



Office of the Principal Commissioner of Income Tax  
Aayakar Bhawan, Near Kambala Tank  
Veerabadrapuram, Rajamahendravaram - 533 105  
e.mail: [rajahundry.pcit@incometax.gov.in](mailto:rajahundry.pcit@incometax.gov.in)

F. No. Pr.CIT/RJY/Infra/2016-17

Dated the 07<sup>th</sup> February, 2017

### **TENDER NOTIFICATION**

1. The Principal Commissioner of Income Tax, Rajamahendravaram invites two bid tender [**Technical and Financial Bid**] from reputed agencies / firm / individuals for carrying out interior works (**which include creating workstations and allied miscellaneous works**) as per the drawing and specifications of the tender document at hired premises of **4<sup>th</sup> & 5<sup>th</sup> Floors, Shiva Towers, D.No.46-20-15, Danavaipeta, Rajamahendravaram** by **Incometax Department, Rajamahendravaram.**
2. The Bidders are requested to obtain the bid forms and other details from the O/o Principal Commissioner of Income Tax, Rajamahendravaram from the date of publication of tender notification during office hours on any of the working days **upto 21.02.2017** by payment of Rs.500/- only by way of crossed demand draft drawn in favour of ZAO, CBDT, Visakhapatnam.
3. The sealed tender documents should be submitted to the Income Tax Officer (HQ-I), O/o Principal Commissioner of Income Tax, Aayakar Bhawan Annexe Building, Veerabadrapuram, Rajamahendravaram-533105 **on or before 28.02.2017 before 05:45 p.m.**
4. The Bid forms, terms & conditions and all other details about plan and specification of work to be done, can also be downloaded from the website [www.incometaxhyderabad.org](http://www.incometaxhyderabad.org).
5. The timelines for submission and opening of bids are mentioned in the Bid document.

Sd/-  
**(G.V. GOPALA RAO)**  
Principal Commissioner of Income Tax  
Rajamahendravaram

## NOTICE INVITING TENDER

To

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Sealed tender for interior works (which include creating workstations and allied miscellaneous works) as per the drawing and specifications for premises to be taken on hire by Incometax Department, Rajamahendravaram at **4<sup>th</sup> and 5<sup>th</sup> Floors of Shiva Towers, D.No.46-20-15, Danavaipeta, Rajamahendravaram** are invited by the Principal Commissioner of Income Tax, Rajamahendravaram from the bidders with experience / financial / infrastructure / manpower capabilities in accordance with relevant clauses of the bid document.

1.1 The overall guidelines are as under:

1.2.1	Description of Scope of work	Interior works which include Civil, electrical, furnishing and miscellaneous works as per the drawing and specifications of tender document.
1.2.2	Type of bid	Two bid – Technical and Financial Bids
1.2.3	Earnest Money	Rs.75,000/- (SEVENTY FIVE THOUSAND RUPEES ONLY)  EMD is exempt to units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department as defined under Rule 157 of General Financial Rules (GFR), 2005. A copy of valid certificates shall be enclosed along with the technical bid for availing EMD exemption.
1.2.4	Mode / Validity of EMD	Crossed DD / Pay Order / Bankers Cheque issued by Scheduled Banks drawn in favour of 'ZAO, CBDT, Visakhapatnam' valid for at least 180 days from the date of Technical / Financial Bid opening.
1.2.5	Performance Bank Guarantee	5% of the successful price bid

