



ఆదాయపు పన్ను ప్రధాన ముఖ్య కమీషనర్ వారి కార్యాలయము, ఆంధ్ర ప్రదేశ్ మరియు తెలంగాణ  
10వ అంతస్తు, సి బ్లాక్, ఆదాయపు పన్ను శాఖ శిఖరము, ఏసి గార్డ్స్, హైదరాబాద్ - 500004.

ప్రధాన ముఖ్య ఆయకర ఆయక్త కా కార్యాలయ, ఆంధ్ర ప్రదేశ్ एवं తెలంగాణ  
10వీं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद - 500004.

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फ.सं.प्र.मु.आ.आ./4(24)/स्थापना/ एमटीएस/२०२५-२६

दिनांक: ०८.०४.२०२५

F. No. Pr.CCIT/4(24)/Estt/MTS/2025-26

Date: 08.04.2025

**ఆదేశ సంఖ్య / आदेश संख्या / ORDER NO: 24 of 2025**

**विषय :** स्थापना - आयकर विभाग, हैदराबाद, एम.टी.एस का स्थानान्तरण एवं तैनाती आदेश - जारी करने के संबंध में।

**Sub:** Establishment - I.T. Department, Hyderabad - **Transfers and Postings of MULTI TASKING STAFF** - Orders - Issue of - Regarding.

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एतद्वारा निम्नलिखित एम. टी. एस का स्थानान्तरण व तैनाती आदेश तत्काल प्रभाव से अगले आदेश तक जारी किया जाता है।

The transfers and postings of the following **MULTI TASKING STAFF** are hereby ordered with immediate effect and until further orders.

**అంతర స్టేషన్ / इंटर स्टेशन / INTER STATION**

క్రమసం./ SL.No	కర్మచారికానామ్(శ్రీ/శ్రీమతీ) /సుశ్రీ/ NAME OF THE OFFICIAL (Sri/Smt./Ms.)	సెస్థానాంతరీత / TRANSFERRED FROM OFFICE	సెస్థానాంతరీత / TRANSFERRED FROM STATION	కోస్థానాంతరీత / TRANSFERRED TO OFFICE	కోస్థానాంతరీత / TRANSFERRED TO STATION
1	RANJIT KUMAR	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD	Addl.CIT/JCIT(APPEALS) -2, VISAKHAPATNAM	VISAKHAPATNAM
2	AMBALA GNANESHWAR	PR.CIT(AU)-4, HYDERABAD	KADAPA	CCIT, HYDERABAD	HYDERABAD
3	JALLEPALLI VENKATA SAI PRAKASH	PR.CIT(CENTRAL), VISAKHAPATNAM	RAJAMAHENDRA VARAM	CIT (APPEAL UNIT)-1, VISAKHAPATNAM	VISAKHAPATNAM
4	SWATI PD NUNIA	PR.CIT(AU)-1, VISAKHAPATNAM	VIZIANAGARAM	MSTU, VISHAKHAPATNAM	VISAKHAPATNAM
5	VIVEK ADHIKARI	PR.CIT, VIJAYAWADA	GUDIVADA	PR.CIT(AU)-1, HYDERABAD	HYDERABAD
6	DONKADA VIDYA SAGAR	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD	PR.CIT(AU)-1, VISAKHAPATNAM	VIZIANAGARAM
7	NITISH DAS	PR.CIT, VIJAYAWADA	VIJAYAWADA	PR.CIT(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM
8	K. H. V. R. Murty	CIT(IT&TP), HYDERABAD	VISAKHAPATNAM	PR.CIT(AU)-1, VISAKHAPATNAM	VIZIANAGARAM
9	BAKKAMANTHULA SUSHMA	CIT (Appeals Unit)-1, Tirupati	TIRUPATI	PR.CIT(AU)-4, HYDERABAD	CHITTOOR



