

Sify DSC Enrolment Process

Please use Internet System with camera and microphone/Laptop.

Enrolment Link - <https://dsc.safescrypt.com/incometax/> Click on Registration tab



Welcome to Safescrypt DSC portal

Registration  Apply for a Digital Signature Certificate(DSC) with your eKYC account. You can also create a new eKYC account here.	eKYC Login  Manage your eKYC profile or activate your account by completing any pending activities like video recording and eSigning	Certificate Management  You can download, revoke or replace your Digital Signature Certificate (DSC)	Trial Certificate  Get your 30-day free trial certificate	Register Organization  Register your organization and create an authorized signatory who can authorize employees on behalf of the organization
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For registration of ekyc account -Click on 'No' to ekyc account and choose ekyc Type as Organisation Person-



Digital Signature Certificate (DSC) Registration



Do you have an eKYC account? Yes No

Purpose of Account Individual Organization

eKYC Type

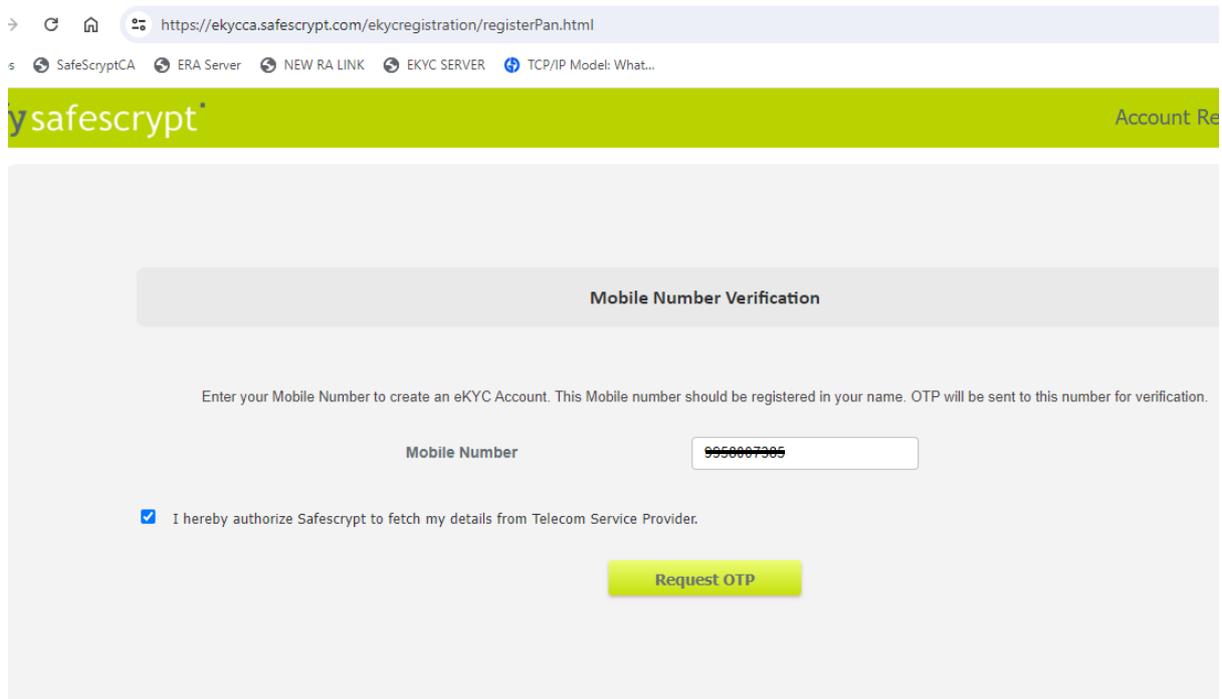
Documents to be uploaded :

