



Office of the

**Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana**

10th Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,
Tel. No. 040 – 23425474, Fax -23241427 Fax:040 23240403.

F. No. Pr. CCAP/9(21)/Estt/2015-16

Date: 04.12.2015.

MEMORANDUM

Sub: Establishment – I.T. Department, Andhra Pradesh & Telangana – **Promotion to the cadre of Notice Server – Allotment of officials** – Regarding.

The under mentioned officials, whose names have been approved by the Departmental Promotion Committee for promotion to the cadre of **Notice Server on Regular Basis** in the Pay Band/Scale of PB-I of Rs. 5200 – Rs. 20200 with corresponding Grade pay of Rs. 2000/- and such allowances as may be sanctioned from time to time, w.e.f the date of this order, are allotted to the appointing authority mentioned in column number 3 for being posted in the office mentioned against their names in column number 4 of the table below::

SL. NO.	NAMES OF STENOGRAPHER GRADE-II (PB-II) & OFFICE IN WHICH WORKING S/SHRI/SMT	TO WHOM ALLOTTED	OFFICE TO WHICH POSTED
(1)	(2)	(3)	(4)
1	SYED MAZHAR, MTS O/o. Addl.CIT, Range-3, Hyderabad	ADDL.CIT, RANGE-3, HYDERABAD	ADDL.CIT, RANGE-3, HYDERABAD
2	M KRISHNA, MTS O/o. ITO(Int.Txn), Nellore	ADDL. CIT(INT.TAX), HYDERABAD	ITO(INT.TXN), NELLORE
3	MD. QUTUBUDDIN, MTS O/o. Pr.CCIT, A.P & Telangana	JCIT(HQRS)(ADMN)& (VIG), HYDERABAD	PR. CCIT, AP & TELANGANA
4	MOHD. AHMED HUSSAIN, MTS O/o. DGIT(Inv), Hyderabad	ADDL.DIT(HQRS)(INV), O/O. DGIT(INV), HYDERABAD	DGIT(INV), HYDERABAD

2. The following conditions should be mentioned in the promotion order issued by the appointing authority:-

- Their promotion is purely provisional;
- They will be liable for reversion –
 - if after a review of the vacancies, it is found that their promotion is in excess of the vacancies available;
 - Or
 - if found unfit for retention in the post of Notice Server
- Their promotion as Notice Server is subject to out come of any Cases pending before the Hon'ble CAT and Hon'ble Courts.
- The attention of the promoted officials is invited to MHA's O.M. F. No.7/1/80-Estt-P.1 dated 26/09/1981 and Ministry of Finance, Department of Expenditure (Implementation Cell) O.M. in F.No. 1/1/2008 regarding exercising of option for fixation of pay on promotion.


Contd...(2)

::2::

- e) His/her seniority in the cadre of Notice Server will be liable for revision at any point of time, if any bonafide mistake is found with reference to any records.
 - f) His/Her promotion is subject to outcome of recasting of reservation rosters in the cadre of Notice Server in accordance with DOP&T's O.M. No. 36012/45/2005-Estt(Res.) dated 10.08.2010.
 - g) The official will not be eligible for pay fixation consequent to this promotion in case his/her pay has already been upgraded in the scale of Notice Server under ACP Scheme/MACP Scheme.
 - h) The above promotions to the cadre of Notice Server are on in-situ basis
3. The promotion order should be issued in the prescribed proforma immediately.
 4. **Postings of the above mentioned official will be reviewed till further orders or during the Annual General Transfers, 2016, whichever is earlier.**
 5. This issues with the approval of the Pr. CCIT, Andhra Pradesh & Telangana.


(KIRAN KATTA)

Joint Commissioner of Income Tax,
(H.Qrs) (Admn. & Vig.), Hyderabad.

To:

1. The Appointing Authority mentioned in Column 3 (By name) with a request to issue promotion order in respect of the above official **immediately** endorsing a copy thereof to this office. A copy of the same may also be marked to the Secretary, ITEF, A.P. Circle, Group-C Association, Hyderabad.
2. The Confidential Section of this office.
3. The DPC File.

Copy to:

1. The CCsIT, Hyderabad /Vijayawada/Visakhapatnam and DGIT(Inv), Hyderabad.
2. The Notice Board.


(KIRAN KATTA)

Joint Commissioner of Income Tax,
(H.Qrs) (Admn. & Vig.), Hyderabad.

(KIRAN KATTA)
(KIRAN KATTA)
आंध्रप्रदेश व तेलंगणा आयुक्त
Joint Commissioner of Income Tax
(मुख्या) (प्रशासकीय) (H.Qrs.) (Admn.)
आ.प्र. एवं तेलंगणा / A.P. & Telangana
हैदराबाद / Hyderabad