



कार्यालय प्रधान मुख्य आयकर आयुक्त,  
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद  
Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,  
दसवीं तल, आयकर शिखर/ 10<sup>th</sup> Floor, Income Tax Towers,  
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,  
टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax – 040-23241427

F. No.Pr. CCIT/Estt/ITAT/17A/2021-22

Date: 01-12-2021

**ORDER**

Sub: Establishment – IT Department, A.P. & Telangana, Hyderabad – Addl. Charge arrangement – for the post of Sr.AR-I, ITAT-1, A-Bench, Hyderabad – reg.

Ref: Letter in F.No.EL/CIT(DR)/ITAT/-II/B-Bench/Hyd/2021-22, dated 09.11.2021, received from CIT(DR), ITAT-2, B-Bench, Hyderabad.

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Sri R.M. Mujumdar, Sr.AR-1, ITAT-2, B-Bench, Hyderabad is granted Earned Leave for 26 days from 06.12.2021 to 31.12.2021.

2. Considering this, the following officers shall hold the additional charge of the post mentioned in column no. (3) against their names for the period as specified below, in addition to their regular charge:

S.No.	Name & Designation of the Officer (S/Shri/Smt/Mrs.)	Addl. Charge for the post of	Period for which Additional Charge to be held
1.	Badicala Yadagiri, Addl.CIT (ReFAC)(AU-2(1), Hyderabad	Sr.AR-I, ITAT-2, B-Bench, Hyderabad	From 06.12.2021 to 10.12.2021
2.	P.V. Subba Raju, Addl.CIT (ReFAC)(AU-2(2), Hyderabad	Sr.AR-I, ITAT-2, B-Bench, Hyderabad	From 13.12.2021 to 17.12.2021
3.	Jeevan Lal Lavidiya, Addl.DIT(I&CI), Hyderabad	Sr.AR-I, ITAT-2, B-Bench, Hyderabad	From 20.12.2021 to 24.12.2021
4.	Ramakrishna Bandi, Addl.CIT, Range-3, Hyderabad	Sr.AR-I, ITAT-2, B-Bench, Hyderabad	From 27.12.2021 to 31.12.2021

3. I am directed to inform that the officers are requested not to apply for any leave during the above period, plan their work accordingly, and attend to the ITAT duties without fail.

4. Further, the directions of the CIT (Admin. &TPS) are communicated as under:

**“Officers posted on roster duty at the ITAT shall ensure that cases as per the cause list are represented. In case of unavoidable circumstances only, suitable adjournment petitions should be moved as per procedure with valid reasons and documentary evidences, if any.”**

5. This issues with the approval of the Competent Authority.

  
(P. KRISHNA KUMAR)

Deputy Commissioner of Income Tax  
(Hqrs)(Admn.),  
O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. Officers concerned.
2. Chief Commissioner of Income Tax, Hyderabad.
3. Pr.CIT-1, Hyderabad.
4. Pr.CIT(ReFAC)(AU)-2, Hyderabad.
5. DIT(I&CI), Hyderabad.
6. CIT(DR), ITAT-2, B-Bench, Hyderabad.
7. DDOs concerned.
8. ZAO, CBDT, Hyderabad.