



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004
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F.No.Pr.CCIT/Estt/19(14)/2021-22

Date: 10-02-2022

जापना MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – An **Online Special Course on Basic of Income Tax for Newly appointed Stenographers from 15-02-2022 to 17-02-2022** - Nomination of candidates – Regarding.

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held **from 15-02-2022 to 17-02-2022**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, this unit has planned an Online Induction Course for Newly Appointed Stenographers from 15.02.2022 to 17.02.2022 through online mode of Two Sessions of 1 ½ Hrs each. The *platform being used for delivery of live online classes is MS TEAMS (Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. The configuration of Windows 10 & above is compatible for running the application. To access the above said live classes the user has to install and login through Mobile Phone/ Computer System to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses being conducted will be periodically shared with participants through email or SMS or Whatsapp by the MSTU, Hyderabad. All the officials nominated for the course are directed that since the sessions are planned in either half of the day, regular office work may be attended in other half of the day.* The officials whose Email IDs, employee ID & Phone numbers are not displayed in the annexure shall contact the officials of **MSTU, Hyderabad; Sri N. Nagi Reddy, ITI (8985972049) and Sri Subroto Biswas, OS (8985971745)** for link and credentials to attend the online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

पि. कृष्ण कुमार P.KRISHNA KUMAR

उप आयकर आयुक्त Dy.Commissioner of Income Tax

(मुख्यालय)(प्रशासन)(H.Qrs.)(Admn)

प्रधान मुख्य आयकर आयुक्त का कार्यालय, आं.प्र & तेलंगाना

O/o.Pr. CCIT, A.P. & Telangana

हैदराबाद Hyderabad

Copy to:

1. The officials concerned through departmental website.
2. The ITO (MSTU), Visakhapatnam.

ANNEXURE

LIST OF OFFICIALS NOMINATED FOR SPECIAL COURSE ON BASIC OF INCOME TAX FOR NEWLY APPOINTED
STENOGRAPHERS

SNO	EMP ID	NAME	RANK	OFFICE	STATION	MOBILE	EMAIL
1	181478	PRITY PAL	STENO, GR-II(PB-2)	PrCCIT,AP&TS,HYDERABAD	HYDERABAD	8985971966	pritypal@incometax.gov.in
2	187050	ABHISHEK ANAND	STENO, GR-II(PB-1)	PR.CIT(ReAC) (AU)-1, HYDERABAD	HYDERABAD	7739642491	a.anand@incometax.gov.in
3	183416	VEMULA SHIVA KUMAR	STENO, GR-II(PB-1)	Addl.CIT, Range-2, HYDERABAD	HYDERABAD	9705852521	vemulashiva.kumar@incometax.gov.in
4	187072	HIMANSHU KUMAR	STENO, GR-II(PB-1)	PR.CIT (REAC) (AU)-4, HYDERABAD	HYDERABAD	7901599793/ 6395903371	himanshu.kumar7@incometax.gov.in
5	187070	RAJA	STENO, GR-II(PB-1)	CIT (APPEAL UNIT)-9 HYDERABAD	HYDERABAD	9811767787	raja1@incometax.gov.in
6	187051	NAWAJ ANSARI	STENO, GR-II(PB-1)	CIT(DR)(ITAT) -I, A-Bench, Hyderabad	HYDERABAD	7277885573	nawaj.ansari@incometax.gov.in
7	187056	AKUPATI VENKATA NAGADURGA RAO	STENO, GR-II(PB-1)	CIT(AppealUnit)-2,Guntur	GUNTUR	9985554246	akupati.venkatanagadurga rao@incometax.gov.in
8	187055	KANCHAN	STENO, GR-II(PB-1)	PrCCIT,AP&TS,HYDERABAD	HYDERABAD	8077903982/ 7500554212	kanchan1@incometax.gov.in
9	187068	HEMANT SINGH	STENO, GR-II(PB-1)	ADDLDIT(I&CI),HYDERABAD	HYDERABAD	9675029680	hemant.singh2@incometax.gov.in
10	183646	PATTAMSETTY RAVALI	STENO, GR-II(PB-1)	ADCIT,RANGE-1,GUNTUR	GUNTUR	9154246115	p.ravali@incometax.gov.in
11	187067	RAJAT CHAUDHARY	STENO, GR-II(PB-1)	ADCIT,RANGE-8,HYDERABAD	HYDERABAD	8958073482	rajat.chaudhary@incometax.gov.in
12	187059	YASH MANDLOI	STENO, GR-II(PB-1)	PrCIT-2,Hyderabad	HYDERABAD	7901599785/ 8770102198	yash.mandloi@incometax.gov.in
13	187054	VISHAL SHARMA	STENO, GR-II(PB-1)	PRCIT(ReFAC)(AU)-1,HYDERABAD	HYDERABAD	9837987984	vishal.sharma5@incometax.gov.in
14	187053	KARISHMA MAHAPATRA	STENO, GR-II(PB-1)	PRCIT(ReFAC)(AU)-2,HYDERABAD	HYDERABAD	8447838579	karishma.mahapatra@incometax.gov.in
15	165007	KAVITHA PETETI	STENO, GR-II(PB-1)	ADCIT,Range-2,Guntur	GUNTUR	7901599719	peteti.kavitha@incometax.gov.in
16	187049	LEKH RAJ KUMAR	STENO, GR-II(PB-1)	PRCIT,TIRUPATI	TIRUPATI	7901599787/ 8507611083	lekh.rajkumar@incometax.gov.in
17	187062	MOHAMMAD FARHAN SAYEED	STENO, GR-II(PB-1)	ADCIT,TIRUPATIRANGE	TIRUPATI	8887712285	m.farhan.sayeed@incometax.gov.in
18	187066	SARVENDRA KUMAR	STENO, GR-II(PB-1)	ADCIT(EXEMPTIONS),VIJAYAWADA	VIJAYAWADA	8859417659	sarvendra.kumar1@incometax.gov.in
19	187047	KALPANA	STENO, GR-II(PB-1)	PrCCIT,AP&TS,HYDERABAD	HYDERABAD	8447210550	kalpana@incometax.gov.in
20	173998	CHALLAPALLI NEEHARIKA	STENO, GR-I(PB-2)	ADCIT(AUDIT),HYDERABAD	HYDERABAD	8985971973/ 9700174222	ramesh.pandi@incometax.gov.in
21	187893	MANISH SAVITA	STENO, GR-II(PB-1)	PRCIT-1,HYDERABAD	HYDERABAD	7800512276	manish.savita@incometax.gov.in
22	188257	BALKISHAN PRAJAPAT	STENO, GR-II(PB-1)	PRCIT-2,HYDERABAD	HYDERABAD	8107888651	bal.k.prajapat1@gmail.com
23	189757	NITIN RAWAT	STENO, GR-II(PB-1)	ADCIT(INTLTAXN),VIJAYAWADA	VIJAYAWADA	9165420752/ 9691816613	nitin.rawat@incometax.gov.in
24	187782	FARHEEN NAAZ	STENO, GR-II(PB-1)	PRCIT-4,HYDERABAD	HYDERABAD	7901599820	farheenaaaz128@gmail.com
25	188913	GIRRAJ KUMAR MEENA	STENO, GR-II(PB-1)	ADCIT,NELLORE	NELLORE	9413659993	gkgoyali@gmail.com