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10	ROHIT SHUKLA	PR.CIT, VIJAYAWADA	GUNTUR	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD
11	PIYUSH KUMAR	PR.CIT, VIJAYAWADA	VIJAYAWADA	PR.CIT(VU)-1, GUNTUR	VISAKHAPATNAM
12	KUDUMULA SRIHARSHA	CIT(TDS), VIJAYAWADA	GUNTUR	PR.CIT, VIJAYAWADA	VIJAYAWADA
13	SHASHWAT PANDEY	PR.CIT, VIJAYAWADA	TENALI	PR.CIT, VIJAYAWADA	VIJAYAWADA
14	ROUTHU SUDHEER KUMAR	PR.CIT-1, VISAKHAPATNAM	SRIKAKULAM	PR.CIT-1, VISAKHAPATNAM	VISAKHAPATNAM

**స్థానిక / स्थानीय / LOCAL**

క్రమసం./ SL.No	కర్మచారికానామ(శ్రీ/శ్రీమతీ /సుశ్రీ)/ NAME OF THE OFFICIAL (Sri/Smt./Ms.)	సేస్థానాంతరీత / TRANSFERRED FROM OFFICE	సేస్థానాంతరీత / TRANSFERRED FROM STATION	కోస్థానాంతరీత / TRANSFERRED TO OFFICE	కోస్థానాంతరీత / TRANSFERRED TO STATION
1	AKASH SINGH	PR.CIT-2, HYDERABAD	HYDERABAD	Addl.CIT(APPEALS) -2, HYDERABAD	HYDERABAD
2	POTNURU VARALAKSHMI	PR.CIT(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	Addl.CIT/JCIT(APP EALS)-1, VISAKHAPATNAM	VISAKHAPATNAM
3	SOURAV MAITI	PR.CIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	CCIT, VISAKHAPATNAM	VISAKHAPATNAM
4	ANUJ KUMAR	CIT(EXEMPTIONS), HYDERABAD	VIJAYAWADA	CCIT,VIJAYAWADA	VIJAYAWADA
5	SEELAM EDUKONDALU	PR.CIT(AU)-1, VISAKHAPATNAM	RAJAMAHENDRA VARAM	CIT(APPEALS), UNIT-1, RAJAHMUNDRI	RAJAMAHENDRA VARAM
6	ARUN KUMAR	CIT(TDS), VIJAYAWADA	VIJAYAWADA	CIT(APPEALS), UNIT-1, VIJAYAWADA	VIJAYAWADA
7	SURAJ SINGH	PR.CIT(CENTRAL), VISAKHAPATNAM	GUNTUR	CIT(APPEALUNIT)- 1,GUNTUR	GUNTUR
8	VINOD KUMAR	PR.CIT(AU)-3, HYDERABAD	HYDERABAD	CIT(APPEALUNIT)- 3,HYDERABAD	HYDERABAD
9	RASHID KHAN	PR.CIT(AU)-1, HYDERABAD	HYDERABAD	CIT(APPEALUNIT)- 5,HYDERABAD	HYDERABAD
10	SUNISH K KUTTY	CIT(EXEMPTIONS), HYDERABAD	TIRUPATI	CIT(AUDIT), HYDERABAD	TIRUPATI
11	KADAMBALA HARISH	PR.CIT-1, VISAKHAPATNAM	VISAKHAPATNAM	CIT(AUDIT), HYDERABAD	VISAKHAPATNAM
12	PIMPAL MALAKAR	PR.CIT-1, VISAKHAPATNAM	VISAKHAPATNAM	CIT(AUDIT), HYDERABAD	VISAKHAPATNAM
13	LAVANYA J	PR.CIT-1, HYDERABAD	HYDERABAD	CIT(AUDIT), HYDERABAD	HYDERABAD
14	SUKHADEVU NALINI KUMARI	CIT(TDS), VIJAYAWADA	VISAKHAPATNAM	CIT(DR)(ITAT), VISAKHAPATNAM	VISAKHAPATNAM
15	REWANSHU KUMAR	PR.CIT, TIRUPATI	TIRUPATI	CIT(EXEMPTIONS), HYDERABAD	TIRUPATI
16	SUDHANSHU GUPTA	CCIT,VIJAYAWADA	VIJAYAWADA	CIT(EXEMPTIONS), HYDERABAD	VIJAYAWADA
17	KISHAN KUMAR CHAUBEY	CIT(TDS), VIJAYAWADA	VIJAYAWADA	CIT(IT&TP), HYDERABAD	VIJAYAWADA
18	JAY PRAKASH	MSTU, VISHAKHAPATNAM	VISAKHAPATNAM	CIT(IT&TP), HYDERABAD	VISAKHAPATNAM
19	D LATHA	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD	CIT(JUDICIAL), HYDERABAD	HYDERABAD
20	S SABAMMA	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD	CIT(TDS), HYDERABAD	HYDERABAD
21	LOVE GAUR	PR.CIT(VU)-1, HYDERABAD	HYDERABAD	CIT(TDS), HYDERABAD	HYDERABAD
22(*)	MADDEM RAMESH	PR.CIT-1, HYDERABAD	HYDERABAD	CIT(TDS), HYDERABAD	HYDERABAD
23	MANISH KUMAR	PR.CIT(VU)-1, HYDERABAD	HYDERABAD	CIT(TDS), HYDERABAD	HYDERABAD



