

भारत सरकार
प्रधान मुख्य आयकर आयुक्त का कार्यालय,
10 वीं मंजिल, सी ब्लॉक, आयकर शिखर,
10-2-3, ए.सी. गार्ड्स, हैदराबाद-500 004
टेलीफोन: 040-23236281



GOVERNMENT OF INDIA
Office of the Pr. Chief Commissioner of
Income Tax,
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F. No. Pr.CCIT/AP&TG/Audit Adalat/2026-27.

Date: 19.06.2026

MEMORANDUM

Sub: Conduct of Web Meetings in connection with Audit Adalat for settlement of outstanding Internal Audit Paras – Reg.

Attention is invited to Letter No. IAP/ZAO/CBDT/2025-26 dated 18.06.2026 received from the Sr. Accounts Officer (IAP), O/o ZAO, CBDT, Hyderabad regarding conduct of Audit Adalat for settlement of outstanding Internal Audit Paras.

2. In this connection, the Internal Audit Party, Hyderabad proposes to interact with the concerned DDOs/Administrative Officers through Web Meetings to review the status of pending audit paras and facilitate their expeditious settlement.

3. Accordingly, all Administrative Officers (Estt.)/Administrative Officers (DDO) are requested to attend the Web Meetings scheduled from **23.06.2026 to 25.06.2026** as per the **Annexure** enclosed. The Web Meeting link will be communicated separately.

4. The officers shall keep ready the details of outstanding audit paras, action taken thereon, supporting documents and compliance reports for discussion during the Web Meetings.

5. Attendance in the Web Meetings is mandatory. All concerned are requested to accord **Top Priority** to the settlement of pending audit paras.

This issues with the approval of competent authority.

Yours faithfully,

(M. Punith Kuttaiah, IRS)
Deputy Commissioner of Income Tax (Hqrs.) (Admn.)
O/o the Pr. Chief Commissioner of Income Tax
Andhra Pradesh & Telangana, Hyderabad.

Encl: Annexure

WEB MEETING - BATCH-I

DDO-wise Schedule of Audit Adalat by Sr Accounts Officer (IAP) O/o ZAO (CBDT),
Hyderabad **23.06.2026 at 10:30 AM**

Morning Session

Sl. No.	Charge/Office	DDO Code	No. of Paras
1	ADIT (Inv.), Tirupati	—	2
2	ITO W-1, Ananthapur	301318	8
3	ITO, Guntakal	301325	3
4	ITO, Adoni	301329	3
5	Pr. CIT-1, Hyderabad	256621	10
6	ITO, Warangal	256608	13
7	ITO, Suryapet	256611	3
8	ITO, Nalgonda	201269	7
9	DGIT (Inv.), Hyderabad	200984	12
10	Pr. DIT (Inv.), Hyderabad	256609	29
11	Pr. CIT (AU)-4, Hyderabad	256613	9
12	Pr. CIT, Guntur	346573	2

WEB MEETING - BATCH-2

DDO-wise Schedule of Audit Adalat by Sr Accounts Officer (IAP) O/o ZAO (CBDT),
Hyderabad **23.06.2026 at 2:30 AM**

Afternoon Session

Sl. No.	Charge/Office	DDO Code	No. of Paras
1	ITO, Chirala	301290	3
2	JCIT, Ongole	346678	1
3	ITO, Narasaraopet	346681	9
4	Pr. CIT, Vijayawada	301273	2
5	ITO, Machilipatnam	301283	1
6	Pr. CIT-4, Hyderabad	256623	9
7	ITO, Kothagudem	205958	9
8	ITO, Mahabubnagar	256607	4
9	Pr. CCIT (AP & TG), Hyderabad	256585	21
10	CIT (Audit), Hyderabad	256624	8
11	EE (Valuation Cell), Vijayawada	301279	9
12	ITO (W-1), Gudivada	301280	8

WEB MEETING - BATCH-3

DDO-wise Schedule of Audit Adalat by Sr Accounts Officer (IAP) O/o ZAO (CBDT),
Hyderabad **24.06.2026 at 10:30 AM**
Morning Session

Sl. No.	Charge/Office	DDO Code	No. of Paras
1	CIT (IT & TP), Hyderabad	205139	8
2	Addl. CIT, Kakinada	205141	9
3	Pr. CIT-2, Hyderabad	256622	10
4	Addl. CIT, Karimnagar	256803	6
5	ITO, Nirmal	256601	2
6	Addl. CIT/ITO, Nizamabad	256800	3
7	ITO, Sangareddy	256605	5
8	ITO, Vikarabad	256652	6
9	Addl. CIT, Nellore	301319	8
10	ZAO, Visakhapatnam	—	15
11	CIT (ReAC), Vijayawada	305960	13
12	Pr. CIT (RU)-1 / Pr. CIT-7, Hyderabad	205955	15

