit.admin tps@i

Date: 08/10/22 11:13 AM

From: "hyderabad.pccit" <hyderabad.pccit@incometax.gov.in>

CBDT\_Circular.pdf (142kB)

About Government Programs - Art of Living-1.pdf (381kB)



----- Original Message -----

From: Government Programs Department Art of Living <govtprog@artofliving.org>

Date: Aug 10, 2022 10:54:14 AM

Subject: Nominations invited for Five Days In-Service Training Program "Building Competencies for Personal Excellence" at the Art of Living International Centre, Bengaluru.

To: hyderabad.pccit@incometax.gov.in

Dear Sir/ Madam,

Greetings from the Art of Living's Government Programs Department!

Attaching **CBDT Training Calendar** (with Training Dates Highlighted) and Program Brochure with further details for inviting nominations of IRS officers(Income Tax) for the **Residential Program of the Art of Living "Building Competencies for Personal Excellence"** at the Art of Living International Centre, Bengaluru from 12th to 16th September 2022.

**We would request you to kindly circulate this widely in your division so that interested officers can apply and take benefit of the same.**

Short video of senior officers sharing the experience - [https://youtu.be/OwLOMfKk\\_rg](https://youtu.be/OwLOMfKk_rg)

The Art of Living Organization is one of the largest volunteer-based NGOs in the world having a presence in 156 countries and over 450 million people worldwide have participated in its various programs. The Art of Living training programs are needed more than ever now considering the high stress at the workplace, the feeling of burnout in the officers due to their demanding jobs and the pressures and challenges they face from various quarters.

With warm regards,

Rohan Jain  
National Secretary, Art of Living Government Programs  
Vyakti Vikas Kendra India, The Art of Living  
Contact : Shruti 9284772965, Vanad 7073804890  
Add: VVKI, Gate No. 1, The Art of Living International Centre, 21st KM, Kanakapura Road, Udipalya, Bengaluru (KA) 560082  
Email: govtprog@artofliving.org  
Website: www.artofliving.org

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Kiran



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भारत सरकार

Government of India

वित्त मंत्रालय/ राजस्व विभाग

Ministry of Finance/ Department of Revenue

मानव संसाधन विकास निदेशालय/ Directorate of Human Resource Development

केंद्रीय प्रत्यक्ष कर बोर्ड/ Central Board of Direct Taxes

गेट नं०१, द्वितीय तल, जवाहर लाल नेहरू स्टेडियम /Gate No.-1, 2<sup>nd</sup> Floor, Jawaharlal Nehru Stadium,  
नई दिल्ली-११०००३/ New Delhi-110003

F. No. HRD/TCB/AOL/1045/2019-20/ 3070

Dated: 04.08.2022

To,

Sh. Rohan Jain, Secretary,  
The Government Programs Department  
Vyakti Vikas Kendra India,  
The Art of Living International Centre, 21<sup>st</sup> KM,  
Kanakpura Road, Udipalya, Bengaluru (KA)-560082

Sir,

**Subject: - The Art of Living training on Building Competencies for Personal Excellence @  
Art of Living International Centre, Bengaluru from 1<sup>st</sup> to 5<sup>th</sup> August 2022. – reg.**

Kindly refer the above mentioned subject and email dated 14.07.2022 received from The Art of Living.

2. In this regard, I am directed to inform you the confirmation of this Directorate for postponement of program to the dates as suggested by you i.e. 12<sup>th</sup> to 16<sup>th</sup> September, 2022.

Yours faithfully,

(Kishore Pandey)

ITO, (TCB) HRD, New Delhi.