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24	SRINIVAS VENIGALLA	CIT(APPEALUNIT)-1,GUNTUR	GUNTUR	CIT(TDS), Vijayawada	GUNTUR
25	SURYA PRAKASH SINGH	CIT(APPEALS), UNIT-1, VIJAYAWADA	VIJAYAWADA	CIT(TDS), VIJAYAWADA	VIJAYAWADA
26	BONGU HARSHAVARDHAN	PR.CIT(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	CIT(TDS), VIJAYAWADA	VISAKHAPATNAM
27	SHUBHRAJIT BANERJEE	PR.CIT(VU)-1, GUNTUR	VISAKHAPATNAM	CIT(TDS), VIJAYAWADA	VISAKHAPATNAM
28	RAVULAPELLI SHARANTEJA	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD	DGIT(INV), HYDERABAD	HYDERABAD
29	KAMERA MAHESH	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD
30	RISHABH UPADHYAY	CIT(TDS), HYDERABAD	HYDERABAD	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD
31	SUJEET KUMAR	PR.CIT-4, HYDERABAD	HYDERABAD	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD
32	VISAVE MANOJ DEVIDAS	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD
33	NITISH KUMAR	PR.CIT(AU)-3, HYDERABAD	HYDERABAD	PR.CIT(AU)-1, HYDERABAD	HYDERABAD
34	RAMCHARANTEJA BONALA	CIT(APPEALUNIT)-5, HYDERABAD	HYDERABAD	PR.CIT(AU)-1, HYDERABAD	HYDERABAD
35	SHRUTI BHARTI	PR.CIT-1, HYDERABAD	HYDERABAD	PR.CIT(AU)-1, HYDERABAD	HYDERABAD
36	MANUPATI PRASHANTH	PR.CIT-1, HYDERABAD	WARANGAL	PR.CIT(AU)-1, HYDERABAD	WARANGAL
37	ABHISHEK	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD	PR.CIT(AU)-1, HYDERABAD	HYDERABAD
38	TAMAR DANDA VENKAT REDDY	CIT(TDS), VIJAYAWADA	VISAKHAPATNAM	PR.CIT(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM
39	ASHRAFUNNISA	PR.CIT(AU)-3, HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD
40	C B RAVI	DIT(I&CI), HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD
41	ABHIMANYU KUMAR SINGH	PR.CIT(RU)-1, HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD
42	AMIT KUMAR TIWARI	PR.DIT(INV), HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD
43	ANKIT KUMAR	PR.CIT-1, HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD
44	DIPU KUMAR OJHA	PR.CIT-4, HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD
45	MADDALA SAI SRUJANA	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD
46	ARNAB SINHA	PR.CIT-2, HYDERABAD	HYDERABAD	PR.CIT(AU)-3, HYDERABAD	HYDERABAD
47	GANESH KUMAR	PR.DIT(INV), HYDERABAD	HYDERABAD	PR.CIT(AU)-3, HYDERABAD	HYDERABAD
48	KARAMBIR	PR.DIT(INV), HYDERABAD	HYDERABAD	PR.CIT(AU)-3, HYDERABAD	HYDERABAD
49	KRISLAY SINGH	PR.CIT(AU)-1, HYDERABAD	HYDERABAD	PR.CIT(AU)-3, HYDERABAD	HYDERABAD
50	N KUMARA SWAMY	PR.CIT-2, HYDERABAD	KARIMNAGAR	PR.CIT(AU)-3, HYDERABAD	KARIMNAGAR
51	BHUKYA VIDHYA SAGAR	PR.CIT(VU)-1, HYDERABAD	KHAMMAM	PR.CIT(AU)-3, HYDERABAD	KHAMMAM
52	KOLLATI SURESH	PR.CIT-1, VISAKHAPATNAM	BHIMAVARAM	PR.CIT(AU)-4, HYDERABAD	BHIMAVARAM
53	LOKHANDE HITESH SANJAY	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD	PR.CIT(AU)-4, HYDERABAD	HYDERABAD
54	RAKESH	PR.CIT(AU)-1, HYDERABAD	HYDERABAD	PR.CIT(AU)-4, HYDERABAD	HYDERABAD
55(*)	AMARKANT GAUTAM	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD
56	LAVURI NARENDER	DGIT(INV), HYDERABAD	HYDERABAD	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD
57	NIKHIL RAI	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD



58	SAGAR (07.06.2000)	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD
59	PANDULA RAKESH KUMAR	Addl.CIT(APPEALS)- 2, HYDERABAD	HYDERABAD	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD
60	SHAIK RAHAMTULLA	PR.CIT(VU)-1, GUNTUR	GUNTUR	PR.CIT(CENTRAL), VISAKHAPATNAM	GUNTUR
61	MRINMOY SARKAR	CCIT, VISAKHAPATNAM	VISAKHAPATNAM	PR.CIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM
62	ARJUN KUMAR	PR.CIT-1, HYDERABAD	HYDERABAD	PR.CIT(RU)-1, HYDERABAD	HYDERABAD
63	MUKUND RAI	CIT(TDS), HYDERABAD	HYDERABAD	PR.CIT(RU)-1, HYDERABAD	HYDERABAD
64	MONU KUMAR	PR.CIT(CENTRAL), VISAKHAPATNAM	GUNTUR	PR.CIT(VU)-1, GUNTUR	GUNTUR
65	ASIF SHAIK	PR.DIT(INV), HYDERABAD	VIJAYAWADA	PR.CIT(VU)-1, GUNTUR	VIJAYAWADA
66	VINAYAKA S	PR.CIT(VU)-1, HYDERABAD	ANANTAPUR	PR.CIT(VU)-1, GUNTUR	ANANTAPUR
67	R NARSING RAO	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD	PR.CIT(VU)-1, HYDERABAD	HYDERABAD
68	BASANT KUMAR SINGH	PR.CIT-4, HYDERABAD	HYDERABAD	PR.CIT(VU)-1, HYDERABAD	HYDERABAD
69	JAYA MAHEEDHAR REDDY	CIT(JUDICIAL), HYDERABAD	HYDERABAD	PR.CIT(VU)-1, HYDERABAD	HYDERABAD
70	SURNAKANTI SRAVAN KUMAR	PR.CIT(AU)-3, HYDERABAD	KHAMMAM	PR.CIT(VU)-1, HYDERABAD	KHAMMAM
71	NAKKALA ANIL KUMAR	PR.CIT(AU)-1, HYDERABAD	WARANGAL	PR.CIT(VU)-1, HYDERABAD	WARANGAL
72	PUJARI ADHARSH	PR.CIT-2, HYDERABAD	KARIMNAGAR	PR.CIT(VU)-1, HYDERABAD	KARIMNAGAR
73	G TULASI RAM	CIT(AUDIT), HYDERABAD	TIRUPATI	PR.CIT, TIRUPATI	TIRUPATI
74	AMARJEET KUMAR PASWAN	PR.CIT(RU)-1, HYDERABAD	HYDERABAD	PR.CIT-1, HYDERABAD	HYDERABAD
75(*)	BIKRANT KUMAR BEHERA	PR.CIT(CENTRAL), HYDERABAD	HYDERABAD	PR.CIT-1, HYDERABAD	HYDERABAD
76(*)	MOHAMMAD IQBAL	CIT(TDS), HYDERABAD	HYDERABAD	PR.CIT-1, HYDERABAD	HYDERABAD
77	RAJENDRA SINGH	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	PR.CIT-1, HYDERABAD	HYDERABAD
78	SHIVENDRA	PR.CIT(VU)-1, HYDERABAD	HYDERABAD	PR.CIT-1, HYDERABAD	HYDERABAD
79	SANDELA ANIRUDH	PR.CIT(AU)-1, HYDERABAD	WARANGAL	PR.CIT-1, HYDERABAD	WARANGAL
80	CHILUKURU GOVINDA RAJU	PR.CIT(AU)-1, VISAKHAPATNAM	SRIKAKULAM	PR.CIT-1, VISAKHAPATNAM	SRIKAKULAM
81	CHALLA SUDHEER	CIT(AUDIT), HYDERABAD	VISAKHAPATNAM	PR.CIT-1, VISAKHAPATNAM	VISAKHAPATNAM
82	MAHARNAB KARMAKAR	PR.CIT(AU)-4, HYDERABAD	BHIMAVARAM	PR.CIT-1, VISAKHAPATNAM	BHIMAVARAM
83	ASHIRBAD BAL	PR.CIT(AU)-4, HYDERABAD	HYDERABAD	PR.CIT-2, HYDERABAD	HYDERABAD
84	ASHISH KUMAR SINHA	PR.CIT(AU)-3, HYDERABAD	HYDERABAD	PR.CIT-2, HYDERABAD	HYDERABAD
85	SAGAR	PR.CIT(AU)-1, HYDERABAD	HYDERABAD	PR.CIT-2, HYDERABAD	HYDERABAD
86	DULAM SRIKANTH	PR.CIT(AU)-3, HYDERABAD	KARIMNAGAR	PR.CIT-2, HYDERABAD	KARIMNAGAR
87	JAKKULA SRAVANTHI	PR.CIT(VU)-1, HYDERABAD	KARIMNAGAR	PR.CIT-2, HYDERABAD	KARIMNAGAR
88	BEEMISETTY VENKATESWARLU	PR.CIT(AU)-1, HYDERABAD	HYDERABAD	PR.CIT-4, HYDERABAD	HYDERABAD
89	KUNDAN KUMAR	PR.CIT(AU)-3, HYDERABAD	HYDERABAD	PR.CIT-4, HYDERABAD	HYDERABAD
90	DOLLY KUMARI	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	PR.DIT(INV), HYDERABAD	HYDERABAD
91	NITISH KUMAR PANJA	CIT(TDS), HYDERABAD	HYDERABAD	PR.DIT(INV), HYDERABAD	HYDERABAD
92	PANKAJ SINGH	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	PR.DIT(INV), HYDERABAD	HYDERABAD