- PAN Card
- Proof of Employment

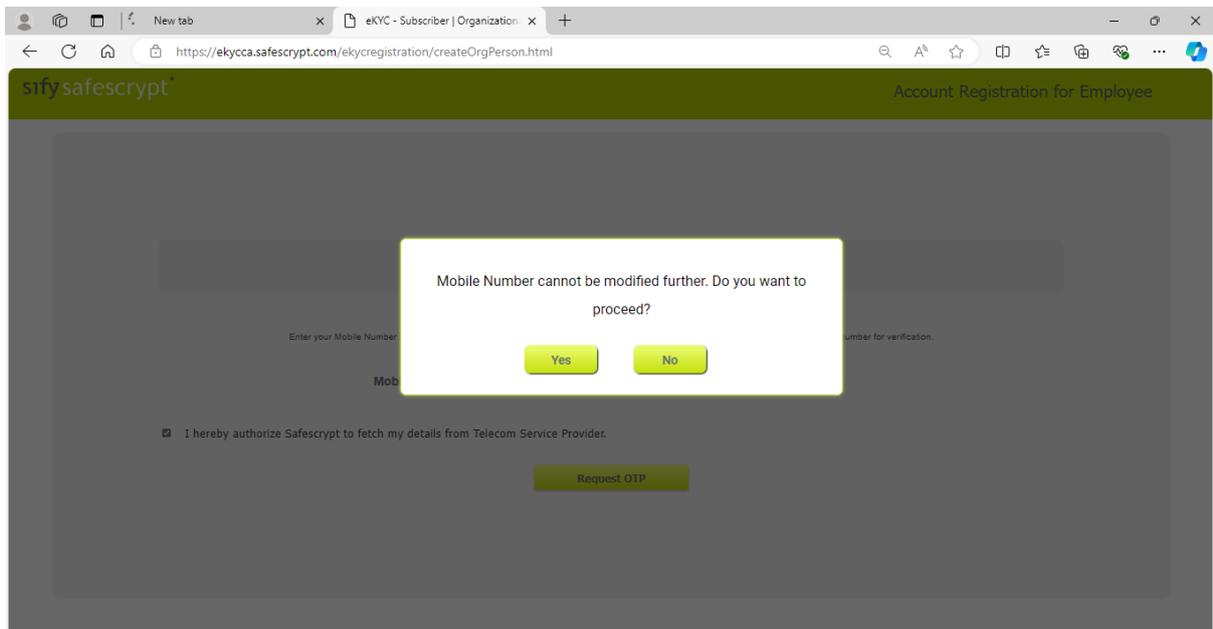
Note : You will be redirected to eKYC portal for account creation. Once the account gets activated, you can continue your registration here.

