

भारतसरकार
प्रधान मुख्य
आयकरआयुक्तकाकार्यालय,
10 वींमंजिल, सीब्लॉक,
आयकरशिखर,
10-2-3, ए.सी. गार्ड्स,
हैदराबाद-500 004
टेलीफोन :040-23236281



GOVERNMENT OF INDIA
Office of the Pr.Chief Commissioner of
Income Tax,
10th Floor, C Block, Income tax
Towers,
10-2-3, AC Guards, Hyderabad-
500004
Tel No:040-23236281
Email:hyderabad.cit.admin.tps@inco
metax.gov.in

फ.सं. सी.सी.ए.पी./16/लेखा/सदस्यता/2026-2027

दिनांक: 24.04.2026

To,

All The Head of Offices/ DDOs
A.P. & TS Region

Sir/ Madam,

Sub: Deduction of monthly subscription (Renewal Fee) from
Members of I.T.E.F. AP & Telangana – Reg.

Ref. ITEF, AP & TELANGANA letter dated 17.04.2026.

Kind reference is invited to the above.

I am directed to state that ITEF, AP & TS has submitted a letter regarding
deduction of monthly subscription (Renewal Fee) in respect of its members.

In this regard, I am directed to inform all the DDOs of AP & TS to deduct the
monthly subscription from ITEF members from the salary of April, 2026 onwards as per
following schedule and the same may be remitted in Canara Bank Account No.
30042010033767, IFSC Code: CNRB0013004:

<u>Ser.</u>	<u>Pay Level</u>	<u>Rate of deduction</u>
(a)	Level 6 and above (Office Superintendent / Steno Gr. I) & Level 7 (Inspectors)	120/-per month
(b)	Level 5 and below (Tax Assistants/ Steno Gr. II /SCD/ Notice Server/ M.T.S.)	90/- per month

I am also directed to inform that all DDO's are requested to send a copy of ITEF
Monthly subscription deduction schedule of their respective offices every month to ITEF,
AP & TS, Hyd starting from April , 2026 to facilitate them to reconcile with bank
statements.

I am also directed to inform that as per ITEF, General Secretary's letter **"If any
member is not willing to continue his/her membership and submit application,
that may be considered by their DDO's"**.

2. Copy of the letter received from the 'ITEF' with regard to monthly subscription is
enclosed herewith.

Yours faithfully,

(बंदी गंगाधर गौड़ /Bandi Gangadhar Gowd)

प्रशासनिक अधिकारी (लेखा) (डीडीओ)/ Administrative Officer (Accounts)(DDO)
कार्यालय .प्र.मु.आ.आ., हैदराबाद / O/o Pr. CCIT, Hyderabad

Encls: As above

Copy to: The General Secretary, ITEF AP&Telangana Circle, Hyderabad

प्रधान मुख्य आयकर आयुक्त का कार्यालय
O/o. Pr. Chief Commissioner of Income Tax
24 APR 2026
Ground Floor, C Block



5978

INCOME TAX EMPLOYEES' FEDERATION, AP & TG CIRCLE, HYDERABAD.

Block Income Tax Towers, A.C. Guards, Hyderabad - 500 004.
Phone & Fax : 040-23425228 Website : www.itefapts.org

Circle President : **Subroto Biswas**
8985971745

Circle General Secretary : **M V Prasad**
8985971135

Circle Vice Presidents

- Malpath Rahul
- B Venugopal Rao
- K Punna Reddy

Circle Addl. Secretary

I Susheela Rani

Circle Joint Secretaries

- Ch Suresh Naik
- Panchakashri B G
- Gadde Manjari
- Sony Sweety Soren
- Rama Kishore Reddy Evuri
- Rajesh Patro Behara

Circle Treasurer

A Rajendra

Asst. Treasurer

Mohd. Burhan Uddin

Circle Asst. Secretaries

- Bishwasu Khamari
- Abhinandan Kumar Singh
- K Raghavender
- Bharath Adepu
- M A Musaveer
- P Janardhan

E. C. Members

- Harinath Babu V
- N Rama Krishna Rao
- Kiran Kumar Avadhutha
- Muchati Sreedhar Rao
- Venkat Rami Reddy K
- Mohd Ahmed Hussain
- Kolapuram Ravi Kiran
- Gangadhari Mallesh
- Sanwat Ram Meena
- Avula Sirisha

