

भारत सरकार
प्रधान मुख्य आयकर आयुक्त का कार्यालय,
10 वीं मंजिल, डी ब्लॉक, आयकर शिखर,
10-2-3, ए.सी.गार्ड्स,
हैदराबाद-500004
टेलीफोन :040-23425484



GOVERNMENT OF INDIA
Office of the Pr. Chief Commissioner of
Income Tax,
10th Floor, D Block, Income tax Towers,
10-2-3, AC Guards, Hyderabad-500004
Tel No: 040-23425484
Email:hyderabad.dcit.hq.vig@incometax.
gov.in

No.Con.Vig./19(14)/Training/2026-27/Course-4

Date: 13-05-2026

MEMORANDUM

विषय/Sub: Special Course on Accountancy, ITBA & Insight Portal from **18.05.2026 to 19.05.2026 for Stenographers** - Regarding.

The officials as per the ***Annexure-A*** are hereby nominated for the above mentioned course to be held at MSTU, Hyderabad from 18.05.2026 to 19.05.2026 (offline).

VENUE : MSTU,Aayakar Bhavan,
1st Floor, Annex Building,
Hyderabad.

TIME :Sharp by 9.15 AM

The Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if *any of the officials is under the orders of transfer* from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

The officials who are attending training are hereby directed to switch

off their mobile phones before entering the premises of MSTU. Use of mobile phones during the training secessions is strictly prohibited.

In case of any cancellation requests, the same should be sent through concerned PCIT/CIT office and should reach this office at least 2 days before the commencement of training with suitable supporting documents, e.g. Medical reports, Sanctioned Leave proceedings etc.

Rathod Neha Devising
(नेहा देवीसिंग राठोड़, आई.आर.एस , I.R.S)
उप आयकर उपायुक्त(मुख्या.)(सत.),
Dy. Commissioner of Income tax (H.Qrs.)(Vigilance),
कार्यालयप्रधानमुख्यआयकरआयुक्त ,
O/o. Pr. Chief Commissioner of Income Tax,
आं.प्रएवंतेलंगाना, हैदराबाद/ AP & TS, Hyderabad.

Encl: Annexure-A

प्रतिलिपि/ Copy to:

- 1.The HOD/ Head of office concerned.
- 2.The ITO(MSTU), Hyderabad.
3. The official concerned through their Head of office.
4. Publish in the Web portal www.incometax.hyderabad.gov.in

Digitally signed by
Neha Devising Rathod
Date: 13-05-2026
15:59:00

ANNEXURE-A

Nomination for training- Special course on Accounts, ITBA & Insight for 2 days 18.05.2026 & 19.05.2026

