



कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर / 10TH Floor, Income Tax Towers,

ए.सी.गार्ड्स, हैदराबाद / AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स /Fax 040-23241427

F. No. Pr.CCIT/AP & TS/Estt/Circulation/2022-23

Date:30.08.2022

TRAINING CIRCULAR

Sub: Residential Training Programme on Training Programme on “Administrative Effectiveness, Focus: Preventive Vigilance, Right to Information Act, 2005, GFR”, from 19th September, 2022 to 23rd September, 2022 at Udaipur, Rajasthan - Request for Nomination - reg.

Ref: Email received from Director, National Productivity Council (NPC), Jaipur, dated: 25.08.2022.

Please refer to the above.

National Productivity council, Jaipur is going to conduct 5 days training programme on “Administrative Effectiveness, Focus: Preventive Vigilance, & Right to Information Act 2005 & GFR” from 19th September to 23rd September, 2022. The Participation fee Rs.59,500/- for residential participants and Rs. 35,500/- for Non Residential Participants. GST @ 18% per participant is applicable on Participation fees.

In this connection, I am directed to forward herewith the letter received from Director, National Productivity Council, Jaipur, on the captioned subject, containing the salient features of course and mode of registration, for information and circulation.

Yours faithfully,


(Thamba Mahendra)

Dy. Commissioner of Income Tax
(Hqrs)(Admn)
O/o.Pr.CCIT, AP&TS, Hyd.

Encl: As above.

To

All the Heads of Offices, AP & Telangana Region.

To be uploaded on the website www.incometaxhyderabad.gov.in

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Subject: Residential Training Programme on Training Programme on "Administrative Effectiveness, Focus: Preventive Vigilance, Right to Information Act 2005 GFR", from September 19-23, 2022 at Udaipur, Rajasthan- - Request for Nomination of participants.

To: hyderabad.cit.admin.tps@incometax.gov.in

J.C. Admin

विश्व मंत्रालय / MINISTRY OF FINANCE
आयकर विभाग / Income Tax Department
46517
24 AUG 2022
G/o. Pr. Chief Commissioner of Income Tax
Andhra Pradesh & Telangana
10th Floor, 'C' Block, Income Tax Towers
A.C. Guards, Hyderabad - 500 004

Date: 08/24/22 02:30 PM
From: भारत सरकार / Government of India
संतोष कुमार / santosh.kumar@npcindia.gov.in
वित्त मंत्रालय / Ministry of Finance
आयकर विभाग / Income Tax Department
25 AUG 2022
सं. प्र. आय (प्रत्यक्ष) (प्रधान मंत्र. जनकला),
मुख्य आयकर अधिकारी का कार्यालय हैदराबाद.
O/o. the JCIT(Hqs)(Admin & Ag) 124/08/2022
JCIT, Hyd.

Residential Training Programme on Training Programme on "Administrative Effectiveness, Focus: Preventive Vigilance, Right to Information Act 2005, GFR", from September 19-23, 2022 at Udaipur, Rajasthan- - Request for Nomination of participants.

Respected Sir/Madam,

National Productivity Council (NPC) Jaipur is pleased to announce its Residential Training Programme on "Administrative Effectiveness, Focus: Preventive Vigilance, & Right to Information Act 2005 & GFR" from September 19-23, 2022 at Udaipur, Rajasthan.

NPC has designed a condensed training programme on Preventive Vigilance & RTI to enhance the knowledge and competence levels of the government and public sector officials. The programme aims at facilitating the participants to acquire competencies necessary for handling the vigilance, and RTI issues efficiently & effectively. The programme also enlightens participants on aspects for organizational transparency and accountability.

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, Purchasing, Procurement, RTI Cell (PIO/CPIO), Appellate Authority etc. from State and Central Governments Departments/Ministries, Public Sector Units, Financial Institutions and/or Academic and/or Research Institutions, Banks, Corporations, Autonomous Institutions etc.

The brochure with programme objectives, coverage, participants profile, methodology, faculty, dates, venue, participation fee, and registration procedure is enclosed for your kind perusal. The Programme fee of Rs.59500/- + 18% GST (Rs. Fifty Nine Thousand Five Hundred Only + 18% GST) for residential participants is inclusive of boarding and lodging arrangement for the participants for 4 nights during the programme, course material kit and professional charges etc. or Rs.35500/- + 18% GST (Rs. Thirty Five Thousand Five Hundred Only + 18% GST) for non-residential participants is inclusive of lunch, course material kit, and professional charges.

We are sure that you would take advantage of this programme and nominate a few officials from your organization. Kindly feel free to call us at 0141-2703573, 2702935, 9414387196, 8826628448 or email us at jaipur@npcindia.gov.in, himanshu.rg@npcindia.gov.in in case any further clarification is required. We look forward to your continuous support and an early response.

Thanking you

Yours Sincerely

(Mukesh Singh)
Director

DL (Admin)

Chandrabhan
for info

NATIONAL PRODUCTIVITY COUNCIL, JAIPUR

announces Training Programme on

"Administrative Effectiveness, Focus: Preventive Vigilance, Right to Information Act 2005 & GFR"

From September 19-23, 2022 at Udaipur

INTRODUCTION

There is a need for creating awareness of vigilance in an organisation in order to bring transparency in the delivery system. All executives irrespective of their functional allocation must be aware of the vigilance angle and the accountability of public servants. GFR, Contract awarding and executing agencies in particular shall be familiar with DOs and DONTs of vigilance matters, coupled with the recent advances in procurement. As per directive of commission employee appointed as APIO, PIO, Appellate Authority must be trained in RTI.

NPC has designed a condensed course on Preventive Vigilance, RTI & GFR to upgrade the knowledge and skills of the officials with updated changes in RTI.