Asst. Secretaries

- T V Narendranath Naidu (KNL)
- M V Sreeramachandramurthy (RJY)
- S Jai Venkatesh (TPT)
- M N Rajasekhar (VJA)
- P Malakar (VSP)

Zonal Secretaries

- Ashab Bin Haque (ITT)
- K Mahesh (AB)
- Shailendra Kumar (SIG)
- D Harshavardhan Naidu (GNT)
- S Suresh Reddy (KNL)
- N Veera Babu (RJY)
- U Mallesham (TG)
- K Hari Krishna (TPT)
- V Krishna Prasad (VJA)
- Chandan Kumar Rai (VSP)

Organising Secretaries

- Ramavath Heeralal Naik
- D Anand Ratna Kumar
- Naveen Kumar Khatravat
- Mothukula Srinivas
- Ranjan Kumar
- C Parameshwar
- S Sree Krishna
- Piyush Sharma
- Anil Kumar

Auditor :

Amit Kumar Dubey

Lady Representative :

Prerna Sagar

GOVERNMENT OF INDIA
विश्व मंत्रालय / MINISTRY OF FINANCE
आयकर विभाग / Income Tax Department
82623
17 APR 2026
D/o. Pr. Chief Commissioner of Income Tax
Andhra Pradesh & Telangana
10th Floor, 'C' Block, Income Tax Towers
A.C. Guards, Hyderabad - 500 004

19265
21 APR 2026
The Pr. Chief Commissioners of Income Tax (CCA),
Andhra Pradesh and Telangana,
Hyderabad.

Hyderabad
Date: 17.04.2026

भारत सरकार / Government of India
वित्त मंत्रालय / Ministry of Finance
आयकर विभाग / Income Tax Department
10
20 APR 2026
अपर आयकर आयुक्त (प्रशा.) (आंध्र एवं तेलंगाना)
Addl. Commissioner of Income Tax (Admn. & Vig)
कार्यालय प्रधान मुख्य आयकर आयुक्त, हैदराबाद
O/o. Pr. CCIT, Hyd. of Income Tax, Hyderabad

//attention: AO(DDO), O/o Pr. CCIT, Hyd.

Respected Sir,

Sub: Deduction of Renewal fees from the salary of members for the month of April, 2026 - Regarding.

Ref: Income Tax Employees Federation (Central Hq), New Delhi, letter in F.No. X-1/2025-27, dated 18.03.2026.

Kind reference is invited to the above.

2. We draw your attention to the Board's letter in F No. 12020/8/03/Ad.IX, dated 3rd March 1997, a copy of which is enclosed for your ready reference. In conjunction with the provisions of the Federation's constitution, this letter specifies that all non-gazetted employees of the department are required to pay their annual ITEF membership renewal fee, effective from 1st April of every year. Therefore, the Pr.CCIT(CCA), Hyderabad is requested that necessary instructions may be issued to all the DDOs in Andhra Pradesh and Telangana region to deduct the renewal fee monthly

आजआ (प्रशा. व सत.) / Addl. CIT (Admn. & Vig)	<input checked="" type="checkbox"/>
आसंआ (तकनीकी) / JCIT (Tech)	
आसंआ (इनफो) / JCIT (Info)	
प्रशा.अधि. (फॉर्म)	
सॉफ्ट (सिस्टम)	

Contd.....2/-

from the Pay and Allowance of the members of the ITEF according to the amounts specified below and remit the same to the account of ITEF:

In respect of all employees placed up to Level - 5 = Rs.90/-

In respect of all employees placed in Levels – 6, 7 & above = Rs.120/-

Account Name	Income Tax Employees Federation, AP & TG Circle, Canara Bank, Basheer Bagh, Hyderabad
Account Number	30042010033767
IFS Code	CNRB 0013004

3. It is also noticed that in spite of clear directions of the DoPT and CBDT, such deductions were not made by some of the DDOs in some places and remittances were not received from the said DDOs. It will, therefore, be appreciated if the DDOs are directed to collect and send the renewal fees immediately after the salary is disbursed for the month of **April, 2026** intimating the names of the employees in respect of whom the renewal fees are remitted. If any member is not willing to continue his / her membership and submits application, that may be considered by the DDOs under intimating to General Secretary, ITEF, AP & TG Circle.

With regards,

Yours sincerely,

M.V. Prasad

(M.V. PRASAD),
General Secretary
ITEF AP & TG Circle.