



आयकर निदेशालय

**DIRECTORATE OF INCOME TAX**

(व्यय बजट), वित्त मंत्रालय, भारत सरकार

**(Expenditure Budget), Ministry of Finance, Govt. of India**

हॉल नंबर 10, दूसरी मंजिल, जवाहर लाल नेहरू स्टेडियम, नई दिल्ली - 110003

**Hall No.10, 2<sup>nd</sup> Floor, Jawahar Lal Nehru Stadium, New Delhi - 110003**

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**F.No. DIT (EB)/Misc./2021-22/1174**

**Date: 13.12.2021**

To,

ALL BCAs

Sir/Madam,

**Sub: Mandatory Requirement for the expenditure under "Other Administrative Expenses" on Azadi ka Amrit Mahotsav - reg.**

Kindly refer to the above.

2. Many BCAs have requested for funds under the object Head "Other Administrative Expenditure (OAE)" to plan/organise events for "Azadi ka Amrit Mahotsav".

3. Kindly note that exhibitions, conferences and all such other events towards "Azadi ka Amrit Mahotsav" should ideally be planned by debiting the expenses to object Head "OAE" only. As the Directorate has very less funds under OAE and there are prior earmarked allocations like zonal conferences, Hon'ble FM's visit, trainings etc., it is imperative that all such forthcoming events etc. planned by BCA be intimated to this Directorate immediately so as to enable us to anticipate the expected expenditure and make necessary arrangements/adjustments keeping in mind the shortage of funds under "Other Administrative Expenses".

4. It is further informed that as per the existing guidelines the HOD has power to approve an amount of Rs. 1 lakh only for a single event, conference/meeting etc. Accordingly, in case, the amount is in excess of Rs. 1 lakh, prior approval of IFU has to be sought before incurring any such expenditure.

5. The guideline may be adhered to, so as to avoid any Audit query/objection on any expenditure under OAE in excess of permissible limit approved for the HOD. All such cases where it is expected that the amount may be exceed Rs. 1 lakh for a single event, details may be kindly sent to this office to process the file and send to IFU for seeking necessary prior approval in this regard.

It is requested that the details of rationalized requirement of BCA for object Head OAE for F.Y. 2021-22 may kindly provided on or before 17.12.2021.

This issues with the prior-approval of Pr. DGIT (Admn. & TPS).

Yours faithfully,

**(Veena Joshi)**

ADG(Expenditure Budget),

New Delhi