



Office of the Principal Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana
10th Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004
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F.No.Pr.CCIT/2(8)/Estt/2020

Date:23-06-2020

MEMORANDUM

Sub. : **Establishment – I.T. Department, Hyderabad – Promotion to the cadre of Private Secretary (Group ‘B’- Gazetted) on Regular basis – Allotment – Regarding.**

The following Stenographers, Grade-I, whose names have been approved by the Departmental Promotion Committee for promotion to the cadre of Private Secretary (Group ‘B’- Gazetted) on **regular basis** for the vacancy year 2020 in the Level 7 of 7th CPC Pay Matrix [Pre-Revised pay band of Rs. 9,300-34800 [PB-2] with corresponding grade pay of Rs. 4600/-] and such allowances as may be sanctioned by the Government of India from time to time, are allotted to the appointing authorities mentioned in Col.No.3 for being posted in the office mentioned against their name at Col.No.4 of the table below:

S. No.	Name of the official, Designation and office in which working S/Sri/Smt	To whom allotted	Posted as
1	2	3	4
1	RAMESH NARINA, STENO GR-I, O/O DDIT(INV), RAJAHMUNDRY	PRDIT(INV), HYDERABAD	PS(OSD), O/O DDIT(INV), RAJAHMUNDRY
2	PRASANNA KUMARI SILVERU, STENO, GR-I, O/O PRCIT-7, HYDERABAD	PR.CIT-7, HYDERABAD	PS(OSD), O/O PRCIT-7, HYDERABAD

2. The following conditions should be mentioned in the promotion order to be issued by the appointing authority :

- a) His/Her promotion is purely provisional
- b) He/She will be liable for reversion,
 - i) If, after a review of the vacancies, it is found that his/her promotion is in excess of the vacancies available;
 - ii) If he/she are found unfit for retention in the post of Private Secretary, (Group-‘B’- Gazetted).
- c) His/her promotion/appointment as Private Secretary is subject to the outcome of CAT/Court's Order, if any.
- d) His/Her attention is invited to MHA's O.M. in F.No.7/1/80-Estt.P.I dated 26.09.1981 read with CCS (Revised) Pay Rules, 2016 regarding exercising of option for fixation of pay on regular promotion.

- e) His / her seniority in the cadre of Private Secretary (Group 'B' Gazetted) will be liable for revision at any point of time if any bonafide mistake is found with reference to any records.
- f) The official will not be eligible for pay fixation consequent on this promotion, if his / her pay has already been upgraded in the scale of Private Secretary (Group 'B' Gazetted) under ACP/MACP Scheme.
- g) His /her promotions will be subject to the directions / clarifications issued by the Board / DOPT in connection with the following OMs and any other OMs relating to the subject matter
- (i) DOPT's OM No. 36012/2/96-Estt(Res.) dated 02/07/1997 (ii) DOPT's OM No. 360281/17/2001/Estt(Res) dated 11/07/2002 (iii) ii) Clarification issued by the DOPT vide I.D.No.36028/11/2007-Ess(Res.) dated 24/07/2007, (iii) DOPT's OM No. 36012/11/2016-Estt(Res) dated 30/09/2016 (iv) DOPT OM No A-130.13/22/2016-Ad.VII dated 18/08/2017 (v) DOPT OM No F.No.36012/11/2016-Estt(Res-I){Pt-II} dated 15/06/2018 (vi) CBDT, New Delhi's letter in F.No.A-35015/26/2018-Ad.VI, dated 27.05.2019

2.1. Promotion to the cadre of Private Secretary in respect of the officer is on in-situ basis. The posting of the officers will be reviewed in AGT 2020.

3. The promotion order should be issued in the prescribed proforma immediately.
4. This issues with the approval of the Principal Chief Commissioner of Incometax, Andhra Pradesh &Telangana, Hyderabad.


(SARISH IRUKULLA)

Addl. Commissioner of Incometax,
(Hqrs.)(Admn. & Vig.), Hyderabad

To:

1. The Pr. Commissioners of Incometax mentioned in Column 3 (by name) with a request to issue promotion order in respect of the officers concerned immediately endorsing a copy thereof to this office. A copy of the same may also be marked to the Secretary, ITGOA, Hyderabad.

Copy to:

1. The Chief Commissioner of Incometax, Hyderabad / Vijayawada / Visakhapatnam, Director General of Incometax(Inv), Hyderabad.
2. The Confidential Section, O/o Pr.CCIT, Hyderabad /DPC file/ Database file.