भारत सरकार

Government of India

वित्त मंत्रालय/ राजस्व विभाग

Ministry of Finance/ Department of Revenue

मानव संसाधन विकास निदेशालय/ Directorate of Human Resource Development

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गेट न० १, द्वितीय तल, जवाहर लाल नेहरू स्टेडियम /Gate No.-1, 2<sup>nd</sup> Floor, Jawaharlal Nehru Stadium,

नई दिल्ली-११०००३/ New Delhi-110003

F.No. 612/05/2021-TCB/1463

Dated: 31.05.2022

To,  
The Pr. Chief Commissioners of Income Tax (CCA)/  
The Pr. Director Generals of Income Tax/  
Director Generals of Income Tax (attached Directorates)

Sir/Madam,

**Sub: Calendar for the capacity building courses to be conducted by the Directorate of HRD, CBDT in FY 2022-23-reg.**

The Directorate of HRD has been nominating IRS officers and officials for various domestic and overseas capacity building courses from time to time. In order to streamline the administrative process of processing of requests and nominating officers for various Long term / Short term courses organized by this Directorate, it has been decided to advertise a calendar of tentative capacity building courses. In this regard, the following courses have been shortlisted and are hereby advertised for the year 2022-23:

**Short-term programmes**

S.No.	Name of Institution	Name of course	Eligibility	Tentative Dates
1	Lal Bahadur Shastri National Academy of Administration, Mussoorie (LBSNAA)	Joint Civil Military (JCM) Training Programme	Add CIT/ CIT	8-17 June, 2022
2	The Art of Living Centre, Bangalore	Building Competencies for Personal Excellence	ACIT and above	20-24 June, 2022
3	National Productivity Council (NPC)	Administrative Effectiveness, Focus : Preventive Vigilance, E-Procurement & RTI	Middle/ Senior level Management	20-24 June, 2022
4	IMF SARTTAC	Compliance Risk Management (in person)	ACIT and above	20-24 June, 2022
5	SVP National Police Academy	National Security	JCIT/Addl. CIT	27 June - 1 July, 2022
6	IMF SARTTAC	Dispute Resolution & Rulings (virtual)	ACIT and above	11-13 July, 2022
7	IMF SARTTAC	TADAT Accreditation (in person)	ACIT and above	25-29 July, 2022

8	The Art of Living Centre, Bangalore	Building Competencies for Personal Excellence	ACIT and above	01 - 05 August, 2022
9	National Productivity Council (NPC)	Team Building, Motivation and Leadership Skills for Improving organizational performance.	IRS officers.	22-26 August, 2022
10	CATA SLP	Phase-I	CIT and above	05-16 September, 2022 (NADT)
11	National Institute of Financial Management (NIFM)	MDP on Data Analytics using Tableau & Advance Excel	ACIT and above	19-23 September, 2022
12	IMF SARTTAC	Risk-based Audit & Investigation Technique ( in person)	ACIT and above	10-14 October, 2022
13	CATA SLP	Phase-II	CIT and above	October, 2022 - January, 2023 (Virtual)
14	The Art of Living Centre, Bangalore	Building Competencies for Personal Excellence	ACIT and above	14 - 18 November, 2022
15	National Productivity Council (NPC)	Development of PA/PS	PAs & PSs	21-25 November, 2022
16	National Productivity Council (NPC)	RTI and Preventive Vigilance for organizational Transparency	Middle/ Senior level Management	09-13 January, 2023
17	The Art of Living Centre, Bangalore	Building Competencies for Personal Excellence	ACIT and above	16 - 20 January, 2023
18	IMF SARTTAC	Behavioral Insights in tax administration (in person)	ACIT and above	23-24 January, 2023
19	National Institute of Financial Management (NIFM)	MDP on Interpersonal Relations, Leadership and Team Spirit at Workplace	ACIT and above	13-17 February, 2023
20	National Productivity Council (NPC)	Advanced Course on Secretarial Effectiveness : Capacity Building	Middle/ Senior level Management	14-18 February, 2023
21	CATA SLP	Phase-III	CIT and above	06-17 March, 2023 (London, UK)
22	Lee Kuan Yew School of Public Policy, Singapore	Senior Fellowship in Public Policy	CIT and above	March, 2023 (tentative date of advertisement)

### **Massive Open Online Courses**

S. No.	Name of the Institute	Name of the Course	Eligibility	Tentative date of notification
1.	SWAYAM	Various Courses as shortlisted by Directorate of HRD	ITOs and above	January & July, 2022
2.	Coursera Courses	Various Courses as shortlisted by Directorate of HRD	ITOs and above	June, 2022.