1.2.6	Validity of performance Bank Guarantee	180 days after the date of completion of work
1.2.7	Cost of Bid document (Non-refundable)	Rs.500/- only by crossed DD drawn in favour of 'ZAO, CBDT, Visakhapatnam'.
1.2.8	Period / Dates & Time of issue of Bid Document	08/02/2017 to 21/02/2017 during working days.
1.2.9	Time to visit the premises	08/02/2017 to 24/02/2017 from 11:00 AM to 05 00 PM.
1.2.10	Pre-bid meeting	27.02.2017 at 03:00 PM at Conference Hall, O/o Principal Commissioner of Income Tax, Aayakar Bhawan, Veerabadrapuram, Rajamahendravaram-533105. The pre-bid meeting clarification, if any will be uploaded in website.
1.2.11	Date & Time of Closure of bid	28.02.2017 upto 05:45 PM
1.2.12	Date & Time of opening of technical bid	01.03.2017 at 11:00 AM at the Conference Hall, O/o Principal Commissioner of Income Tax, Aayakar Bhawan, Veerabadrapuram, Rajamahendravaram-533105. In case, it is not possible to open the bids on the stipulated dates due to unavailable circumstances, the next date of opening will be duly informed.
1.2.13	Date & Time of opening of financial bid	01.03.2017 at 03:00 PM at the Conference Hall, O/o Principal Commissioner of Income Tax, Aayakar Bhawan, Veerabadrapuram, Rajamahendravaram-533105. In case, it is not possible to open the bids on the stipulated dates due to unavailable circumstances, the next date of opening will be duly informed.
1.2.14	Bid validity	180 days from final date of submission of bids
1.2.15	Deposit of bid documents	One single sealed envelope with Two separate sealed envelopes i.e. [one marked as Technical Bid for the entire interior work for 4 <sup>th</sup> & 5 <sup>th</sup> floors and

		other as financial bid for entire interior work for 4 <sup>th</sup> & 5 <sup>th</sup> floors of Shiva Towers, Danavaipeta, Rajahmundry]
1.2.16	Period of commencement of Work	With immediate effect from the issue of letter of acceptance failing which penalty per day @ 0.05% of the bid amount

1.3. The bid process shall be as detailed in the Notice Inviting Tender [NIT].

1.4 The service providers are requested to study the full document before participating in the bid process and submit the Bid Forms enclosed, with signature on all the pages of the bid documents as a proof of having read it.

1.5 Adopting unethical means will debar the bidder from the bidding process besides inviting other action as per rule.

Sd/-  
**(G. V. GOPALARAO)**  
Principal Commissioner of Income Tax  
Rajamahendravaram

**SCOPE OF WORK:**

1. As per layout plan of 4<sup>th</sup> & 5<sup>th</sup> Floor (at Page No.16 & 17)
2. Specification

<b>Name of the Work: INTERIORS( CREATING WORK STATIONS AND ALLIED MISC. WORKS)in FOURTH FLOOR</b>			
<b>SHIVA TOWERS, D.NO.46-20-15, DANAVAIPETA, RAJAHMUNDRY</b>			
<b>S.NO</b>	<b>ITEM OF WORK</b>	<b>QTY</b>	<b>UNIT</b>
<b>1</b>	<b>FALSE CEILING WORK</b>		
	<b>Providing &amp; fixing P.O.P.False Ceiling :</b> The thickness of POP sheets shall be 10mm . The frame work shall be with GI channels 0.45mm gauge and 0.40 gauge Langles supports from ceiling	4300	Sft
<b>2</b>	<b>PARTITIONS</b>		
	Providing and fixing in position full height partition GYPWALL CLASSIC (CO 4 SO 2 ) 3" thick light weight non load bearing drywall - Metal stud partition system using combination of interchangeable Gyproc plaster boards, Gypframe metal, Thistle finish plasters and Saint gobain Isover insulation	3650	Sft
<b>3</b>	<b>EMULSION PAINT FOR PERIPHERAL WALLS</b>		
	1 coat of cement primer and 2 coats of premium acrylic emulsion for internal walls (ASIAN / DULUX PAINTS)	3200	Sft
<b>4</b>	<b>ELECTRIFICATION</b>		
	<b>Providing &amp; Fixing all power points &amp; sockets for Lights &amp; systems wherever necessary including wiring for all the connections with material and labour charges.</b>		
4.1	Ceiling Light Switch points (ANCHOR / GM MAKE MODULAR SWITCHES)	30	Nos
4.2	Ceiling Fan Switch Points with regulator control (ANCHOR / GM MAKE MODULAR SWITCHES)	16	Nos
4.3	5 Amps Sockets points (ANCHOR / GM MAKE MODULAR SOCKETS)	12	Nos
4.4	20 Amps Power points ( for Air Conditioners ) (ANCHOR / GM MAKE MODULAR SOCKETS)	10	Nos
4.5	3 Phase DB and MCBs ( LEGRAND MAKE )		
4.6	Providing and arranging supply wiring to Desktop systems in all cabins / work stations connecting to server rooms and UPS ( FINOLEX / RR CABLES - Insulated multi strand copper wires)	16	Nos
4.7	Providing and fixing of 5 Amps Sockets (ANCHOR / GM MAKE MODULAR SOCKETS)	16	Nos