OBJECTIVES

The programme aims at exposing participants

To the concepts, scope and areas of preventive vigilance in order to understand the preventive vigilance and its measures

To promote systemic changes to improve the transparency within their organization through RTI.

To the fundamentals of Right to Information and contribution in Good Governance

CONTENTS

Overview, Definition & Determination of Vigilance Angle
Preventive Vigilance & its measures
CVC Act 2003 – Role & Functions of CVC & Important CVC instructions
The Right to Information Act 2005 and related case laws.
Overview of RTI, definition and role of different party i.e. APIO, PIO, CPIO and Appellate Authority
Various orders related to the Right to Information Act 2005.
RTI various clauses including exemption clauses
GFR Rules related to contract and procurement

TARGET GROUP

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, Purchasing, Procurement, RTI Cell (PIO/CPIO), Appellate Authority etc.etc. from State and Central Governments Departments/Ministries, Public Sector Units, Financial Institutions and/or Academic and/or Research Institutions, Banks, Corporations, Autonomous Institutions etc. The details of the programme and their coverage are provided with brochure enclosed herewith.

PARTICIPANT FEE

The programme fees on residential basis is Rs. 59,500 /- + 18% plus GST per participant. (Rs. Fifty Nine Thousand Five Hundred Only + 18% GST. The Non-residential participation fees will be Rs. 35500/- + 18% plus GST per participant (Rs. Thirty Five Thousand Five Only + GST. The residential participation fee includes the cost of accommodation, food stationery, course material and professional charges. The programme is residential/ Non Residential as opted..

FACULTY AND METHODOLOGY

The faculty would include from NPC & invited speakers from organizations of eminence. Methodology of the programme would be participative in nature with a focus on principal of adult learning.. The sessions would be expert-led, participant-centered conceptual deliberations, involving case studies, individual and group exercises, and development of action plans by the participants for the implementation at the organisational levels to address the issues of RTI & vigilance.

VENUE & DATES:

Programme Dates & Venues	September 19-23, 2022
Arrival day(Check in time at Hotel) Programme starts at	September 19, 2022 FN 1300 hrs. September 19, 2022 at 1600 hrs.
Departure day (Check out time at Hotel) Programme concludes at	September 23, 2022 FN 1200 hrs. September 23, 2022 at 1100 hrs.

Early Check-In and Late Check-out is subject to availability of rooms at the hotel

REGISTRATION:

Nominations along with participants details, name, designation, organisation, contact address, email, GST No. of organisation phone, mobile no. whether residential or non residential along with DD/Cheque/ECS details towards participation fee should reach NPC Jaipur at least 15 days before the start of the programme to:

The Programme Director
National Productivity Council
SB-96, JLN Marg, Bapu Nagar, Jaipur – 302015, Rajasthan

PAYMENT DETAILS:

1. Fees to be paid by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL payable at Jaipur
2. PAN NO: AAATN0402F, GST No. 08AAATN0402F1Z6
3. ECS Payment Details: State Bank of India, Bhawani Singh Road, Bapu Nagar, Jaipur - 302004

A/c No. 40084592614, NEFT/RTGS/IFSC No. SBIN0031477, Branch Code : 031477

4. In case of ECS Payment, the payment details should be intimated accordingly

GENERAL INSTRUCTIONS:

Kindly provide GST No. of the organisation for issuance of the bill..

GST as per GOI Rules (presently @ 18%) as per the GoI guidelines.

- Overstay if any has to be settled by participants directly to the hotel.

FOR FURTHER DETAILS PLEASE CONTACT:

Programme Director

National Productivity Council

SB-96, JLN Marg, Bapu Nagar,

Jaipur - 302015, Rajasthan

Ph. 0141-2702935, 2703573 Mobile No: 9414387196, 8826628448

E-Mail: jaipur@npcindia.gov.in, himanshu.rg@npcindia.gov.in Website: www.npcindia.gov.in

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NATIONAL PRODUCTIVITY COUNCIL, JAIPUR
CALENDAR OF TRAINING PROGRAMMES 2022

No.	Programme	Dates	Venue	Fee (R)
1	Administrative Effectiveness, Focus: Preventive Vigilance, E-Procurement & RTI	September 19-23, 2022	Udaipur	Rs. 59,500/- + GST (Residential) Rs. 35,500/- + GST (Non-Residential)
2	Advance Course on Secretarial Effectiveness: Capacity Building	September 26-30, 2022	Udaipur	Rs. 55,500/- + GST (Residential) Rs. 35,500/- + GST (Non-Residential)
3	E Procurement & Tendering; GFR	October 17-21, 2022	Jaipur	Rs. 55,500/- + GST (Residential) Rs. 35,500/- + GST (Non-Residential)
4	Administrative Effectiveness, Focus: Human Resource Management	October 10-14, 2022	Jaisalmer	Rs. 55,500/- + GST (Residential) Rs. 35,500/- + GST (Non-Residential)
5	Advance Course on Secretarial Effectiveness: Capacity Building	November 14-18, 2022	Jaisalmer	Rs. 55,500/- + GST (Residential) Rs. 35,500/- + GST (Non-Residential)
6	Administrative Effectiveness, Focus: Preventive Vigilance, E-Procurement & RTI	December 19-23, 2022	Jaisalmer/ Udaipur	Rs. 59,500/- + GST (Residential) Rs. 35,500/- + GST (Non-Residential)

For details please contact

Regional Director

NATIONAL PRODUCTIVITY COUNCIL

SB-96, J.L.N.Marg, Bapu Nagar, JAIPUR 302004

Phone: 0141-2702935, 0141-2703573, M:9414387196

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