

भारत सरकार
प्रधान आयकर आयुक्त का कार्यालय
तिरुपति चार्ज
कमरा संख्या 205, प्रथम मंजिल
आयकर भवन, के.टि.मर्ग,
तिरुपति -517 507
दूरभाष 0877-2287541
फैक्स 0877-2287531



Government of India
Office of the
Pr. Commissioner of Income Tax
Tirupati Charge
Room No. 205, First Floor
Aayakar Bhavan, KT Road,
Tirupati - 517 507
Telephone : 0877-2287541
Fax No. 0877-2287531
email: tirupati.pcit@incometax.gov.in

F.No.GP.Quarters/Pr.CIT/TPT/2021-22

Date: 10.03.2022

NOTICE INVITING TENDERS

I am directed by the Pr. Commissioner of Income Tax, Tirupati to invite tenders for renovation of all wash rooms, rain water harvesting structure in guest house, entire drainage/sewer lines repair, cleanliness and beautification of guest house, beautification of garden in the guest house premises, cleaning of water bodies, cleaning of roof and removal of unwanted plants from the roof, renovation of kitchen area and any other related miscellaneous works at Income Tax Guest House, Alipiri, Tirupati.

The last date of receipt of bids is 17.03.2022 (05:00 P.M) and the bids will be opened on 17.03.2022 (05:30 P.M).

The tender documents along with the instructions and terms & conditions are being sent to the selected contractors calling for a limited tender. The selected tenderers are advised to check the eligibility criteria thoroughly before applying for the Tender. The Tenderer should submit the tender online to the mail id - tirupati.pcit@incometax.gov.in or manually in closed/sealed covers, before the Joint Commissioner of Income Tax, Range-1, Aayakar Bhavan, K.T.Raod, Tirupati. The online/manual bids can be submitted upto **17.03.2022 till 05:00 P.M.** The decision upon the bids received shall be communicated to the bidders subsequently. This office reserves the right to amend/withdraw any of the terms and conditions in the Tender Document or to reject any or all tenders without giving any notice or assigning any reasons. The decision of the Local Purchase Committee, O/o Pr.Commissioner of Income Tax, Tirupati in this regard shall be final and binding on all.

(K.C.SREEKANTH)

Income Tax Officer(PR)

**O/o Pr.Commissioner of Income Tax,
Tirupati Charge, Tirupati**

भारत सरकार
प्रधान आयकर आयुक्त का कार्यालय
तिरुपति चार्ज
कमरा संख्या 205, प्रथम मंजिल
आयकर भवन, के .टि.मर्ग,
तिरुपति -517 507
दूरभाष 0877-2287541
फैक्स 0877-2287531



Government of India
Office of the
Pr. Commissioner of Income Tax
Tirupati Charge
Room No. 205, First Floor
Aayakar Bhavan, KT Road,
Tirupati – 517 507
Telephone : 0877-2287541
Fax No. 0877-2287531
email: tirupati.pcit@incometax.gov.in

F.No.Alipiri Guest House/Pr.CIT/TPT/2021-22

Date: 10.03.2022

Subject : Renovation of all wash rooms, rain water harvesting structure in guest house, entire drainage/sewer lines repair, cleanliness and beautification of guest house, beautification of garden in the guest house premises, cleaning of water bodies, cleaning of roof and removal of unwanted plants from the roof, renovation of kitchen area and any other related miscellaneous works at Income Tax Guest House, Alipiri, Tirupati.

SECTION-1-BID SCHEDULE

Issue of Tender : 10.03.2022
Last date of submission : 17.03.2022 (05:00 PM)
Bids opening date : 17.03.2022 (05:30 PM)

Earnest Money deposit of Rs.10,000/- and Tender Fees of Rs.100/- by way of separate Demand Draft in favour of the Zonal Accounts Officer, CBDT, Hyderabad.

Estimated cost : Rs. 10,00,000/-(Approximately)
Tender fees : Rs.100/-
Place of submission : To Submit in the office of
Joint Commissioner of Income Tax,
Aayakar Bhavan, K.T.Road, Tirupati

SECTION - 2 - INVITATION OF BID

The Pr. Commissioner of Income Tax, Tirupati (hereinafter referred to as 'Department') invites bids for renovation of all wash rooms, rain water harvesting structure in guest house, entire drainage/sewer lines repair, cleanliness and beautification of guest house, beautification of garden in the guest house premises, cleaning of water bodies, cleaning of roof and removal

of unwanted plants from the roof, renovation of kitchen area and any other related miscellaneous works at Income Tax Guest House, Alipiri, Tirupati.