93	MANDADI VENKATA NARAYANA	PR.CIT(VU)-1, GUNTUR	VIJAYAWADA	PR.DIT(INV), HYDERABAD	VIJAYAWADA
94	SHASHI BHUSHAN KUMAR	PR.CIT(VU)-1, HYDERABAD	HYDERABAD	PR.DIT(INV), HYDERABAD	HYDERABAD

- जिन कर्मचारियों के सामने तारांकित (\*) अंकित है, उन्हें उस प्रभार के मुख्यालय में पदस्थापित किया जाएगा जिसमें वे पदस्थापित हैं।  
The officials against whom **asterisk(\*)** marked shall be posted in the Headquarters of the charge in which they are posted.
- संबंधित मु.आ.आ./ आ.म.नि./ प्र.आ.नि/ प्र.आ.आ./ आ.आ./ आ.नि. को उनके प्रभार में तैनात सभी कर्मचारियों के मामले में इस कार्यालय को सूचित करते हुए आवश्यक तैनाती आदेश जारी करना होगा।  
The concerned CCIT/DGIT/PDIT/PCIT/CIT/DIT shall make necessary posting in respect of all officials who are posted in their charge without changing the station, under intimation to this office.
- सभी कार्यालय प्रमुख स्थानांतरण आदेशाधीन कर्मचारियों को दिनांक **25.04.2025** तक अनिवार्य रूप से कार्यमुक्त करें।  
The Heads of Office are required to relieve the officials under orders of transfer positively by **25.04.2025**.
- यदि किसी कर्मचारी को उक्त तिथि से आगे भी रोकने की आवश्यकता है तो, कार्यालय प्रमुख को प्रधान मुख्य आयकर आयुक्त, आंध्र प्रदेश व तेलंगाना, हैदराबाद से पूर्व लिखित अनुमोदन लेना होगा।  
In case any official is being proposed to be retained beyond the above-mentioned date, the Head of office shall take prior written approval from the Pr.CCIT, AP & Telangana.
- स्थानांतरण आदेशाधीन कर्मचारियों को उनके सक्षम प्राधिकारी द्वारा अर्जित छुट्टी मंजूर नहीं की जायेगी। जिनके अधीन वे वर्तमान में कार्यरत हैं। यदि कोई छुट्टी आवेदन है, तो उसे नई तैनाती कार्यालय को आवश्यक कार्रवाई के लिए अग्रेषित किया जाए।  
The officials under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action. The officials under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.
- कार्यालय प्रमुखों को यह निदेश दिया जाता है कि कर्मचारियों को कार्यमुक्त/कार्यभार ग्रहण संबंधी अनुपालन रिपोर्ट अलग से दिनांक **30.04.2025** तक भेजी जाए ताकि कार्यालय रिकॉर्ड में आकड़े अद्यतन रखी जा सकें। कार्यालय प्रमुख को अनुपालन रिपोर्ट में यह प्रमाणित करना होगा कि कर्मचारी को कार्यमुक्त करते समय उनके स्थान पर तैनात कर्मचारी को कार्यभार सौंपने संबंधी यथोचित नोट प्रस्तुत किया गया है। यह भी नोट करें कि कर्मचारियों का वार्षिक कार्य-निष्पादन रिपोर्ट (APAR) संबंधित रिपोर्टिंग अधिकारियों को भेज दिया गया है।  