4.8	Providing and fixing of wiring to all switch boards connection to DB which includes Phase & Neutral wiring of 2.5 guage and earthing wiring of 1.5 guage. ( FINOLEX / RR CABLES - Insulated multi strand copper wires)	500	Mts
4.9	Providing 15Amps Sockets extra for Frdige in pantry area and coolers in visitors room wherever necessary (ANCHOR / GM MAKE MODULAR SOCKETS)	5	Nos
<b>5</b>	<b>NETWORKING &amp; EPABX WIRING</b>		
	<b>Providing &amp; fixing all necessary cabling to all the Cabins and server rooms connection to DB including materials &amp; Labor Charges.</b>		
5.1	Network wiring to run all round the floor connecting to all cabins/ work stations including material and cost of labour (FINOLEX / RR CABLES)	500	Mts
5.2	Telephone wiring to run all round the floor connecting to all cabins/ work stations including material and cost of labour (FINOLEX / RR CABLES)	500	Mts
<b>6</b>	<b>UPVC FRENCH DOORS -</b> (FENESTA MAKE - 2.5 TRACK WITH INSECT MESH) For Main Entrance & Conference Room - 8'x8' + 6'x8'	112	Sft
<b>7</b>	<b>UPVC WINDOWS -</b> (FENESTA MAKE - 2.5 TRACK WITH INSECT MESH)		
7.1	size - 7'0" X 5'0" X 11 Nos	385	Sft
7.2	size - 7'0" X 4'9" X 02 Nos	66.5	Sft
7.3	size - 3'6" X 5'0" X 01 Nos	17.5	Sft
<b>8</b>	<b>Toilet Block - Balocny Area</b>		
	Renovation of existing Toilet Block in Balcony Area with all necessary pipe fittings & sanitary ware (water closet, Urinals & wash Basin) (PARRYWARE / HINDWARE WHITE COLOR SANITARY FITTINGS)		To be physically inspected and ascertained.
<b>9</b>	<b>Miscellaneous Civil works</b> such as removing of doors, windows and refixing new ones, masonry patch works and repairs wherever necessary		To be physically inspected and ascertained.

**Name of the Work:**  
**INTERIORS ( CREATING WORK STATIONS AND MISC WORKS) in FIFTH FLOOR**

**SHIVA TOWERS, D.NO.46-20-15, DANAVAIPETA, RAJAHMUNDRY**

S.NO	ITEM OF WORK	QTY	UNIT
<b>1</b>	<b>FALSE CEILING WORK</b>		
	<b>Providing &amp; fixing P.O.P.False Ceiling :</b> The thickness of POP sheets shall be 10mm . The frame work shall be with GI channels 0.45mm gauge and 0.40 gauge Langles supports from ceiling	4300	Sft
<b>2</b>	<b>PARTITIONS</b>		
	Providing and fixing in position full height partition GYPWALL CLASSIC (CO 4 SO 2 ) 3" thick light weight non load bearing drywall - Metal stud partition system using combination of interchangeable Gyproc plaster boards, Gypframe metal, Thistle finish plasters and Saint gobain Isover insulation	4100	Sft
<b>3</b>	<b>EMULSION PAINT FOR PERIPHERAL WALLS</b>		
	1 coat of cement primer and 2 coats of premium acrylic emulsion for internal walls (ASIAN / DULUX PAINTS)	3200	Sft
<b>4</b>	<b>ELECTRIFICATION</b>		
	<b>Providing &amp; Fixing all power points &amp; sockets for Lights &amp; systems wherever necessary including wiring for all the connections with material and labour charges.</b>		
4.1	Ceiling Light Switch points (ANCHOR / GM MAKE MODULAR SWITCHES)	30	Nos
4.2	Ceiling Fan Switch Points with regulator control (ANCHOR / GM MAKE MODULAR SWITCHES)	16	Nos
4.3	5 Amps Sockets points (ANCHOR / GM MAKE MODULAR SOCKETS)	12	Nos
4.4	20 Amps Power points ( for Air Condtioners ) (ANCHOR / GM MAKE MODULAR SOCKETS)	10	Nos
4.5	3 Phase DB and MCBs ( LEGRAND MAKE )		
4.6	Providing and arranging supply wiring to Desktop systems in all cabins / work stations connecting to server rooms and UPS ( FINOLEX / RR CABLES - Insulated multi strand copper wires)	16	Nos
4.7	Providing and fixing of 5 Amps Sockets (ANCHOR / GM MAKE MODULAR SOCKETS)	16	Nos
4.8	Providing and fixing of wiring to all switch boards connection to DB which includes Phase & Neutral wiring of 2.5 guage and earthing wiring of 1.5 guage ( FINOLEX / RR CABLES - Insulated multi strand copper wires)	500	Mts

