

भारत सरकार  
प्रधान मुख्य आयकर आयुक्त का कार्यालय,  
10 वीं मंजिल, डी ब्लॉक, आयकर शिखर,  
10-2-3, ए.सी.गार्ड्स,  
हैदराबाद-500004  
टेलीफोन :040-23425484



GOVERNMENT OF INDIA  
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Income Tax,  
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gov.in

F.No.Con.Vig/19(14)/Training/MSTU(V)/2026-27 Date: 21-05-2026

### MEMORANDUM

विषय/Sub: **Training on Special two days course on Accountancy, ITBA & Insight Portal - Scheduled from 25.05.2026 to 26.05.2026- Nomination of Office Superintendents Regarding.**

\* \* \* \* \*

The officials in the cadre of Office Superintendents, as listed in the annexure, are hereby nominated to attend the course scheduled to be held from 25.05.2026 to 26.05.2026 (offline) at MSTU, Hyderabad.

**Venue** : Ministerial Staff Training Unit  
(MSTU)  
1<sup>st</sup> Floor, Aayakar  
Bhavan, Basheerbagh, Hyderabad.

**Reporting Time:** 09:15 hrs.

The Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if any of the officials is under the orders of transfer from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

The officials who are attending training are hereby directed to switch off their mobile phones before entering the premises of MSTU. Use of mobile phones during the training sessions is strictly prohibited.

In case of any cancellation requests, the same should be sent through concerned PCIT/CIT office and should reach this office at least 2 days before the commencement of training with suitable supporting documents, e.g. Medical reports, Sanctioned Leave proceedings etc.

Rathod Neha Devising  
(नेहा देवीसिंग राठोड़, भा.र.से)  
उप आयकर उपायुक्त(मुख्या.)(सत.),  
Dy. Commissioner of Income tax (H.Qrs.)(Vigilance),  
कार्यालयप्रधानमुख्यआयकरआयुक्त,  
O/o. Pr. Chief Commissioner of Income Tax,  
आं.प्रएवंतेलंगाना, हैदराबाद/ AP & TS, Hyderabad.

Encl.: Annexure.

प्रतिलिपि/ Copy to:

- 1.The HOD/ Head of office concerned.
- 2.The ITO( MSTU), Hyderabad.
3. The official concerned through their Head of office.
4. Publish in the Web portal [www.incometax.hyderabad.gov.in](http://www.incometax.hyderabad.gov.in)

S.No.	Emp Code	Emp Name	Cadre	PCIT/CIT Charge	Stationed at	Mobile	Official e Mail Address
1	178296	Pandiri Srikanth	OS	PCIT-1, Hyderabad	Nalgonda	8985971258	pandiri.srikanth@incometax.gov.in
2	195517	Beenaveni Aruntej	OS	PCIT(VU)-1, Hyderabad	Karimnagar	9492627868	aruntej.beenaveni@incometax.gov.in
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