The Heads of Office are directed to send separate compliance report on relieving and joining of officials from/to their offices latest by **30.04.2025**, for updating the data in records. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of official. It is also to be noted that the APARs of the officials reporting to the officers concerned are completed and duly forwarded.



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8. यदि कोई अभ्यावेदन हो तो अपने नये तैनात कार्यालय में पदभार ग्रहण करने के बाद कर्मचारी को उक्त कार्यालय में अपना अभ्यावेदन प्रस्तुत करना होगा। पुराने तैनात कार्यालय में उस पर विचार नहीं किया जायेगा।

Officials may file their representations, if any, only after joining in their new postings allotted to them and representations filed from the old postings will not be considered.

9. आयकर विभाग आन्ध्र प्रदेश व तेलंगाना क्षेत्र के समूह "बी" (अराजपत्रित) एवं समूह "सी" (कारचालकों के अतिरिक्त) की स्थानांतरण नीति के खंड IV के अनुसार जबतक कार्यमुक्त तिथि से पहले स्थानांतरण आदेश स्वतः या अभ्यावेदन पर रद्द नहीं किया जाता है। स्थानांतरित कर्मचारी को आदेश में उल्लेखित नियत तिथि पर कार्यमुक्त माना जायेगा। यह स्पष्ट हो कि स्थानांतरण आदेश के विरुद्ध प्रस्तुत अभ्यावेदन पर स्थानांतरण आदेश की अवहेलना में कर्मचारी को पूर्व पद पर बने रहने का कोई अधिकार नहीं होगा। इसके मद्दे नजर किसी कर्मचारी को नियत तिथि तक कार्यमुक्त नहीं किया जाता है तो उसे अगले कार्य दिवस से कार्यमुक्त माना जायेगा। उस कर्मचारी को पिछले पद पर बने रहने का अधिकार प्रदान नहीं करता है। इसे देखते हुए किसी कर्मचारी को कार्यमुक्त नहीं किया जाता है तो अगले दिन तक उसे कार्यमुक्त समझा जायेगा।

**As per clause IV of Transfer Policy for Group 'B' (Non Gazetted) & Group 'C' Officials (Other than Staff Car Drivers) of Income Tax department, AP & Telangana Region, unless the transfer order is cancelled either suo-moto or on representation, before the due date of relieving the transferee shall be considered as deemed relieved on the due date given in the transfer order. It is clarified that representation made against the transfer shall not confer any right whatsoever on the official to continue at the previous post in defiance of the transfer order. In view of this, if any of the Official is not relieved by due date, he/she shall be deemed relieved by next working day.**

10. प्राप्त सभी अभ्यावेदनों का निपटान किया गया है।

All representations received, stands disposed of.

