



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,

टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स/ Fax 040-23241427

F. No.Pr. CCIT/Estt/33/2015

Date: 31-10-2015.

To

All the Pr. CsIT/CsIT/Pr. DIT(Inv.)/DIT(I & CI) in Andhra Pradesh & Telangana region.

Sir/Madam,

Sub: Establishment – IT Department – Andhra Pradesh & Telangana,
Hyderabad – Hierarchy building and roll out of HRMS – regarding.
Ref: DIT(HRD) letter in /PM/410/2010-11/Part-1/6/30 dt. 20-10-2015.

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I am directed to forward herewith a copy of letter in F.No. DIT(HRD) letter in /PM/410/2010-11/Part-1/6/30 dt. 20-10-2015 along with 6 pages of enclosures received from the HRD(TCB), New Delhi on the above captioned subject for information and necessary compliance. In this connection, the template in excel sheet format have been sent to the name based e-mail ids available to the concerned Pr. CsIT/CsIT/Pr. DIT(Inv.)/DIT(I & CI) in AP & Telangana region.

2. It is requested to fill and send back the template in excel format positively by 04.11.2015 to CIT(Admin & CO) email id: citco.hyderabad@incometax.gov.in.

3. In this connection, for any technical help, you may contact Sri Mohammed Ghouse, DPA, Gr. B (Mobile No. 8985970891) and Sri Sai Baba, DPA, Gr. B(Mobile No. 8985970894).

Yours faithfully,

Sd/-

(M. RAVINDRA SAI)

Commissioner of Income Tax (Admn. & CO), Hyderabad

Encl: As above.


(SHAIK NUR MOHAMMED)

Deputy Director (Systems), Hyderabad