



Office of the Principal Chief Commissioner of Income-tax
Andhra Pradesh & Telangana
10th Floor, Income-tax Towers, AC Guards, Hyderabad – 500004
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URGENT / TOP PRIORITY

F.No.Pr.CCIT/Estt/17/2015-16

Date: 06.10.2015

OFFICE MEMORANDUM

Sub: Establishment – Income tax Department, AP & TS charge, Hyderabad –
duty allocation of officers on 08.10.2015 in view of the strike call by JCA
on 8th October 2015 – Reg.

Ref: This office letter of even No. dated 31.08.2015

The following officers are hereby directed to be on special duty on 08.10.2015 in view of the proposed All India Strike by the JCA of ITEF & ITGOA as per list given. The Officer shall ensure the functioning of the respective offices in the station mentioned against their names, so as to avoid inconvenience to the tax payers at such stations on that day.

2 The officers are directed to ensure necessary security arrangements to protect equipments, records, buildings of the department. They can also keep liaison with the local police and civil authorities in this regard.

3. All administrative Commissioners & Heads of Offices are directed to ensure that no listed Officer is on leave and in any case leave is already sanctioned on 8th October, 2015, the same may be cancelled and the Officer may be asked to report to duty on 8th October, 2015. As there are no ACIT/DCITs available in reserve, the concerned P.CIT may utilize the services of the Range Heads in case of exceptional circumstances like non-availability of deputed officers.

4. Where there are more than one building at a particular place the regular Commissioner in coordination with the allotted officer (as per list below) and the remaining locally available officers should ensure that each building is manned by at least one officer.

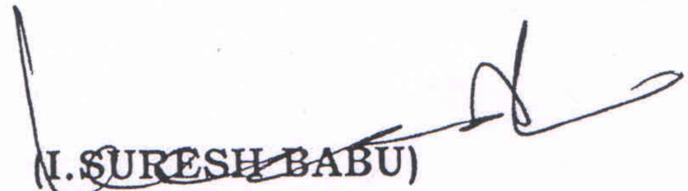
Sl. No.	Name of the Officer	Present Post	To look after the duties of
1	2	3	4
1	Neeju Gupta	DCIT Cir. 2(1), Hyderabad	I.T.Office, Mahabubnagar
2	U. Minichandran	DCIT Cir. 3(1), Hyderabad	I.T.Office, Sangareddy
3	Sathiya S	DCIT, Cir 2(2), Hyderabad	I.T.Office, Vikarabad
4	Kanika Agarwal	DCIT, Cir 1(2), Hyderabad	I.T.Office, Mancheriala
5	Geetinder Mann	DCIT(Hq), o/o CCIT, Hyderabad	I.T.Office, Nalgonda
6	Ranjani Parvathi Manickam	DCIT, Cir 14(1), Hyderabad	I.T.Office, Suryapet.
7	Brajendra Kumar	DCIT, Cir 17(1), Hyderabad.	I.T.Office, Nirmal
8	Madan	DCIT, CC 1(3), Hyderabad	I.T.Office, Adilabad
9	B.K.Vishnu Priya	DCIT, Cir. 1(2), Hyderabad	I.T.Office, Siddipet
10	K.N.Suresh Babu	DDIT, Unit I(4), Hyderabad	I.T.Office, Kothagudam
11	P.Sumita	DDIT, Unit I(2), Hyderabad	I.T.Office, Nandyala
12	Sandeep Kumar Mehta	DDIT, Unit I(3), Hyderabad	I.T.Office, Adoni
13	M. Murali Mohan	DCIT, TP-1, Hyderabad	I.T.Office, Hindupur
14	Vamshi Krishna K	ADIT, Unit-II(1), Hyderabad d.	I.T.Office, Prodduturu
15	Abhishek Gramin	ACIT, Cir 7(1), Hyderabad	o/o Addl.CIT, Warangal
16	Venudhar G	ACIT, Cir.(2) Khammam	I.T.Office, Khammam
17	S.B.R.Kumar Laghimsetti	ACIT, Cir.1, Kurnool	o/o CIT, Kurnool
18	B. Srinivasa Rao	ACIT., Cir 16(2), Hyderabad	o/o Addl.CIT, Cuddapah
19	B.Ramanjaneyulu	DCIT, TDS Cir.1(1), Hyderabad	o/o Addl.CIT, Ananthapur
20	N.K.Khalko	ACIT, Cir. 8(1), Hyderabad	I.T. Office, Guntakal
21	Yogesh Kumar	ACIT, Cir 5(1), Hyderabad	I.T.Office, Tirupati
22	P.Krishna Kumar	ACIT. Cir 1(1), Tirupati	I.T. Office, Chittoor
23	S.Gurukumar	ACIT Cir.11(1), Hyderabad	I.T.Office, Madanapalli
24	A.Venkat Rao	DCIT, Cir. 17(2), Hyderabad	I.T.Office, Gudur
25	Sri Vijay	ACIT, Cir 3(1), Vizag	o/o Addl.CIT, Nellore Range
26	K.Veeramany	DDIT, Unit-IV(3), Guntur	I.T. Office Tenali
27	A.P.Babu	ADIT. Unit-II(4), Hyderabad	I.T.Office, Narsaraopet
28	S.Srinath	ACIT, 2(1), Guntur	I.T.Office, Chirala
29	C.Rajeshwar Reddy	DCIT, IT-II, Hyderabad	I.T.Office, Ongole
30	B.Sunil Kumar	ACIT, CC - 2(4), Hyd.	I.T.Office, Bapatla
31	B.Srinivas	Addl. CIT, Range 2, Vijayawada	I.T.Office, Vijayawada
32	Senthil Kumar S.K.	ADIT, Unit-IV(2), Vijayawada	I.T.Office, Gudivada
33	N.Ravi Babu	Addl.CIT, Rg.1, Vijayawada	I.T.Office, Machilipatnam