S. NO.	EMP CODE	NAME OF THE OFFICIAL	CADRE	OFFICE	STATION	CONTACT No.	OFFICIAL E-MAIL ID
1	187067	Rajat Chaudhary	Steno Gr 1	PCIT-2, Hyderabad	Hyderabad	8958073482	rajat.chaudhary@incometax.gov.in
2	187059	Yash Mandloi	Steno Gr 1	CIT(Appeals), Unit-3, Hyderabad	Hyderabad	8770102198	yash.mandloi@incometax.gov.in
3	187063	Akhilesh Singh	Steno Gr 1	DIT(I&CI), Hyderabad	Hyderabad	9838141938	akhilesh.singh@incometax.gov.in
4	201516	Raikindhi Suresh	Steno Gr 2	PCCIT, AP & TG, Hyderabad	Hyderabad	9010834571	raikindhi.suresh@incometax.gov.in
5	183768	Shivram Meena	Steno Gr 1	CIT(DR)-2, ITAT, B-Bench, Hyderabad	Hyderabad	8562033700	shivram.meena@incometax.gov.in
6	184151	Sherla Bhargavi	Steno Gr 1	CIT(Appeals)-10, Hyderabad	Hyderabad	9490822178	bhargavi.sherla@incometax.gov.in
7	183416	Vemula Shiva Kumar	Steno Gr 1	CIT(Appeals), Unit-2, Hyderabad	Hyderabad	7818862698	vemulashiva.kumar@incometax.gov.in
8	187068	Hemant Singh	Steno Gr 1	PCIT-4, Hyderabad	Hyderabad	9675029680	hemant.singh2@incometax.gov.in
9	187058	Saurav Negi	Steno Gr 1	PCIT(AU)-3, Hyderabad	Hyderabad	7828774918	saurav.negi@incometax.gov.in
10	187049	Lekh Raj Kumar	Steno Gr 1	CIT(Appeals), Unit-2, Hyderabad	Hyderabad	7901599787	lekh.rajkumar@incometax.gov.in
11	187057	Amrita Kumari	Steno Gr 1	PCIT(AU)-1, Hyderabad	Hyderabad	8757979249	amrita.kumari@incometax.gov.in
12	183146	Savadi Venkata Ramana Vijayalakshmi	Steno Gr 1	PCCIT, AP & TG, Hyderabad	Hyderabad	7901599830	s.vijaya.lakshmi@incometax.gov.in
13	182780	Bikki Chandana	Steno Gr 1	CIT(IT&TP), Hyderabad	Hyderabad	9010321126	b.chandana@incometax.gov.in
14	187893	Manish Savita	Steno Gr 1	CIT(DR)-1, ITAT, A-Bench, Hyderabad	Hyderabad	7800512276	manish.savita@incometax.gov.in
15	187782	Farheen Naaz	Steno Gr 1	PCIT-1, Hyderabad	Hyderabad	7901599833	farheen.naaz@incometax.gov.in
16	188913	Girraj Kumar Meena	Steno Gr 1	PCIT-4, Hyderabad	Hyderabad	9413659993	girrajkumar.meena@incometax.gov.in
17	187053	Karishma Mahapatra	Steno Gr 1	PCIT-1, Hyderabad	Hyderabad	8447838579	karishma.mahapatra@incometax.gov.in
18	183415	Telukuntla Pooja	Steno Gr 1	PCIT(AU)-2, Hyderabad	Hyderabad	7386114121	t.pooja@incometax.gov.in
19	191940	Malapati Soubhagya Lakshmi	Steno Gr 2	CIT(Appeals), Unit-4, Hyderabad	Hyderabad	7004623620	malapatisoubhagya.lakshmi@incometax.gov.in

