



**Office of the Pr. Chief Commissioner of Income Tax**  
**Andhra Pradesh & Telangana**  
10<sup>th</sup> Floor, Income Tax Towers, AC Guards, Hyderabad-500 004  
Tel No. 040 23425475, Fax: 23241427/23240403

F.No. Pr.CCIT/4(6)/Estt/ITO/2019-20.

Date:10-06-2019.

To  
All the PCsIT/Addl.CsIT  
Andhra Pradesh & Telangana Region.

Sir/Madam,

Sub: Forwarding of representations with regard to Transfers - Regarding.  
Ref: This office order No.1 of even No. dated 03-06-2019.

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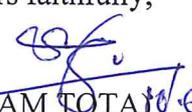
Please refer to the above.

2. In connection with the above subject matter, this office is receiving representations from the Income Tax Officers in respect of above Transfer Order.
3. In this regard, I am directed to draw your attention to the para No.7 of the Transfer Order referred above which is as under:

***“officers may file their representations, if any, only after joining in their new postings allotted to them and representations filed from the old postings will not be considered”.***

4. I am therefore directed to request all the Controlling Officers of AP&TS region to advise the Income Tax Officers to file their representations, if any, only after joining the new place of posting. The representations must be forwarded with specific recommendations of the immediate Controlling Officer and should be duly forwarded through proper channel i.e., through CsIT or PCsIT and CCsIT concerned.

Yours faithfully,

  
(SUBRAHMANYAM TOTA) 10/6.19  
Dy. Commissioner of Income Tax  
(HQrs)(Admn) &  
O/o.the Pr.CCIT, Hyderabad.

Copy to :

The CCsIT, Hyderabad, Vijayawada & Visakhapatnam / DGIT(Inv.),Hyd., for kind information.