34	Meher Chand C	ADIT, Unit-III(I), Vishakhapatnam	o/o C.I.T., Rajahmundry
35	Prateek Kumar Misra	DDIT, Unit-III(2), Vishakhapatnam	I.T.Office, Amalapuram
36	M.N.Murthy Naik	ADCIT, Rg.3, Vishakhapatnam	I.T.Office, Palakole
37	B.Sashi Kanth	ACIT, Cir 1(1), Vishakhapatnam	I.T.Office, Bhimavaram
38	Sri B.Naveen Kumar	DDIT (HQ) (Inv) o/o DGIT(Inv), Hyderabad	I.T.Office, Tanuku
39	L.Suresh	DDIT-Unit-II(3), Hyderabad	I.T.Offices, Guntur
40	S.K.Pande	DCIT, CC 2(1), Hyderabad	I.T.Office, T.P.Gudem
41	P.Satya Prasanth	DCIT, IT-1, Hyderabad	o/o Addl.CIT, Eluru
42	Sri Aditya Rayaprolu	ACIT, Cir.1, Kakinada	o/o Addl. C.I.T.,Kakinada
43	Sareesh Kumar Irukula	JCIT, Range.4, VSP	I.T.Office, Tuni
44	Saumya Pandey	ACIT, Cir. 2(1), VSP	I.T.Office, Anakapalli
45	Vana Srinivasa Rao	DCIT, IT, VSP	I.T.Office, Srikakulam
46	D.Komali Krishna	Addl.CIT, Rg.1, VSP	I.T.Office, Vijayanagaram
47	Solgy Jose T.Kottaram	JCIT, Rg.11, Hyderabad	o/o Addl.CIT, Nizamabad
48	M.Padma	DCIT Cen.Cir. 1(2), Hyderabad	o/o Addl.CIT, Karimnagar

5. Officers being sent on special duty basis to outstation may draw TA/DA and make their travel arrangements accordingly from 7th October, 2015, if required. The deputed officers shall give the status report periodically at 10.30 am, 1.30 pm, 6.00 pm, to JCIT (Hqrs.)(Admn.)/ DCIT(Hqrs.)(Admn) at following hours :

9.45 A.M. to 1.00 P.M.
3.00 P.M. to 5:45 P.M.

6. The Principal Commissioners/ Principal Director /Commissioners /Directors of Income tax are directed to deal with the exigencies of the situation according to the circumstances. **They shall intimate this office, the list of absentees on the following day by fax / post.**


(N. SURESH BABU)

Principal Chief Commissioner of Income-tax
Andhra Pradesh & Telangana,
Hyderabad

To

- 1) All the CCsIT / DGIT(Inv.)/ Pr.CsIT, AP & Telangana
- 2) All the Heads of Department in AP & Telangana Regions
- 3) All the Officers concerned for strict compliance.