



कार्यालय प्रधान मुख्य आयकर आयुक्त, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.
टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F. No. Pr.CCIT/ Estt/AGT-2022/2021-22

Date: 24/02/2022

To

All the Heads of Offices
of Andhra Pradesh & Telangana Region

Sir,

Sub: Establishment – Employee Profile cum Transfer request proforma for Annual General Transfers – 2022 – Reg.

Ref: This Office letter in F.No. Pr.CCIT/Estt/21/AGT-2022/2021-22 dated 17.01.2022.

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Please refer to the above.

2. The duly filled in Transfer proforma of the Officers/Officials for AGT-2022 have not been received from most of the Offices, till date.
3. In this regard, I am directed to request the Head of Offices to direct the Officers/Officials to submit the duly filled in Transfer Proforma immediately and the same may please be forwarded to this Office **latest by 28.02.2022**, positively, for effecting **AGT-2022**.
4. This may be treated as **Most Urgent**.

Yours faithfully,


(P. KRISHNA KUMAR)
Dy. Commissioner of Income Tax,
(Hqrs)(Admn.),
O/o Pr.CCIT, AP&TS, Hyderabad

Copy to:

1. The Chief Commissioner of Income Tax, Hyderabad.
2. The Director General of Income Tax, Hyderabad.
3. The Chief Commissioners of Income Tax(ReFAC)Vijayawada/(ReFAC), Visakhapatnam.