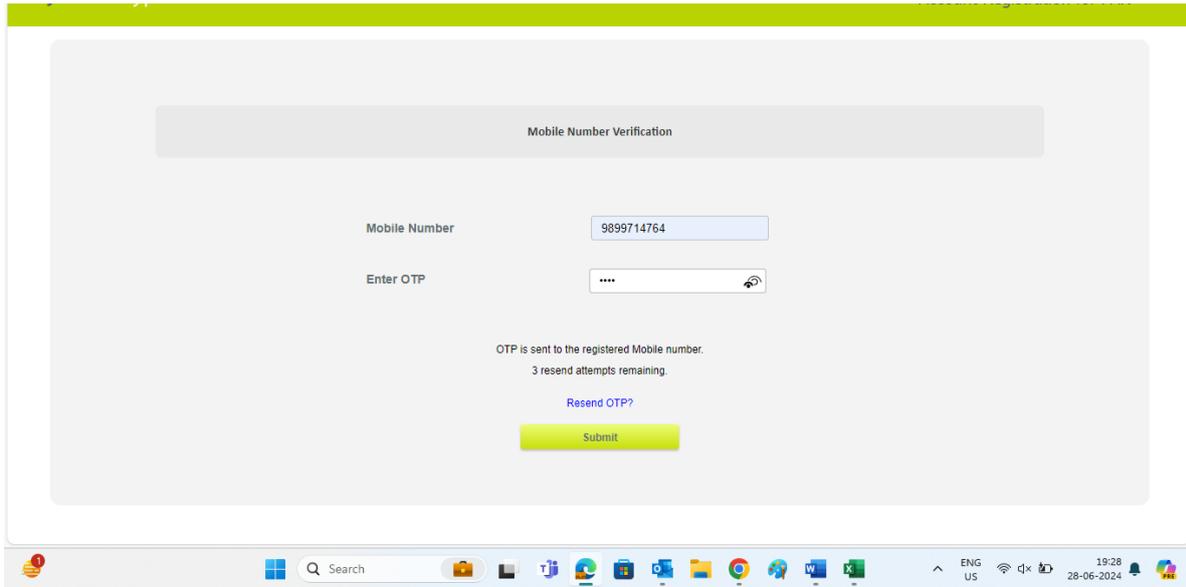
Create

Now Subscriber will give his or her mobile no-



Now OTP will trigger on Subscriber mobile from telecom operator as given below –
Click 'Yes'





Step 4 -Upon verification, registration page will open

Please note:

Organisation name: INCOME TAX HYDERABAD

Organisation Unit: RCC HYD

Name: As per pan database

Email: Name based departmental Email ID and click on verify email to receive OTP

Employee ID: Should be entered without U e.g. 123456

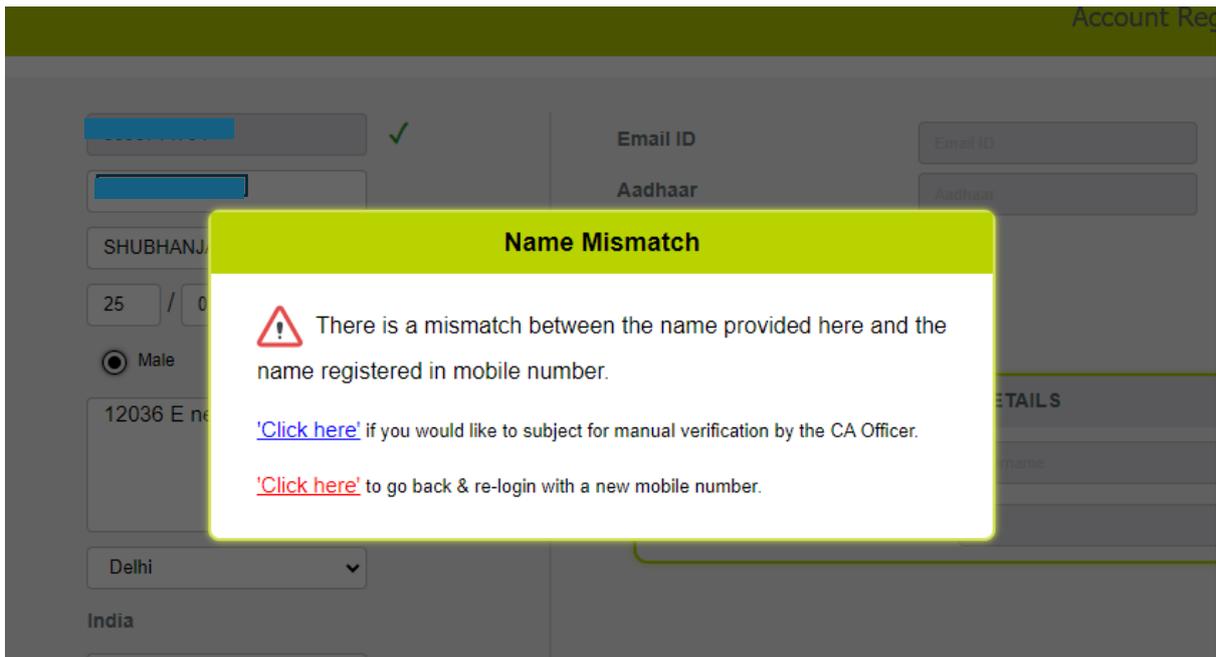
Authorised signatory: 8985970173 and then press Tab

In account details, the username should be a combination of the word income and employee id e.g. income123456.

The PIN should be 123456 only.