The Department intends to undertake the renovation of all wash rooms, rain water harvesting structure in guest house, entire drainage/sewer lines repair, cleanliness and beautification of guest house, beautification of garden in the guest house premises, cleaning of water bodies, cleaning of roof and removal of unwanted plants from the roof, renovation of kitchen area and any other related miscellaneous works at Income Tax Guest House, Alipiri, Tirupati. The work will have to be done as per work schedule in consultation with the Department. This work will have to be completed within 07 days of the date of awarding the contract. For delay in completion of work, at the discretion of the Department, penalty of 1% of cost of work will be levied for the first one month or a part thereof. Penalty of 3% of cost of work will be levied for subsequent second month or part thereof. Thereafter, a steep penalty of 10% of cost of work will be levied for subsequent each month or a part thereof. As time is of essence, the bidder should be in sound financial condition to finish the work in the stipulated time.

SECTION - 3 - TENDER DOCUMENT ISSUING LETTER

Letter Issuing Tender Document for renovation of all wash rooms, rain water harvesting structure in guest house, entire drainage/sewer lines repair, cleanliness and beautification of guest house, beautification of garden in the guest house premises, cleaning of water bodies, cleaning of roof and removal of unwanted plants from the roof, renovation of kitchen area and any other related miscellaneous works at Income Tax Guest House, Alipiri, Tirupati.

This tender document set for renovation of all wash rooms, rain water harvesting structure in guest house, entire drainage/sewer lines repair, cleanliness and beautification of guest house, beautification of garden in the guest house premises, cleaning of water bodies, cleaning of roof and removal of unwanted plants from the roof, renovation of kitchen area and any other related miscellaneous works at Income Tax Guest House, Alipiri, Tirupati. containing one volume, totaling 1 to 3 pages in the Tender are issued.

Name of the Tenderer :
Address of the Tenderer :
The EMD for this set of Tenderer Document is : Rs.10,000/-
The Tender Document is issued on : 10.03.2022.



(K.C.SREEKANTH)
Income Tax Officer(PR)
O/o Pr.Commissioner of Income Tax,
Tirupati Charge, Tirupati

Section - 4 – LETTER SUBMITTING TENDER

The Pr. Commissioner of Income Tax,
Tirupati Charge,
Aayakar Bhavan
K.T.Road, Tirupati

Sir,

Subject: With reference to the tender invited by you for the work.

1. I/We hereby offer to execute the work under contract at the respective rates mentioned in the schedule of quantities.
2. I/We have seen the site, understood the general conditions of contract, special conditions, additional conditions.
3. I/We agree to execute the work as per specifications, general conditions of contract, special conditions and additional conditions.
4. I/We deposit earnest money of Rs.10,000/- and tender fee of Rs.100/- by separate demand draft which shall not carry any interest. I/We do hereby agree that the sum shall be forfeited by the Authority in event our tender is accepted & If we fail to execute the contract when required to do so.
5. I/We understand that you are bound to accept the lowest or any other tender that you received.

Yours faithfully,

(Contractor)

Signature of partner/prop. Of the firm
In the presence of the witness.

SECTION 5 : TECHNICAL BID DOCUMENT

ANNEXURE - A

S.No	Description	Details
1	Name of the Bidder/Contractor	
2	Address (with telephone no. and fax no.)	
3	Contract person with Designation (with Mobile no. & Email address)	

DECLARATION

I hereby declare that information furnished above is true and correct to the best of my four knowledge. I understand that in case any deviation is found in the above statement at my stage, we will be blacklisted and will not have any dealing with the Department in future.

Signature of Authorized Signatory with date.

SECTION 6: BID DOCUMENT

S.No	Description	Details
1	Name of the Bidder/contractor	
2	Address (with telephone no. and fax no.)	
3	Authorized person with Designation (with Mobile no. & Email address)	
4	Details of entity Registration VAT/GST Registration (copies to be attached)	
5	PAN/TAN/Service Tax (copies to be attached)	
6	Details of average turnover	
7	Quoted price total (both in words and figures)	

Name of the work : Renovation of all wash rooms, rain water harvesting structure in guest house, entire drainage/sewer lines repair, cleanliness and beautification of guest house, beautification of garden in the guest house premises, cleaning of water bodies, cleaning of roof and removal of unwanted plants from the roof, renovation of kitchen area and any other related miscellaneous works at Income Tax Guest House, Alipiri, Tirupati.

S.No	Description of work	Amount
1	Renovation of all wash rooms	
2	Rain water harvesting structure in guest house	
3	Entire drainage/sewer lines repair,	
4	Cleanliness and beautification of guest house	
5	Beautification of garden in the guest house premises	
6	Cleaning of water bodies	
7	Cleaning of roof and removal of unwanted plants from the roof	
8	Renovation of kitchen area	
9	Any other related miscellaneous works	

Signature of Authorized signatory with date