11. ఇది ఆదాయపు పన్ను ప్రధాన ముఖ్య కమీషనర్, ఆంధ్రప్రదేశ్ మరియు తెలంగాణ, హైదరాబాదు వారి ముందస్తు అనుమతితో జారీ చేయబడింది.

इसे प्र.मु.आ.आ., आन्ध्र प्रदेश व तेलंगाना, हैदराबाद के पूर्व अनुमोदन से जारी किया जाता है।

This is issued with the prior approval of the Pr. Chief Commissioner of Income Tax, AP & TG, Hyderabad.

हस्ता/- -Sd-

(ड. रवि किरण / के. रवि किरण / K. RAVI KIRAN)

ఆదాయపు పన్ను ప్రధాన కమీషనర్ (పరిపాలన మరియు పన్ను చెల్లింపుదారుల సేవలు)

ప్రధాన ఆయకర ఆయక్త (ఇన్-సీటు) (ప్రशासन एवं करदाता सेवाएँ),

Pr. Commissioner of Income Tax (in-situ)(Admn. & TPS),

ఆంధ్రప్రదేశ్ మరియు తెలంగాణ / आन्ध्र प्रदेश एवं तेलंगाना / Andhra Pradesh & Telangana.

**प्रतिलिपि / Copy to:**

1. संबंधित कर्मचारी / The Official concerned
2. आयकर महानिदेशक (अन्वे), हैदराबाद एवं आ.प्र. एवं तेलंगाना क्षेत्र के सभी मुख्य आयकर आयुक्त / The DGIT(Inv.), Hyderabad and all the CCsIT in AP & Telangana Region
3. आन्ध्र प्रदेश एवं तेलंगाना क्षेत्र में सभी प्र.आ.आ./आ.आ./प्र.आ.नि./आ.नि. / All the Pr.CsIT/ Pr.DsIT/CsIT/ DsIT in AP & Telangana Region.
4. आन्ध्र प्रदेश एवं तेलंगाना क्षेत्र में कार्यालयों के सभी प्रमुख / All the Head of offices of AP & TG Region



5. सचिव, आई.टी.ई.एफ., आ.प्र. एवं तेलं. इकाई/आई.टी.एस.ई.डब्लू.ए., आई.टी.ओ.बी.सी. एसोसियेशन, हैदराबाद / The Secretary, ITEF, AP & TG Unit / ITSEWA / ITOBC Association.
6. क्षेत्रीय लेखा अधिकारी, केंद्रीय प्रत्यक्ष कर बोर्ड, हैदराबाद / ZAO, CBDT, Hyderabad/Visakhapatnam
7. स्टॉक फाइल/निजी फाइल/डाटा बेस फाइल / Stock file/Personal file/Data Base File
8. प्र.मु.आ.आ, हैदराबाद कार्यालय के अधीन सभी अनुभाग / All sections in O/o. Pr.CCIT, Hyderabad.



V.A.T.V. Kumar

**(వి.ఎ.టి.వి. కుమార్ / వీ.ఎ.టి.వీ. కుమార్ / V.A.T.V. KUMAR)**

ఆదాయపు పన్ను ఉప కమీషనర్ (ముఖ్య కార్యాలయ అధికారి మరియు పరిపాలన)

ఆయకర ఉపాయుక్త (ముఖ్య) (ప్రశాసన)

Dy. Commissioner of Income Tax (Hqrs.) (Admn.)

ఆదాయపు పన్ను ప్రధాన ముఖ్య కమీషనర్ వారి కార్యాలయము

ప్రధాన ముఖ్య ఆయకర ఆయక్త కా కార్యాలయ

O/o. the Pr. Chief Commissioner of Income Tax,

ఆంధ్రప్రదేశ్ మరియు తెలంగాణ / ఆంధ్ర ప్రదేశ్ एवं तेलंगाना / Andhra Pradesh & Telangana.