4.9	Providing 15Amps Sockets extra for Frdige in pantry area and coolers in visitors room wherever necessary (ANCHOR / GM MAKE MODULAR SOCKETS)	5	Nos
<b>5</b>	<b>NETWORKING &amp; EPBX &amp; UPS WIRING</b>		
	<b>Providing &amp; fixing all necessary cabling to all the Cabins and server rooms connection to DB including materials &amp; Labor Charges. (FINOLEX / RR CABLES)</b>		
5.1	Network wiring to run all round the floor connecting to all cabins/ work stations including material and cost of labour (FINOLEX / RR CABLES)	300	Mts
5.2	Telephone wiring to run all round the floor connecting to all cabins/ work stations including material and cost of labour (FINOLEX / RR CABLES)	300	Mts
<b>6</b>	<b>UPVC FRENCH DOORS -</b> (FENESTA MAKE - 2.5 TRACK WITH INSECT MESH) For Main Entrance - 8'x8' - 1 Nos	64	Sft
<b>7</b>	<b>UPVC WINDOWS -</b> (FENESTA MAKE - 2.5 TRACK WITH INSECT MESH)		
7.1	size - 7'0" X 5'0" X 11 Nos	385	Sft
7.2	size - 7'0" X 4'9" X 02 Nos	66.5	Sft
7.3	size - 3'6" X 5'0" X 01 Nos	17.5	Sft
<b>8</b>	<b>Toilet Block - Balocny Area</b>		
	Renovation of existing Toilet Block in Balcony Area with all necessary pipe fittings & sanitary ware (water closet, Urinals & wash Basin) (PARRYWARE / HINDWARE WHITE COLOR SANITARY FITTINGS)		To be physically inspected and ascertained.
<b>9</b>	<b>Miscellaneous Civil works</b> such as removing of doors, windows and refixing new ones, masonry patch works and repairs wherever necessary		To be physically inspected and ascertained.

**Terms and Conditions for the notice inviting tender:**

1. The bidder should have a valid PAN card, Sales tax / VAT and Service Tax registration. A self-attested copy of the documents is to be enclosed in Technical bid.
2. The bidder should be an agency / firm / individual having experience in undertaking Interior work.
3. A copy of the Return of Income (AY: 15-16) filed along with a certified copy of the accounts for the relevant financial year should be enclosed.
4. Earnest Money Deposit (EMD): EMD of Rs.75,000 /- (Rupees SEVENTY FIVE THOUSAND ONLY) in the form of Demand Draft /

Banker's Cheque of Nationalized bank drawn in favour of "ZAO, CBDT, Visakhapatnam" has to be presented.

5. **Security Deposit:** The successful bidder has to submit 5% of the value of the bid amount for Interior work as security deposit in the form of Bank Guarantee from nationalized bank in favour of "Principal Commissioner of Income Tax, Rajamahendravaram" only after which the work order will be issued. The Bank Guarantee shall be released after completion of the 180 Days from the date of completion of work. The security deposit will be withheld in the event of the vendor not honouring the commitment with regard to the timely completion of work and not adhering to quality and specification as per bid.
6. The EMD of the successful bidders shall be released after submission of security deposit equivalent to 5% of the value of the work order. EMD will be returned to all the unsuccessful bids at the end of selection process.
7. The successful bidder should complete the **works within 25 days from the date of giving work allotment order.** The works should be successfully completed with good coordination with the building owner.
8. Standard quality material should be used for interior works.
9. Where wood material is used, it should have termite resistance.
10. The successful bidder should complete the works without disturbing the original structure of the building. Any dispute with the building owner, which arises on account of structural damages, will have to be addressed at the cost of the successful bidder only. Any loss to the structure of the building shall have to be borne by the successful bidder at his own cost and the Incometax Department, shall not be liable for any reimbursement of the losses claimed from the bidder by the building owner.
11. The bidder should have experience carrying out interior work at any organization (Government / Private/Autonomous Body/Banks/PSU/Hotels/Educational Institutions etc.) any time during the last two financial years i.e. 2014-15 & 2015-16. Evidence for the same should be submitted.
12. The successful bidder shall submit the bill after completion of the work. No advance payment will be made by the Department. Financial bid shall indicate taxes / duties / charges (Other taxes/ duties/ charges if any to be mentioned separately otherwise the price will be treated as inclusive of all).

