

Government of India
Ministry of Finance
O/o.District Valuation Officer (Valuation), Valuation Cell,
Income tax Department, Ground Floor, Olympic Bhavan, L.B. Stadium,
Hyderabad-500 004, TELANGANA
Fax/Tel.Ph. 040-23244336 Email:sevalhyd@gmail.com

F.No.SE(V)/Operational Vehicle/2017-18 /4338.

Date :29/01/2018.

NOTICE INVITING QUOTATION

Sealed item rate quotations are invited by the Executive Engineer (Valuation-I), Office of the District Valuation Officer, Income Tax Department, Hyderabad on behalf of the president of india for "Hiring of Vehicle" for six months for official use in the office of District Valuation Officer, Income Tax Department, Hyderabad from travel agencies/owners of taxi(s)/ interested participant(s) so as to be submitted to this office on or before 06.02.2018 upto 3.00 PM and the same will be opened by the Executive Engineer (Valuation-I) on the same day at 3.30 PM in the presence of the available participants.

The brief description of the job is as tabulated:-

S.No	Description of Item	Qty	Rate Rs.per month	Unit	Amount Rs. For 6 Months
01	Description driver driven light motor vehicle INDICA/Wagon-R/ZEN-Estillo/Santro or any other similar make for hire complete including fuel oil, engine oil, driver salary, insurance, servicing of vehicle and any other consumable and day to day maintenance and running kilometer of the vehicle upto 2000 km per month. The rated passenger seating capacity of the vehicle shall not be less than four excluding driver. The cubic capacity of the cylinder of vehicle shall not be less than 1050 cc.	One vehicle for six months			
Total Rs.					

CONDITIONS

1. The vehicle provided should be in good running condition and well maintained. The vehicle should not be aged more than 60 months. This call of quotation is for providing vehicle for 6 months commencing w.e.f. 08.02.2018.
2. The agency whose quotation is found lowest will produce his vehicle along with necessary documents of the vehicle at the office of the Executive Engineer (Valuation-I), District Valuation Officer, Income Tax Department, Hyderabad on for inspection of the condition of the vehicle and the document by the department.

3. In case of unforeseen circumstances, vehicle is out of order, etc it shall be responsibility of agency to provide alternate vehicle at par condition at free of cost immediately without causing any inconvenience. In case the proper alternate vehicle is not provided by the agency, the hiring officer/department will deduct Rs.1800/- for each day of default from the monthly bill of the agency.
4. In case vehicle does not report in time/ does not report at all, the hiring officer/department will deduct Rs.1800/- for each day of default from the monthly bill of the agency.
5. The vehicle shall be available at Olympic Bhavan, L.B. Stadium, Basheer Bagh, Hyderabad on all days excluding Sundays, gazetted holidays and National holidays. If the vehicle is asked for performing duty on Sundays/gazetted holidays/National holidays, additional amount of Rs.1000/- for each such occasion shall be paid extra along with the monthly bill.
6. This office will in no way be responsible for any loss, damage, or injury etc., of the vehicle.
7. The rate quoted by the agency shall include consumable items such as fuel oil, Engine oil, and spares part etc, required for the vehicle. The fuel oil, Engine oil, and spares parts shall not be paid separately by the department.
8. The rate shall be quoted in the words and figures. Income Tax and other taxes as applicable will be deducted from the bills.
9. The vehicle shall have permit to operate in the Greater Hyderabad Region. Toll tax etc arising due to travel shall be borne by the department.
10. Payment shall be made by the ZAO, C.B.D.T, Hyderabad at the end of every month on presentation of the bill to the department.
11. The vehicle should be registered with concerned authorities of Central/State Govt.
12. The driver should have valid driving license & shall observe all the etiquette and the protocol while performing the duty and shall be neatly dressed, should wear proper uniform & must carry a mobile phone in working conditions for which, no separate payment shall be made by the department.
13. The agency and Driver shall be bound to carry out the instructions of the department as well as of the officer assigned to the vehicle.
14. A daily record indicating time and mileage for each vehicle shall be maintained in a log book by the driver. If the vehicle runs for more than 2000 km
15. The time & distance is to be calculated from the time and place of reporting to the time & place of reporting to the time & place of release. Mileage in respect of repair work, filling up of fuel, air, and other miscellaneous shall not be counted.
16. The liability of the department is limited to the contract value only.
17. Any matter during the period of this agreement, which has not been specifically covered by this agreement, shall be decided by the District Valuation Officer (Valuation), whose decision shall be final and conclusive.
18. In case of any dispute, the jurisdiction of court of Hyderabad shall apply.

19. The dedicated vehicle may be having department's security pass. Accordingly the vehicle shall not be used for any other purpose by the agency and misuse of vehicle bearing department's security pass will render this contract null and void.
20. Even if all the above conditions are fulfilled by both the parties, the contract can be cancelled by either parties after a notice period of 15 days.
21. If either party fails to full fill the above conditions, letter will be issued by the aggrieved party indicating the fault of the other party and the contract can be cancelled after a notice of three days.

Executive Engineer (Valuation-I),
Office of the District Valuation Officer,
Income Tax Department, Hyderabad.

Copy to :-

- 1) The Zonal Accountant officer, CBDT, Hyderabad with a request to display the notice on notice board.
- 2) ITO (welfare), IT towers, Hyderabad with a request to display the notice on the Income Tax Department website.
- 3) Notice Board of the O/o.District Valuation Officer, Hyderabad.


~~Executive Engineer (Valuation-I),~~ 29/01/18