



कार्यालय प्रधान मुख्य आयकर आयुक्त, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F.No.Pr.CCIT/Training/Estt/2021-22

Date: 18/11/2021

**MEMORANDUM**

**Sub:** Establishment – IT Department, AP & TS – “All India Training/Seminar on Tax Recovery Proceedings and Collection for TRO/TRI to be held from 25.11.2021 to 26.11.2021 - Nominations - Regarding.

**Ref:** DTRTI, Bhopal’s letter dated 08/11/2021.

\*\*\*

The following Officers/Officials as per Annexure are hereby nominated for “All India Training/Seminar on Tax Recovery Proceedings and Collection for TRO/TRI scheduled to be held from 25.11.2021 to 26.11.2021.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officers/Officials so as to enable them to attend the training.

3. In view of the present restrictions to contain Covid-19, the course is planned to be conducted by DTRTI, Bhopal through online mode. Online Course and the link, credentials and other technical details for joining and schedule for sessions being conducted will periodically be shared with the officers & officials through whatsapp or SMS or mail in advance by DTRTI, Bhopal. DTRTI, Bhopal intimated that the the same details will also be available in Announcement / News & Events Section of the website www.dtrtibangalore.com.

4. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.


5. Even if any of the officer is under orders of transfer from the present office, or any particular officer has not reported for duty at the place of posting, he/she should invariably attend the training course.

6. The Course schedule and other instructions regarding the online course will also be updated by DTRTI, Bhopal. For any further queries regarding the Course and any assistance, the officers may contact:

(i) Sri Pankaj Gupta, Asst. Director, DTRTI, Bhopal  
Mobile No. 9406717944

(ii) Sri Ravinder Kumar Verma, DTRTI, Bhopal  
Mobile No. 9406718652

7. As the Course is being conducted through the online mode, no exemption will be given for the concerned Officers / Officials. The absence to the said training will be viewed seriously.

  
(P. KRISHNA KUMAR)  
Dy. Commissioner of Income Tax,  
(Hqs)(Admn.),  
O/o Pr.CCIT, AP&TS, Hyderabad

**Copy to:**

1. All the Officers concerned through Head of Office.
2. The Addl. Director General (Trg.), Direct Taxes Regional Training Institute, Plot No.17, Near HMT Watch Factory, Jalahalli, BANGALORE 560 013
3. The Head of Office concerned.

**ANNEXURE**

S. NO	Emp. ID	NAME OF THE OFFICER / OFFICIAL (S/SRI/SMT)	RAN K	POSTING	Mobile No.	Email. ID
1	116423	RAMA KRISHNA CHAMARTHY	ITO	TRO-1, O/O PR. CIT-1, HYDERABAD	8985970676	rama.k.chamarthy@incometax.gov.in
2	170080	SUDHA MADHAV G	ITO	TRO-2, O/O PR. CIT-2, HYDERABAD	8985970761	sudha.m.gangavalli@incometax.gov.in
3	147541	MADHU DEVARAPALLI	ITO	TRO-4, O/O PR.CIT-4, HYDERABAD	8985970514	madhu.devarapalli@incometax.gov.in
4	117869	LALITHA KUMARI S V S	ITO	TRO O/o DIT(IT&TP), HYDERABAD	8985970839	lalitha.k.suddapalli@incometax.gov.in
5	117967	SOBHA RANI VUYURU	ITO	TRO(CENTRAL), O/O. PR.CIT(CENTRAL), HYDERABAD	8985970607	sobharani.vuyyuru@incometax.gov.in
6	119977	SREEKANTH K C	ITO	TRO, O/O PR. CIT, TIRUPATI	8985970817	k.c.sreekanth@incometax.gov.in
7	142780	RAGHAVULU J	ITO	TRO, O/O PRCIT, VIJAYAWADA	8985970655	raghavulu.jyo.ihula@incometax.gov.in
8	159553	JAGANNADHA RAVI BOLLAPRAGADA	ITO	TRO-1, O/O PRCIT-1, VISAKHAPATNAM	8985970350	b.j.ravi@incometax.gov.in
9	117783	RAVI SHANKAR G	ITO	TRO(CENTRAL), VISAKHAPATNAM	8985970669	ravi.shankar.gumma@incometax.gov.in
10	116275	UMAMAHESWARA RAO THOKALA	ITI	TRO-4, O/o PRCIT-4, HYDERABAD	8985971055/9441736450	umamaheswara.r.thokala@incometax.gov.in
11	174117	A SANDEEP	ITI	TRO(CENTRAL), O/o CIT(CENTRAL), HYDERABAD	8985971732	aelakurthysandeep@incometax.gov.in
12	178862	AZMEERA JAGADISH CHAND	ITI	TRO-1, O/o PRCIT-1, HYDERABAD	7901599643	
13	117813	KAMESWARA RAO K S V V S S	ITI	TRO-2, O/o-PRCIT-2, HYDERABAD	8985971198	kameswararao.s.kompella@incometax.gov.in
14	167989	N SUDHARSHAN REDDY	ITI	TRO, O/O PR.CIT, TIRUPATI	7358274872	
15	175344	ANIL KUMAR YENGALASETTY	ITI	TRO(TDS), O/o CIT(TDS), VIJAYAWADA	9985206343	anilkumar.yengalasetty@incometax.gov.in
16	144173	SRINIVASA RAO G	ITI	TRO, O/o PRCIT, VIJAYAWADA	8985971328	
17	118080	RAMU NAIDU POTNURU	ITI	TRO-1, O/o PRCIT-1, VISAKHAPATNAM	8985971223	