13. The bidder shall sign and stamp each page of the tender as all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the qualifying bid.
14. The bidder will not sublet or transfer any part of the work.
15. During the period of the execution of work, change in rates will not be entertained under any circumstances.
16. The department shall take all necessary steps to make payment for the interior work on successful completion of work.
17. The department reserves the right to cancel the tender notice at any stage without assigning the reason whatsoever for such cancellation.
18. The department reserves the right to extend the date of calling for bids.
19. The clarifications, if any, in relation to the words/words used in the tender documents, elaboration of works will be completely done by the Pr.CIT office only.
20. The applicant should not have been blacklisted or debarred from participating the tenders at any point of time by any of the Central / State Government or local body or any other agencies at any point of time.
21. All incidental charges of any whatsoever nature, including cartage, cutting and wastage etc. shall be borne exclusively by the successful bidder and nothing extra will be paid to him on this account.
22. The bids are required to submit duly filled Technical Bid and Financial Bid (Annexure I & II). It should be written boldly on the top of the envelope (each separate envelope) as Technical Bid and Financial Bid. Both envelopes should be submitted in a singled sealed cover duly addressed and superscribed with 'Tender for interior works at 4<sup>th</sup> & 5<sup>th</sup> Floor of Shiva Towers, Rajamahendravaram'. The bidder will be shortlisted on the basis of their competence after opening the Technical bid.

### 23. TECHNICAL BID:

The technical bid should be as per Annexure-I and should be supported by the documents indicated in the Annexure:

24. FINANCIAL BID:

- (i) The tender document, marked as Annexure-II itself is a "financial bid".
25. Initially only the technical bid will be opened. The financial bid, only if the applicant selected on the basis of technical bid.
26. Rates quoted should be all inclusive and no separate claims will be entertained towards delivery charges, taxes etc.
27. The financial bid of only those bidders who are short listed on the basis of technical bid will be opened and bid with lowest quotation amongst the open bids will normally be approved.
28. Late submission of tenders will not be considered.
29. The tender details are also available at Notice Board of Income Tax Office, Rajamahendravaram.
30. All the rates must be written both in figures and words. Corrections if any, are to be made by crossing out, initialing, dating and rewriting in case of discrepancy between the words and figures, the rates indicated in figures shall prevail. All overwriting /cutting insertion shall be authenticated and attested.
31. The bidder must comply with the rates / quotations, specification and terms and conditions of the contract. No deviation in the terms and conditions of the contract shall be entertained unless specifically mentioned by the Bidder in the rate / quotation and accepted by the Department. In case no bidder is satisfying the technical / financial terms of the Department, the entire tender process would be cancelled and the decision of this office shall be final.

Sd/-

**(G.V. GOPALA RAO)**

Principal Commissioner of Income Tax  
Rajamahendravaram

**TECHNICAL BID**

The Technical Bid should be as given below and should be supported by the documents indicated. The demand draft/bankers' cheque in respect of 'Earnest Money Deposit' should be submitted with the 'Technical bid'

1	Name and address of the Bidder	
2	Telephone No./ Fax No./ Mobile No.	
3	Website/e-mail address.	
4	Permanent Account Number (PAN) (Provide proof).	
5	Details of VAT & Service Tax registration (Provide proof).	
6	A brief note on the background of the bidder including professional qualifications and experience in the field of designing and carrying out interior work at any organization (Government/ Private/ Autonomous body/ Banks/ PSU/ Hotels/ Educational institutions, etc.) office/ commercial Proof of being the Manufacturers/ Authorised distributors of the brand.	
7	Details of Demand Draft/ Banker's enclosed. Cheque in respect of EMD. Cheque in respect of Cost of Bid-document.	
8	Certified financial statements (FY:14-15) and a copy of the IT Returns (AY:15-16) as required by Pt.(3) of the Terms and Conditions.	
9	Details and proof of orders fulfilled during the last two years as required by Pt.(7) of the Terms and Conditions.	

