



**Office of the
Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
10th Floor, Income Tax Towers, A C Guards, Hyderabad – 500 004.**

F. No. Pr.CCIT/AP&TS/PS/2021

Date : 08.12.2020

MEMORANDUM

Sub: Establishment – I T Department, A.P., Hyderabad – **Promotion to the cadre of Private Secretary – Willingness for the Year 2021** – Calling for – Reg.

The names of the following Stenographers, Grade 1 may come up for consideration for promotion to the cadre of Private Secretary for the year 2021.

S No	Name of the Official S/Sri/Smt/Kum	Date of Birth	Office in which working
1	GB Rajeswara Rao	14.11.1970	O/o CIT (Appeals), Unit-1, Hyderabad
2	Md Mhaboob Mohiuddin	19.12.1971	O/o Addl. CIT, Range-9, Hyderabad

2. The officials mentioned above may furnish his/her willingness or otherwise to this office for promotion to the cadre of Private Secretary through the Head of Office concerned by **08.12.2020**, positively.

मेरीगा सतीश / MERIGA SATISH

अपर आयकर आयुक्त (मुख्यालय एवं प्रशासन)
ADDL COMMISSIONER OF INCOME TAX (HQrs)(Vig)
प्रधान मुख्य आयकर आयुक्त का कार्यालय
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
O/O PR.CCIT, AP & TS, HYDERABAD

To the officials concerned through the Head of Office.

Copy to the Head of Office concerned with a request to obtain willingness or otherwise from the officials and forward the same to the O/o Pr. CCIT, AP & Telangana, Hyderabad **DIRECTLY** by ~~08.12.2020~~ positively.