	Programme)			
5.	Kyushu University Japan, Japan (Under Young Leader Programme)	Masters Degree in Law	October, 2022	<b>October, 2023</b>
6.	JISPA , Japan Japan IMF Scholarship for Asia	Macroeconomics Policy Program	November, 2022	<b>October, 2023</b>
7	Keio University, Graduate School of Business & Commerce, Japan	Masters in Taxation Policy & Management	January, 2023	<b>September, 2023</b>
8.	National Graduate Institute of Policy Studies (GRIPS), Japan	Public Finance Programme (Tax Course)	January, 2023	<b>October, 2023</b>

### Mid-Career Training Programmes

Name of the training programme	Batch	Tentative Start date	Tentative end dates
Phase-I, IIM Lucknow	Batch 1	04.07.2022	29.07.2022
	Batch 2	01.08.2022	27.08.2022
	Batch 3	05.09.2022	30.09.2022
	Batch 4	31.10.2022	25.11.2022
	Batch 5	05.12.2022	30.12.2022
	Batch 6	02.01.2023	27.01.2023
	Batch 7	30.01.2023	24.02.2023
Phase-II, ISB Hyderabad	Batch 1	02.06.2022	19.06.2022
	Batch 2	08.08.2022	26.08.2022
	Batch 3	12.09.2022	30.09.2022
	Batch 4	07.11.2022	25.11.2022
	Batch 5	06.02.2023	24.02.2023
	Batch 6	13.03.2023	31.03.2023
Phase-III, IIM Ahmedabad	Batch 1	22.08.2022	02.09.2022
	Batch 2	05.09.2022	16.09.2022
	Batch 3	07.11.2022	18.11.2022

The above list is only illustrative and for the information of officers. More training programmes may be notified as and when there are collaborations with more training partners. The exact dates for the programmes shall be notified as and when advertised by DoP&T/concerned institutions subject to approval of the Competent Authority. The fees in respect of above programmes, if any, along with other applicable incidental charges such as TA/DA will be borne by the nominating CCA region unless otherwise specified. The nominating CCA should take this into consideration while forwarding the nominations to this Directorate.

### Special Instructions

All the Pr.CCsIT (CCA)/Pr.DGIT/DGIT are requested to forward the nominations of willing/suitable officers for the short-term training programmes as and when they are notified. The final nomination of the short term training programmes will be done by the Directorate of HRD. It is, therefore, requested to forward the nomination of officers well in advance to avoid any procedural delay in processing the application. The advance copies of the applications may also be sent by the willing officers on the email ID [hrd.tcb@incometax.gov.in](mailto:hrd.tcb@incometax.gov.in). However, applications not received through proper channel will not be considered.

The application of officers who plan to apply for long term programs may be forwarded to the Directorate of HRD by their respective Pr. CCITs (CCA)/Pr. DGIT/DGIT. Further, the willing officers are requested to provide their details in advance to the Directorate of HRD so that processing of application is done smoothly, subject to their selection in these programs. It is requested that same officers may not be nominated for more than one training in this calendar year.

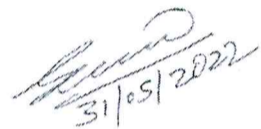
For both Short Term and Long Term training programme, the following information will be required along with duly filed application form:

- Civil Code of the nominated officer.
- Mobile number and Email ID of the nominated officer.
- Details of training for which the officer has been nominated during the last three years.
- Confirmation that the executive profile of the officer on [www.irsofficersonline](http://www.irsofficersonline) is correct and upto date.

Officers are also requested to indicate their interests in the various courses for the record and knowledge of this Directorate in the Google Form below.

<https://forms.gle/kRLmiSqsYaXbHLBg7>

Yours faithfully,



31/05/2022

(S.M.Meena)  
Income Tax Officer (TCB)  
Directorate of HRD, CBDT  
New Delhi

Copy to: The Database cell with a request to upload the letter on [www.irsofficersonline.gov.in](http://www.irsofficersonline.gov.in).