**DECLARATION**

I/we hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage. I/we will be blacklisted, my/our Earnest Money Deposit (EMD) forfeited and that I/we will not have any dealing with the Department in Future.

Place:

Date:

Signature of Bidder  
Name:

**FINANCIAL BID**

1	Name of the vendor	
2	Address (with Tel.No. & Email)	
3	Contact Person(s) (with mobile No. & Email)	
4	Layout plan	
5	Total cost of the interior works at both 4 <sup>th</sup> & 5 <sup>th</sup> floors of the premises*. (* Break up of Taxes, duties, other charges, etc. to be shown separately)	

(The applicable taxes shall be shown separately in percentage and amount)

**DECLARATION**

I/we hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage. I/we will be blacklisted and will not have any dealing with the Department in future.

Place:

Date:

Signature of Bidder  
Name:

**FORMAT PERFORMANCE SECURITY GUARANTEE BOND FORM**

1. In consideration of the Office of the Principal Commissioner of Income Tax, Rajamahendravaram, having agreed to exempt \_\_\_\_\_ (hereinafter called the said Vendor from the demand under the terms and conditions of an Work order No. \_\_\_\_\_ dated \_\_\_\_\_ (hereinafter called the said work order), of security deposit for the due fulfillment by the said Vendor of the terms and conditions contained in the said work order, on production of a bank guarantee for \_\_\_\_\_ we (name of the Bank) \_\_\_\_\_ (hereinafter referred to as 'the Bank') at the request of \_\_\_\_\_ (Vendor do hereby undertake to pay to Office of the Principal Commissioner of Income Tax, Rajamahendravaram, an amount not exceeding \_\_\_\_\_ against any loss or damage caused to or suffered or would be cause to or suffered by Office of the Principal Commissioner of Income Tax, Rajamahendravaram, by reason of any breach by the said Vendor of any of the terms or conditions contained in the said work order.

2. We (name of the Bank) \_\_\_\_\_ do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from Office of the Principal Commissioner of Income Tax, Rajamahendravaram stating that the amount claimed is due by way of loss or damage cause to or suffered by the Office of the Principal Commissioner of Income Tax, Rajamahendravaram, by the reason of breach by the said Vendor of any terms or conditions contained in the said work order or by reason of the vendor failure to perform the said work order. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of Office of the Principal Commissioner of Income Tax, Rajamahendravaram, in these count shall be final and binding on the bank. However our liability under this guarantee shall be restricted to an amount not exceeding \_\_\_\_\_.

3. We undertake to pay to Office of the Principal Commissioner of Income Tax, Rajamahendravaram, any money so demanded not withstanding any dispute or dispute raised by the Vendor in any suit or proceeding pending before any court or tribunal relating there to our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge or our liability for payment there under and the Vendor shall have no claim against us for making such payment.

4. We (name of the bank) \_\_\_\_\_ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said work order and that it shall continue to be enforceable till all the dues of the dues of Office of the Principal Commissioner of Income Tax, Rajamahendravaram,

under or by virtue of the said work order have been fully paid and its claims satisfied or discharged or till Office of the Principal Commissioner of Income Tax, Rajamahendravaram, certifies that the terms and conditions of the said work order have been fully and properly carried out by the said Vendor and accordingly discharges this guarantee. Unless a demand or claim under the guarantee is made on us in writing on or before the expiry of 180 days from the date hereof, we shall be discharged from all liability under this guarantee thereafter.

