

भारत सरकार
प्रधान मुख्य आयकर आयुक्त का कार्यालय
आन्ध्र प्रदेश एवं तेलंगाणा,
10 वी मंजिल, 'डी' ब्लॉक, आयकर शिखर,
ऐ.सी. गार्ड्स, हैदराबाद - 500 004.
email : hyderabad.dcit.hq.vig@incometax.gov.in
Fax : 040-23240403 (Pr ccit),
040-23236724 (AC Vig).



GOVERNMENT OF INDIA
Office of the
Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana
10th Floor, 'D' Block,
IT Towers, A.C. Guards,
Hyderabad - 500 004.
Telephone : 040-23425484 AC (Vig),
23425485 & 23425486 (Section)

F.No. SPARROW/APARs/Gr 'A'/Pr.CCIT/2020-21 CONFIDENTIAL Dt: 17.09.2020

OFFICE MEMORANDUM

Sub : Submission of pending Self-Appraisal Reports on HRMS for period prior to F.Y: 2019-20 - Reg.

Ref : Letter in F.No. HRD/PM/APAR/2020-21/2756 dated 16/09/2020.
2. This office letter dt.10.06.2020 in F.No.01/Circulars/Con./Vig/APAR/Pr.CCIT, Hyd/2020-21(uploaded on www.incometaxhyderabad.gov.in).

Vide letter dated 16/09/2020 (which has been uploaded on the website www.incometaxhyderabad.gov.in), the contents of which are self-explanatory, HRD, CBDT, New Delhi has communicated that one-time access to HRMS is approved by the competent authority. It is stated that the HRMS would be opened on 21.09.2020 to 31.10.2020. It is further stated that all APARs pending for Self-appraisal, reporting and reviewing pertaining to period prior to 2019-20 shall be completed and APARs pending for reviewing pertaining to F.Y: 2019-20 may also be completed during the above mentioned period.

Since, this is a one-time measure, all officers who have not submitted previous APARs in HRMS are urged to avail this opportunity without fail, as it has been categorically stated by the HRD, New Delhi that no further requests in this regard shall be entertained.

(PEEYUSH SONKAR)

Commissioner of Incometax
(Admn & TPS), Hyderabad.

Encl : HRD lr.dt.16.09.2020

To

All Officers of Gr. 'A' cadre and ITOs in AP & TS Region.



GOVERNMENT OF INDIA
DIRECTORATE OF INCOME TAX
CENTRAL BOARD OF DIRECT TAXES
HUMAN RESOURCE DEVELOPMENT

2nd Floor, Jawaharlal Nehru Stadium, New Delhi-110003.

F. No. HRD/PM/APAR/403/2020-21/2756

Dated: 16/09/2020

To
All Pr.CCsIT/Pr.DGsIT

Sir/Madam

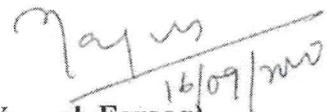
Subject: Submission of pending Self-Appraisal Reports on HRMS for period prior to F.Y. 2019-20 - reg.

2. It has been found that many officers and officials have not submitted their Self-appraisal reports on HRMS for period prior to reporting year 2019-20. The Directorate of HRD has received many representations requesting to provide access to HRMS for submission of Self-appraisal reports.

3. The matter was examined and competent authority has approved one-time access to HRMS. **The HRMS would be opened on 21st Sep, 2020 to 31st Oct, 2020.** During this period all APARs pending for Self-Appraisal, Reporting and Reviewing pertaining to period prior to 2019-20 shall be completed. Also APARs pending for reviewing pertaining to F.Y. 2019-20 may also be completed during the above mention period.

4. The access to HRMS shall be one-time measure and all officers and officials who have not submitted previous APARs (prior to F.Y. 2019-20) should avail this opportunity, after which no further requests shall be entertained.

This issue with prior approval of the Competent Authority.


 (Raja Yaqoob Farooq)

Deputy Director of Income Tax (HRD)

Copy to:

1. ADG-4, Directorate of Systems with request to provide access to HRMS.
2. IRSA/ITGOA for kind information.
3. The web Manager for uploading on irsofficersonline.gov.in.


 (Raja Yaqoob Farooq)

Deputy Director of Income Tax (HRD)