



Office of the

Principal Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana,

10<sup>th</sup> Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,  
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F. No. Pr.CCIT/Estt/Circulation/2022-23

Date: 23.02.2022

**CIRCULAR**

**Sub:** Vacancy circular for filling up the post of Under Secretary in ITJ Division, CBDT  
Department of Revenue-reg.

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Please find enclosed herewith the letter dated:09.02.2022 received from DS(ITJ),CBDT,  
New Delhi regarding filling up the post of Under Secretary in ITJ Division, CBDT, Department  
of Revenue.

In this connection, I am directed to call for applications for the post of Under Secretary in  
ITJ Division of CBDT from willing IRS officers of the rank of DCIT.

  
(P. KRISHNA KUMAR)

DCIT (HQrs)(Admn.),  
O/o. Pr.CCIT, AP & TS, Hyderabad.

Encl: As above.

To

All the Heads of Offices, AP & Telangana Region.

To be uploaded on the website [www.incometaxhyderabad.gov.in](http://www.incometaxhyderabad.gov.in)

F. No.279/Misc/M-16/2022-ITJ

Government of India

Ministry of Finance

Department of Revenue

Central Board of Direct Taxes

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Room No. 7, 5<sup>th</sup> Floor, Jeevan Vihar Building,  
Parliament Street, New Delhi.

Dated the 9<sup>th</sup> February, 2022



All Principal Chief Commissioners of Income-tax(CCA).

Madam/Sir,

**Subject: Posting of Under Secretary at the level of Deputy Commissioner of Income-tax in ITJ Division, CBDT, Department of Revenue - reg.**

An Under Secretary in the ITJ Division, CBDT is required to be posted from the IRS cadre.

2. In view of the above, I am directed to request you to kindly forward application(s) (along with brief resume as per attached proforma) for the post of Under Secretary in ITJ division of CBDT from willing IRS officers of the rank of DCIT (preferably from 2014 batch till 2018 batch) posted in your region, to CIT(A&J), CBDT by e-mail by 16.02.2022.

3. Applicant officers may send an advance copy of their application along with brief resume through e-mail to [cit.aj.cbdt@incometax.gov.in](mailto:cit.aj.cbdt@incometax.gov.in).

Yours faithfully,

(Akhilesh Kumar Yadava)  
DS (ITJ),CBDT

Enclosures: As above

Copy to: Data Base Cell with a request to upload the letter on the website:  
[www.irsofficeronline.gov.in](http://www.irsofficeronline.gov.in) .

(Akhilesh Kumar Yadava)  
DS (ITJ),CBDT

Mahesh - Circulate

RESUME

S.No.	Particulars	Details
1.	Name	
2.	Civil Code	
3.	Designation/Present Posting	
4.	Educational Qualification	
5.	Posting Profile (Period of each posting and designation)	
6.	Brief Description of Work Experience	