20	202088	Aditya Kumar Kundan	Steno Gr 2	PCIT(AU)-2, Hyderabad	Hyderabad	7764969969	adityakumar.kundan@incometax.gov.in
21	201494	Suchitra Kumari	Steno Gr 2	PCIT-4, Hyderabad	Hyderabad	9705852521	suchitra.kumari@incometax.gov.in
22	201711	Phalguni Pal	Steno Gr 2	PCIT(Audit), Hyderabad	Hyderabad	7905019399	phalguni.pal@incometax.gov.in
23	201920	Megha Jain	Steno Gr 2	CCIT, Hyderabad	Hyderabad	9205774191	megha.jain@incometax.gov.in
24	201927	Dimple Rajput	Steno Gr 2	PCIT(AU)-4, Hyderabad	Hyderabad	7999851449	dimple.rajput@incometax.gov.in
25	201922	Prerna Sagar	Steno Gr 2	CIT(Appeals), Unit-9, Hyderabad	Hyderabad	9368877568	prerna.sagar1@incometax.gov.in
26	201913	Astha Bhadoriya	Steno Gr 2	PCIT(AU)-1, Hyderabad	Hyderabad	9109584819	astha.bhadoriya@incometax.gov.in
27	201957	Nikul	Steno Gr 2	PDIT(Inv.), Hyderabad	Hyderabad	8076199665	nikul@incometax.gov.in
28	201713	Suman	Steno Gr 2	PCIT(AU)-2, Hyderabad	Hyderabad	9354352335	suman6@incometax.gov.in
29	201710	Kailash Yadav	Steno Gr 2	CIT(Exemptions), Hyderabad	Hyderabad	8787296747	kailash.yadav@incometax.gov.in
30	202089	Bhawna	Steno Gr 2	CCIT, Hyderabad	Hyderabad	9711423257	bhawna3@incometax.gov.in
31	201589	Sonu	Steno Gr 2	PCIT-4, Hyderabad	Hyderabad	9812692062	sonu13@incometax.gov.in
32	201500	Vandna	Steno Gr 2	PCIT(AU)-4, Hyderabad	Hyderabad	9026279118	vandna@incometax.gov.in
33	201520	Kapil Mittal	Steno Gr 2	PCIT-1, Hyderabad	Hyderabad	7389535915	kapil.mittal@incometax.gov.in
34	201928	Sangeeta	Steno Gr 2	PCIT(AU)-4, Hyderabad	Hyderabad	8447110179	sangeeta5@incometax.gov.in
35	201480	Veenu	Steno Gr 2	PCIT(RU)-1, Hyderabad	Hyderabad	9968460996	veenu@incometax.gov.in
36	201495	B Shivashankar	Steno Gr 2	PCIT-4, Hyderabad	Hyderabad	9154333601	b.shivashankar@incometax.gov.in
37	182942	Dunna Vani	Steno Gr 2	CIT(Appeals)-11, Hyderabad	Hyderabad	8919327037	dunna.vani@incometax.gov.in
38	204900	Priyanka Meena	Steno Gr 2	PCIT(Audit), Hyderabad	Hyderabad	8005619835	priyanka.meena4@incometax.gov.in
39	204903	Dilip Meena	Steno Gr 2	PCIT-2, Hyderabad	Hyderabad	8769139499	dilip.meena@incometax.gov.in
40	208717	Tammali Srilekha	Steno Gr 2	PCIT(AU)-1, Hyderabad	Hyderabad	8309792195	tammali.srilekha@incometax.gov.in
41	208718	Pooja Kumari Meena	Steno Gr 2	PCCIT, AP & TG, Hyderabad	Hyderabad	9251167177	poojakumari.meena@incometax.gov.in
42	208750	Sakaray Sushma	Steno Gr 2	ADCIT(Appeals)-2, Hyderabad	Hyderabad	9398163619	sakaray.sushma@incometax.gov.in

43	208755	Damini Gond	Steno Gr 2	CIT(Appeals), Unit-7, Hyderabad	Hyderabad	9899690048	damini.gond@incometax.gov.in
44	208902	Amgoth Sneha	Steno Gr 2	ADCIT(Appeals)-4, Hyderabad	Hyderabad	9490160324	amgoth.sneha@incometax.gov.in
45	208881	Sayyad Arshad Gaus	Steno Gr 2	PCIT(VU)-1, Guntur	Nizamabad	7030066473	sayyad.arshadgaus@incometax.gov.in
46	187056	Akupati Venkata Naga Durga Rao	Steno Gr 1	CIT(Appeals), Unit-1, Guntur	Guntur	9985554246	avn.durgarao@incometax.gov.in
47	202085	Pathan Azharuddin	Steno Gr 2	PCIT, Vijayawada	Guntur	8985971180	azharuddin.pathan@incometax.gov.in
48	202708	Kanduri Naresh	Steno Gr 2	PCIT-2, Hyderabad	Karimnagar	7061617674	kanduri.naresh@incometax.gov.in
49	202157	Appala Gopi Nath	Steno Gr 2	PCIT(VU)-1, Guntur	Guntur	8790879401	appalagopi.nath@incometax.gov.in
50	202087	Chenthoti Pramod Kumar	Steno Gr 2	PDIT(Inv.), Hyderabad	Guntur	9705239029	chenthoti.pramodkumar@incometax.gov.in