26		NISHU KUMARI	STENO, GR-II(PB-1)	CIT(A)-10, HYDERABAD	HYDERABAD	9905735721/7301827773	nishukumari587@gmail.com
27		PRASHANT NAGAR	STENO, GR-II(PB-1)	Pr.CCIT, AP&TS, HYDERABAD	HYDERABAD	7999800945	nagarprashant452@gmail.com
28		UPASANA CHAUDHARY	STENO, GR-II(PB-1)	Pr.CCIT, AP&TS, HYDERABAD	HYDERABAD	8739087722/9119026890	yatiram25@gmail.com
29		K M RAKHEE SINGH	STENO, GR-II(PB-1)	Pr.CCIT, AP&TS, HYDERABAD	HYDERABAD	7233839380/8081629515	rakheesingh013@gmail.com
30		BAYANA DIVYA SWAROOPA	STENO, GR-II(PB-1)	CCIT(ReFAC), VIJAYAWADA	VIJAYAWADA	9490175533	gitasrinivasb@gmail.com
31		ROHIT VERMA	STENO, GR-II(PB-1)	CIT(APPEAL UNIT-7), HYDERABAD	HYDERABAD	8077323622	rohitverma08442@gmail.com
32		TOFIK KHAN	STENO, GR-II(PB-1)	Pr.DIT(Inv.), HYDERABAD	HYDERABAD	7566685541	www.tofikkhan1997@gmail.com
33		MALAPATI SOUBHAGYA LAKSHMI	STENO, GR-II(PB-1)	Pr.CIT(Central), HYDERABAD	HYDERABAD	9885329614	
34		MANDALA DEVENDRA	STENO, GR-II(PB-1)	Pr.CIT(Appeal Unit)-1, KURNOOL	KURNOOL	9848306410	devamdr@gmail.com
35		ANGOTH GOPAL	STENO, GR-II(PB-1)	Addl.CIT, Range-1, HYDERABAD	HYDERABAD	7396278383	sid008@outlook.com
36	187052	ANKIT KUMAR	STENO, GR-II(PB-1)	PRCIT-1, VISAKHAPATNAM	VISAKHAPATNAM	7901599788/7004623620	ankit.kumar18@incometax.gov.in
37	184282	MOKHAMATAM MOUNICA	STENO, GR-II(PB-1)	CIT(A)-3, VISAKHAPATNAM	VISAKHAPATNAM	9100670989	m.mounica@incometax.gov.in
38	188256	DEEPAK KUMAR	STENO, GR-II(PB-1)	PRCIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8409969305	deepak.kumar86@incometax.gov.in
39	188296	ADITYA VERMA	STENO, GR-II(PB-1)	ADCIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8271528975	aditya.1@incometax.gov.in
40	188911	SURAJ KUMAR	STENO, GR-II(PB-1)	ADCIT, RANGE-2, VISAKHAPATNAM	VISAKHAPATNAM	9631065351	sk8498564@gmail.com
41		SHILADITYA GHOSH	STENO, GR-II(PB-1)	PRCIT-1, VISAKHAPATNAM	VISAKHAPATNAM	8981648406	saditya262@gmail.com
42		AISHWARYA K	STENO, GR-II(PB-1)	CCIT(ReFAC), VISAKHAPATNAM	VISAKHAPATNAM	9212002462	aiswaryak119@gmail.com
43		L. SREELEKSHMI	STENO, GR-II(PB-1)	Pr.CIT(ReFAC)(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	9211003389	sreelekshmi9447@gmail.com

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