WEB MEETING - BATCH-4

DDO-wise Schedule of Audit Adalat by Sr Accounts Officer (IAP) O/o ZAO (CBDT),
Hyderabad **24.06.2026 at 2:30 AM**
Afternoon Session

Sl. No.	Charge/Office	DDO Code	No. of Paras
1	Addl. CIT (DDO), Visakhapatnam	204658	3
2	CIT, Visakhapatnam	204630	5
3	DCIT (IT), Visakhapatnam	206142	12
4	DIT (I & CI), Hyderabad	256649	9
5	DCIT (Central), Vijayawada	301278	3
6	CIT (TDS), Vijayawada	305961	4
7	CIT (A)-1, Guntur	301288	7
8	Addl. DIT (Inv.), Vijayawada	301277	9
9	ITO (Ward-1), Vizianagaram	204653	9
10	ITO (Ward-1), Anakapalli	204641	1
11	Pr. CIT (Central), Hyderabad	200983	22
12	Pr. CIT (AU)-2, Hyderabad	208893	8

WEB MEETING – BATCH-5
DDO-wise Schedule of Audit Adalat by Sr Accounts Officer (IAP) O/o ZAO (CBDT),
Hyderabad **25.06.2026 at 10:30 AM**
Morning Session

Sl. No.	Charge/Office	DDO Code	No. of Paras
1	CIT (A)-1, Kurnool	305959	10
2	CIT (Exemptions), Hyderabad	256611	10
3	Zonal Accounts Office, Hyderabad	256615	9
4	ITO, Palakole	204646	2
5	Pr. CIT (VU)-1 / Pr. CIT-6, Hyderabad	256614	12
6	Pr. CIT (AU)-3 / Pr. CIT-3, Hyderabad	256612	13
7	Pr. CIT (AU)-1, Hyderabad	208892	8
8	CIT (TDS), Hyderabad	256657	11
9	Addl. CIT, Eluru	204646	5
10	ITO (W-1), Amalapuram	204642	4
11	CIT (DR)-1, ITAT (A-Bench), Hyderabad	201271	6
12	CIT (DR)-2, ITAT (B-Bench), Hyderabad	200506	6

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GOVERNMENT OF INDIA / भारत सरकार
प्रधान मुख्य लेखा नियंत्रक कार्यालय
OFFICE OF THE PRINCIPAL CHIEF CONTROLLER OF ACCOUNTS
आंतरिक लेखा परीक्षा भाग, क्षेत्रीय लेखा अधिकारी कार्यालय
INTERNAL AUDIT PARTY, ZONAL ACCOUNTS OFFICE
केन्द्रीय प्रत्यक्ष कर बोर्ड/CENTRAL BOARD OF DIRECT TAXES
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☎:040-23236512

Lr. NO.IAP/ZAO/CBDT/2025-26/

Dated : 18/06/2026

To
The Deputy Commissioner of Incometax,
(Admn),
O/o Pr.CCIT, CBDT,
Hyderabad.

Subject : Provision for online workshop for Conducting of 'Audit Adaalat' – Regarding,
Reference: Mail dated 11-06-2026 issued by IAW(HQ), O/o Pr.CCA,CBDT,New Delhi

Sir,

With reference to the subject above, this is to inform you that the Internal Audit Wing (HQ), O/oPr.CCA, CBDT, New Delhi has proposed for "Audit Adaalat" during the period as detailed in enclosed letter dated 11-06-2026 for the clearance of outstanding audit paras of all the DDOs of the jurisdiction of Pr.CCIT, Hyderabad.

As proposed, Internal Audit Party, Hyderabad is mobilizing the DDOs for taking necessary steps for the clearance of audit paras. In this context we want to interact with all your DDOs through video conference as per given annexure. For Video conference with DDOs may please be provided for three days from 22-06-2026 to 24-06-2026.

And also necessary arrangements may please be provided to your DDOs including outstation DDO for the batch wise participation in "Audit Adaalat" at ZAO, CBDT, Hyderabad as per schedule enclosed.

This issues with the approval of competent authority.

Yours faithfully,

N. SUDHAKAR

(N.SUDHAKAR)

Sr Accounts Officer (IAP)
O/o ZAO,CBDT,Hyderabad

Encl: as above.