



Office of the

**Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana**

10th Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,
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F. No. Pr. CCAP/2(16)/Estt/2015-16

Date: 04.12.2015.

MEMORANDUM

Sub: Establishment – I.T. Department, Andhra Pradesh & Telangana – **Promotion to the cadre of Stenographer Grade-I – Allotment of officials** – Regarding.

The under mentioned officials, whose names have been approved by the Departmental Promotion Committee for promotion to the cadre of **Stenographer Grade-I** on **Regular Basis** in the Pay Band/Scale of PB-II of Rs. 9300 – Rs. 34800 with corresponding Grade pay of Rs. 4200/- and such allowances as may be sanctioned from time to time, w.e.f the date of this order, are allotted to the appointing authority mentioned in column number 3 for being posted in the office mentioned against their names in column number 4 of the table below::

SL. NO.	NAMES OF STENOGRAPHER GRADE-II (PB-II) & OFFICE IN WHICH WORKING S/SHRI/SMT	TO WHOM ALLOTTED	OFFICE TO WHICH POSTED
(1)	(2)	(3)	(4)
1	VIJAYALAKSHMI KATAKAM Steno Gr. II (PB-2) O/o – Pr. CIT, Vijayawada	Pr. CIT, VIJAYAWADA	Pr.CIT, VIJAYWADA

2. The following conditions should be mentioned in the promotion order issued by the appointing authority:-

- a) Their promotion is purely provisional;
- b) They will be liable for reversion –
 - (i) if after a review of the vacancies, it is found that their promotion is in excess of the vacancies available;
 - Or
 - (ii) if found unfit for retention in the post of Stenographer Grade-II (PB-II)
- c) Their promotion as Stenographer Grade-I are subject to out come of any Cases pending before the Hon'ble CAT and Hon'ble Courts.
- d) Their promotion as Stenographer Grade – I are subject to outcome of decision by the Hon'ble CAT in O.A no. 020/00557/2014 dated 02.01.2015.
- e) The attention of the promoted officials is invited to MHA's O.M. F. No.7/1/80-Estt-P.1 dated 26/09/1981 and Ministry of Finance, Department of Expenditure (Implementation Cell) O.M. in F.No. 1/1/2008 regarding exercising of option for fixation of pay on promotion.

Contd...(2)

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- f) His/her seniority in the cadre of Stenographer Grade-I will be liable for revision at any point of time, if any bonafide mistake is found with reference to any records.
 - g) His/Her promotion is subject to outcome of recasting of reservation rosters in the cadre of Stenographer Grade-I in accordance with DOP&T's O.M. No. 36012/45/2005-Estt(Res.) dated 10.08.2010.
 - h) The official will not be eligible for pay fixation consequent to this promotion in case his/her pay has already been upgraded in the scale of Stenographer Gr. I under ACP Scheme/MACP Scheme.
 - i) The above promotions to the cadre of Stenographer Gr. I are on in-situ basis
3. The promotion order should be issued in the prescribed proforma immediately.
 4. **Postings of the above mentioned official will be reviewed till further orders or during the Annual General Transfers, 2016, whichever is earlier.**
 5. This issues with the approval of the Pr. CCIT, Andhra Pradesh & Telangana.



(KIRAN KATTA)

Joint Commissioner of Income Tax,
(H.Qrs) (Admn. & Vig.), Hyderabad.

To:

1. The Appointing Authority mentioned in Column 3 (By name) with a request to issue promotion order in respect of the above official **immediately** endorsing a copy thereof to this office. A copy of the same may also be marked to the Secretary, ITEF, A.P. Circle, Group-C Association, Hyderabad.
2. The Confidential Section of this office.
3. The DPC File.

Copy to:

1. The CCsIT, Hyderabad /Vijayawada/Visakhapatnam and DGIT(Inv), Hyderabad.
2. The Notice Board.



(KIRAN KATTA)

Joint Commissioner of Income Tax,
(H.Qrs) (Admn. & Vig.), Hyderabad.