16662



प्रत्यक्ष कर क्षेत्रीय प्रशिक्षण संस्थान  
Direct Taxes Regional Training Institute

चतुर्थतल, मेट्रोवाकभवन, बिट्टन मार्केट/4<sup>th</sup> Floor, Metro Walk Bldg., Bittan Market  
भोपाल/Bhopal-462016. email-dtrti.bhopal@gmail.com



फा.सं./प्र.क.क्षे.प्र.सं./प्रशि./भोपाल/2021-22/348

To,  
The Pr. Chief Commissioner of Income Tax (CCA),  
Andhra Pradesh and Telangana, Hyderabad.

{Kind Attention: Assistant/ Deputy Commissioner of Income Tax (C.A. Admin)}

Respected Madam / Sir,

DC (Army)  
E

Subject:- Nomination of TRO/TRI in the All India Training/Seminar on Tax Recovery Proceedings and Collection for TRO/TRI to be held from 25.11.2021 to 26.11.2021- regarding.

Kindly refer to the above subject.

DTRTI, Bhopal is organizing an All India Training/Seminar on Tax Recovery Proceedings and Collection from 25.11.2021 to 26.11.2021 for TRO TRI posted all over India. The All India course will be conducted through online platform 'Microsoft Team'.

In this regard, it is requested to nominate all TRO/TRI posted in the charge of your goodself and the details of the nominated officer may be emailed to this office at [dtrti.bhopal@gmail.com](mailto:dtrti.bhopal@gmail.com) in the proforma latest by 22.11.2021.

Name of the Officer	Posting	Email Id	Contact No.

*Mohans Chaturanga*

The link & credentials for joining the lecture and schedule for course being conducted will be shared with the officers through Whatsapp/ SMS/ Email in advance.

Any queries regarding the course may be sent to following officers/officials or emailed at [dttri.bhopal@gmail.com](mailto:dttri.bhopal@gmail.com)

1. Shri Pankaj Gupta, Asstt. Director, DTRTI, Bhopal 9406717944
2. Shri Ravinder Kumar Verma, ITI, DTRTI, Bhopal 9406718652

Yours faithfully,

(Dr. Santosh Kumar)  
Additional Director General,  
DTRTI, Bhopal

Copy to:-

1. The Pr. Director General (Training), NADT, Nagpur
2. The Additional Director General- 3, NADT, Nagpur

Additional Director General,  
DTRTI, Bhopal

# DTRTI, Bhopal – Online Training Classes

## Instructions

1. Download & Install “MICROSOFT TEAM” app through Play Store or i Store on your mobile or PC.
2. Click on Online Training Class link (Microsoft Form) shared with you via WhatsApp or email as per proposed training session’s date and timings.
3. After clicking the shared link you will land on MICROSOFT FORM interface and fill the required details and submit then a direct link to join the training session will appear. click the link and join the session.
4. Please keep your audio MUTE.
5. You can interact with the faculty via CHAT also.
6. Host will start the meeting ten minutes before the scheduled time.
7. Participants may join the meeting five to ten minutes before the scheduled time.
8. All excluding the Host & Presenter may mute their microphones and deactivate their cameras to reduce the load on bandwidth, except when asking a Question.
9. Participants may ask **questions** only during the Q & A part of the session.
10. In case of audio problems, participants may raise their hands or put up a message on chat box.

As connectivity issues can be experienced, participants are requested to bear with occasional interruptions

---