5. We (Name of the Bank)\_\_\_\_\_ further agree with Office of the Principal Commissioner of Income Tax, Rajamahendravaram, that the Office of the Principal Commissioner of Income Tax, Rajamahendravaram, shall have the fullest liberty without effecting in any manner our obligation hereunder to verify any of the terms and conditions of the said work order or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Office of the Principal Commissioner of Income Tax, Rajamahendravaram, against and said Vendor and forbear or enforce any of the terms and conditions relating to the said work order and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Vendor or for any forbearance, act or omission on the part of Office of the Principal Commissioner of Income Tax, Rajamahendravaram, or any indulgence by Office of the Principal Commissioner of Income Tax, Rajamahendravaram to the said Vendor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

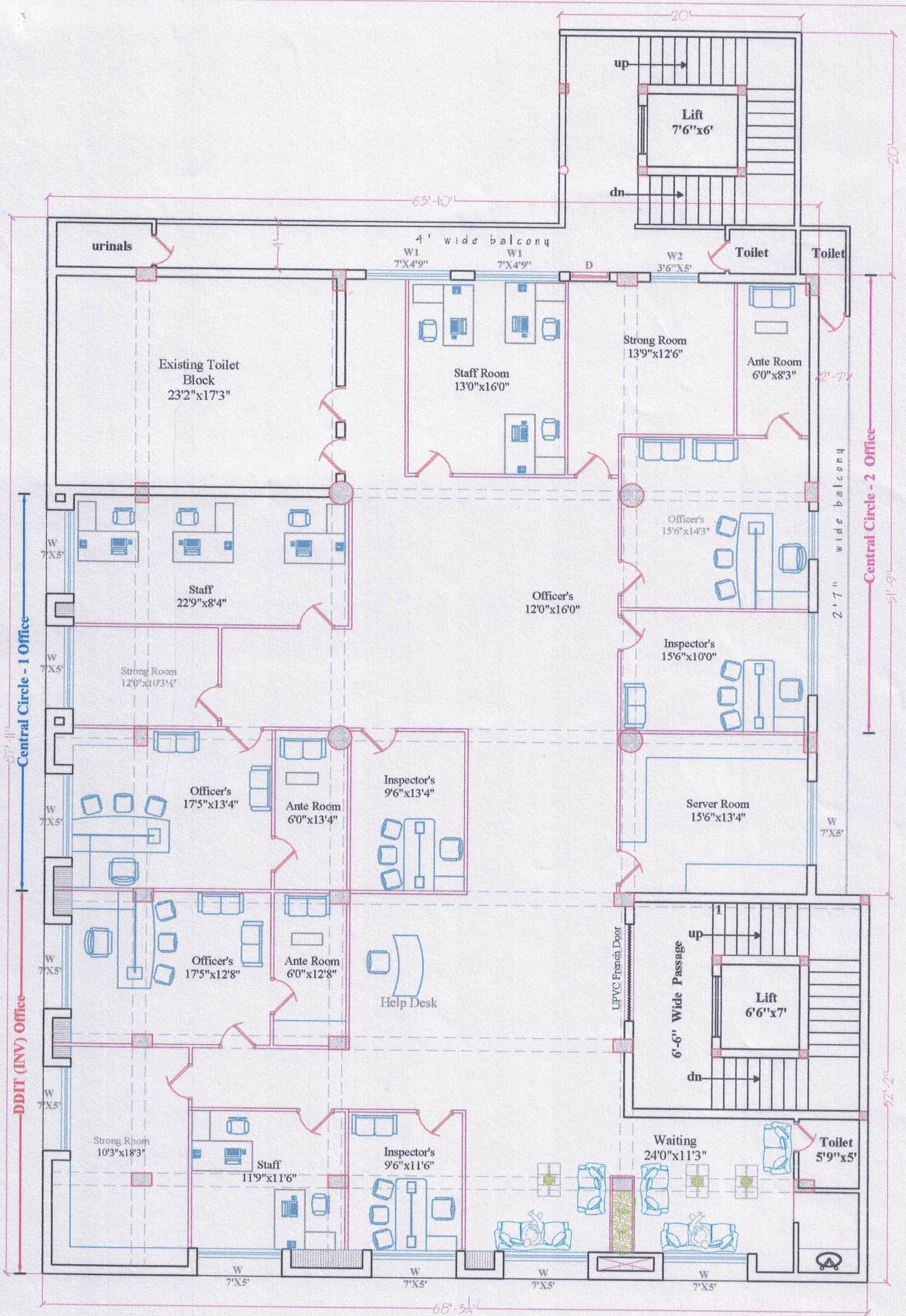
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Vendor.

7. We (name of the Bank)\_\_\_\_\_ lastly undertake not to revoke this guarantee during its currency except with the previous consent of Office of the Principal Commissioner of Income Tax, Rajamahendravaram, in writing.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ for

(Indicate the name of the Bank)





**Fifth Floor Plan**