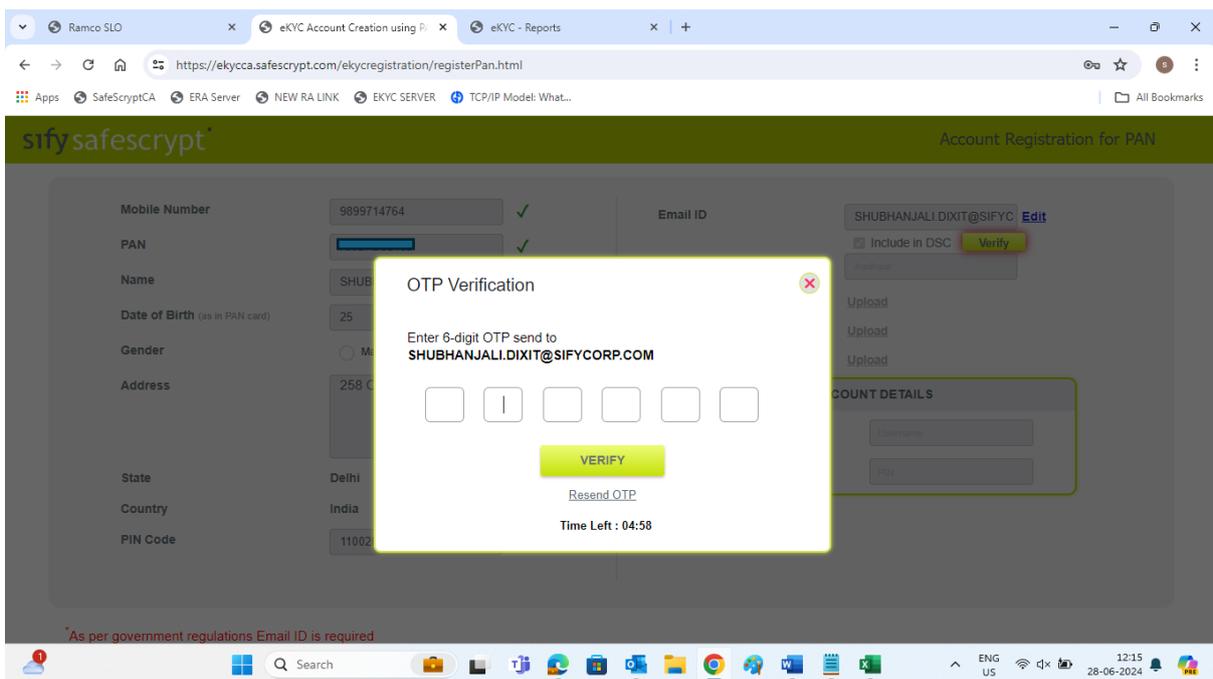
Please upload ID card (both sides) as PDF.

After filling the details -if there is a mismatch in name provided by the user it will go for manual approval at CA end-



“Click Here” Click on manual verification by the CA officer.

Verify Email id – An email otp will trigger on subscriber email id



After submitting the details, registration is done, it will be pending for Authorised Signatory approval.

After Authorised Signatory approval, Subscriber has to take login in ekyc wallet and sign agreement and do the video kyc -

Click on Sign agreement –

sify safescript

eSign Service

ASP Name	Transaction ID	Organization	Date & Time
SifyeKYC	EKYC:1547:1719584389	SafeScript UAT	28/06/2024 19:50:15

Document List

- [Subscriber Agreement Form](#)
- I provide my consent to use my eKYC information for signing the documents.

Signer ID
sifytest321@username.safescript

Enter OTP

Click on record Video -

sifytest321@username.safescript

Pending activities

- Video Recording : **Pending**
- Mobile & Name Verification : **Pending**

Address Proof [View](#) [Update](#)

Subscriber Agreement [View](#)

Registration Time 28/06/2024 19:34:49

Status **Pending**




Status
Not Recorded


Recorded Time
-

Follow the **instructions** below for Video and Audio capturing :

- Make sure your face is clearly visible and read the given text aloud within the given 20 seconds.
- Show the PAN Card such that the photo and text is visible.
- Show the address proof such that the address is clearly visible.

Note : Video can be re-recorded as many times before submission. Erratic or unclear video may result in video rejection.

Record Video PAN Card Address Proof (Front View) Address Proof (Back View - Optional)

Record Video

